



履修要項

Academic Guide Book

For Students entered in AY2019 **EMP**

経済学部

Faculty of Economics

法学部

Faculty of Law

文学部

Faculty of Letters

経営学部

Faculty of Business Administration

教育学部

Faculty of Education

理工学部

Faculty of Science and Engineering

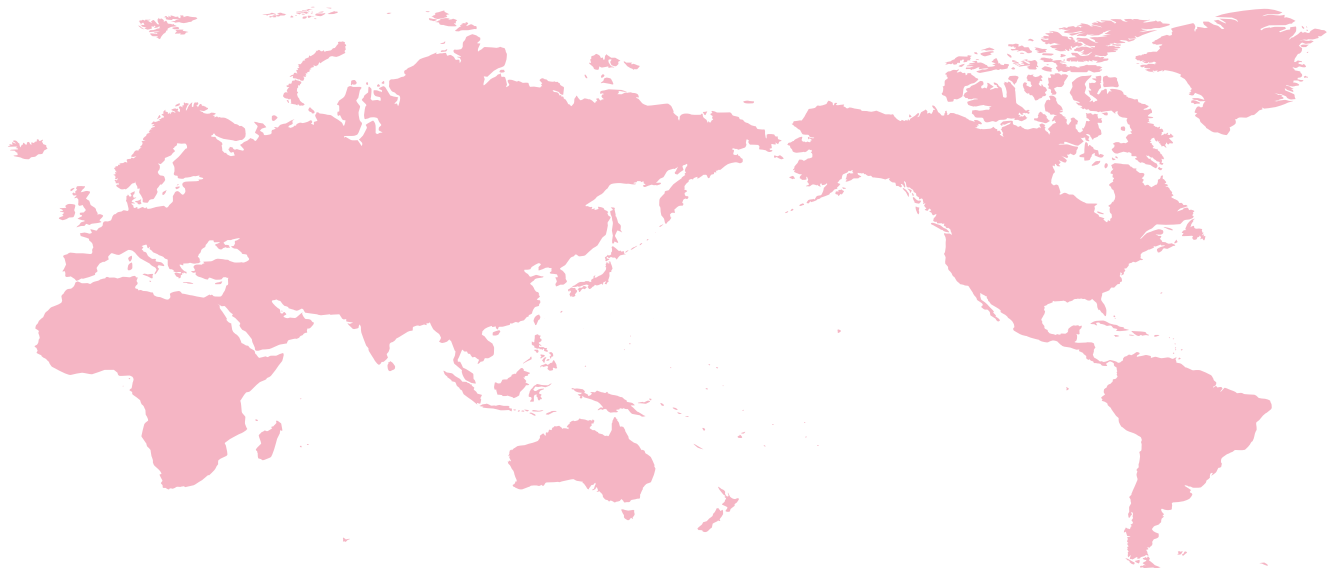
看護学部

Faculty of Nursing

国際教養学部

Faculty of International Liberal Arts

Get Global, Be Bold



**Please keep this Academic
Guidebook at hand carefully until
graduation.**

This is used until graduation. Please be careful not to lose.

(This is not redistributed.)

In this Academic Guidebook, it is stated about coursework, classes, course registration, grading, graduation, school attendance, etc.

Since these are important contents for your studying, be sure to read and understand firmly.

If the changes related this guidebook such as curriculum occurred, the Academic Affairs office will let you know by posting or portal site (PLAS).

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Soka University Mission Statement

In 1930, educator Tsunesaburo Makiguchi (1871-1944), the founding president of Soka Gakkai, published the first volume of *The System of Value Creating Pedagogy*. “Soka” in Japanese means value creation (“gakkai” means society or association). In essence, to create value means to enhance life. To strive for good, toward peace; to persevere in the challenges to uphold and protect human dignity; to be undaunted by hardship—the essential ideals of Soka education exist in the effort to nurture such creative humanity.

Fellow educator and Makiguchi protégé, Josei Toda (1900-58), succeeded Makiguchi's philosophy of value creation; Toda's vision and values, in turn, was succeeded by Daisaku Ikeda, Soka Gakkai's third president. In 1971, Ikeda founded Soka University, actualizing the goals and ideals of Soka education and put forth the following founding principles:

- Be the highest seat of learning for humanistic education.
- Be the cradle of a new culture.
- Be a fortress for the peace of humankind.

Be the highest seat of learning for humanistic education.

The primary mission of Soka University is value creation, to nurture the creative, life-enhancing potential of each student and to inspire students to employ that potential for the greater benefit of humanity. This is the founder's call.

University education should not be limited to the teaching and acquisition of specialized knowledge. The lack of distinction between knowledge and wisdom is a prime source of the crisis that modern society faces. What society requires are individuals who are able to freely employ knowledge in order to bring forth the wisdom to creatively confront the challenges of our ever-changing reality. Soka University strives to provide humanistic education that will foster individuals who, exercising wisdom rooted in a rich humanity, can fulfill that requirement.

Be the cradle of a new culture.

First established in medieval Europe, universities played a significant role in the development of scholastic philosophy based on Christianity that facilitated the birth of the Renaissance. Today, an integrating philosophy that embraces and brings order to the diversity of human susceptibilities, culture, reason and learning is once again imperative. Such a philosophy, firmly grounded in a recognition of our common humanity, can provide the basis for fostering global citizens, or creative individuals enriched by learning.

A global citizen can be defined essentially as an individual of wisdom, courage and compassion—courage to respect and appreciate differences such as race, culture and ethnicity, and to make such differences a source of nourishment for one's own growth; compassion to feel empathy and a sense of identification with people in other parts of the world. Such courage and compassion are themselves a limitless font of wisdom. Soka University aims to be a cradle for the creation of a global culture based on the solidarity of global citizens—a solidarity of creative humanity.

Be a fortress for the peace of humankind.

Because of their uncompromising opposition to the militarist regime of Japan during World War II, both Tsunesaburo Makiguchi and Josei Toda were harshly persecuted and incarcerated. Makiguchi died in prison, refusing to abandon his beliefs to the very end; Toda, too, refused to recant. He succeeded Makiguchi's ideals, leaving prison a fierce resolve to create a peaceful society. This resolve was encapsulated in an historic public declaration, in 1957, calling for the abolition of nuclear weapons. In

order to actualize his predecessors' vision for peace, Daisaku Ikeda has engaged in wide-ranging dialogue with intellectuals and leading figures of the world, while actively developing grassroots exchanges for peace among people of different nationalities and cultures. Thus, the pursuit of peace lies at the very heart of Soka Education.

Makiguchi advocated a concept of humanitarian competition as the ideal form of competition between nation-states. He saw this form of competition—whereby states compete in terms of their humanitarian contributions to global society—as a progression from the military and economic competition that have dominated human history. There is clearly no greater need today than creative individuals motivated by a sense of humanitarian competition—competition to promote humanity's state of happiness and peace. Soka University's principle of being a citadel for the peace of humankind, a nexus of open dialogue between diverse peoples, encapsulates these ideals.

On the day of our institution's dedication, university founder Ikeda offered the following thoughts as guidelines for students then, now and in the future:

- For what purpose should one cultivate wisdom? May you always ask yourselves this question!
- Only labor and devotion to one's mission in life gives life its worth.

Soka University will continue to foster value-creating individuals through rigorous academia, forever committed to its mission of serving peace of the world and happiness of people.

Soka University Educational Objectives and Three Policies (Applicable University-Wide)

Educational Objectives

Soka University was founded in 1971 by Daisaku Ikeda with the aim of actualizing the goals and ideals of Soka Education. Its founding principles are: to be the highest seat of learning for humanistic education, be the cradle of a new culture, and to be a fortress for the peace of humankind.

Based on these ideals, Soka University aims to foster creative individuals who exercise wisdom in earnestly striving to address each of the global challenges facing humanity. Toward that end, the university is engaged in humanistic education enabling students to hone their intellect while developing their character, and discover and nurture their unique potential.

Soka University's Diploma Policy (for granting degrees)

In order to realize its educational objectives as entailed in the description above, Soka University as a whole—in all of its faculties and across all its educational and research departments—is working to nurture global citizens equipped with the following skills:

- Intellectual foundation: Broad knowledge and advanced expertise
- Practical ability: Ability to apply knowledge to society and communication skills
- Internationality: Ability to embrace diversity and cooperate with others
- Creativity: Ability to integrate ideas and think creatively

The university will grant degrees to students that have been enrolled at the university for the designated period of their program, acquired the knowledge, skills, and attitudes as stated above through their coursework, obtained the designated number of credits, and satisfied the GPA requirements.

Soka University's Curriculum Policy (for organizing and implementing the curriculum)

Toward Soka University's goal of fostering creative individuals and to ensure students acquire the knowledge, skills, and attitudes indicated in the above diploma policy, university-wide general education courses and departmental courses offered by each faculty are structurally organized under the School for Excellence in Educational Development. The curriculum consists of an appropriate combination of lectures, seminars, and practical training. A course code and number is assigned to each course to indicate its sequence and systematic association within the larger curriculum.

To encourage independent learning among its enrollees, Soka University offers introductory courses for freshman students, such as entry-level seminars on various subjects, academic writing techniques, beginner-level foreign language classes, etc. The Freshman Education Promotion Office organizes and coordinates these courses for the entire university, including pre-enrollment education. Also, in order to enable students to proactively study with an eye on their future, Soka University offers career-oriented courses tailored to each year level of the undergraduate program.

A University-wide Self-study & Evaluation Committee works to inspect and evaluate the appropriateness of course numbers and course allocations in the general education courses and departmental courses. Learning outcomes are also measured using direct/indirect evaluation methods. The results of such evaluations are used when reviewing the curriculum and in making improvements to the program and class levels, thereby ensuring a functional method for quality assurance.

Soka University Admission Policy

Soka University aims to foster “creative individuals” in accordance with its diploma and curriculum policies. It thus requires students seeking admission to understand its educational ideals and have a basic aptitude in the “three components of academic ability” (the first being knowledge and skills; the second being the ability to think, judge, and express oneself; and the third being independence, diversity, and cooperation) which one is expected to have developed through previous education. The basic policy of the entrance examination is to evaluate these abilities in a comprehensive manner. Specifically, this refers to the following:

1. Individuals who understand Soka University’s educational ideals and who want to study at the university in light of their personal objectives

This item is evaluated in the interview portion and in both the PASCAL entrance examination and entrance examination on recommendation (general) as a criterion for admission.

2. Individuals with basic academic abilities, expected to have been acquired through previous education up to high school

These basic academic abilities, described earlier, are considered in the PASCAL entrance examination, entrance examination on recommendation (general), National Center Test for University Admissions, unified entrance examination, general entrance examination, and entrance exam for international students.

3. Individuals with basic English language proficiency

High value is placed on English language proficiency in the entrance examinations for Soka University. In particular, at the National Center Test for University Admissions and in the general entrance examination, more weight is given to the English language test than other test subjects. In addition, in the entrance examination on recommendation (general), unified entrance examination, and general entrance examination, preferential treatment will be given to applicants with a score that indicates at least a certain level of practical English proficiency.

4. Individuals who display an eagerness and certain depth of character to proactively work in collaboration with a diverse range of people to solve various issues

In the PASCAL entrance examination and entrance examination on recommendation (general), a “screening of school records” and “interview exam” will be held to evaluate independence, cooperative skills, and eagerness to learn. These shall be evaluated through looking at one's activities in high school and earlier, and through components such as the “group discussion” and the “short essay” in the PASCAL entrance examination.

Guidelines for Behaviors and Expectations

1. Academic Integrity at Soka University

Academic integrity means “honesty in academia,” and is the core principle throughout the higher education world. Students who study at the highest seat of learning must approach their studies conscientiously, responsibly, and fairly. In addition, Soka University, as an academic community, will cultivate an environment in which people’s rights are mutually respected and the efforts of all people are equally valued and will honor an individual’s personal dignity without tolerating falsehood and deception. Academic integrity also means developing students of decent character who do not either conduct or support dishonesty.

Cheating and plagiarism cited below as examples are regarded as violations of the philosophy of Soka University, and may result in such punishment as suspension from school or revocation of credits.

■ Cheating in class or during exams

Submitting answers that are copied from other students or allowing others to copy answers without permission from professors is considered cheating, whether during tests or carrying out assignments in or outside of class. Please refer to the Section “Examinations and Papers” regarding academic dishonesty including cheating particularly during tests.

■ Plagiarism

Plagiarism is the act of using another person’s writing or ideas as one’s own, whether on assignments, papers, or exams without specifying sources.

Examples:

- Submitting assignments/papers written by other people as your own.
- Allowing others to submit assignments/papers written by you.
- Quoting other people’s writings and ideas without specifying sources (including information obtained from the Internet).

2. Attendance

University education requires strict grading and evaluation, and class attendance is an essential premise for evaluation. Soka University takes attendance for all classes through a variety of ways, from roll call to attendance slips to utilization of an electronic Attendance Confirmation System. The following policies pertain to student attendance in class:

1. Attendance is recorded from the first class.
2. Obtain permission from the class instructor whenever leaving class early. Leaving early without authorization is regarded as an absence.
3. Confirm with each instructor what constitutes tardiness, as instructors define their own rules for arriving late to class.
4. Students who forget to bring their student ID to a class which uses IC card readers with the Attendance Confirmation System should inform the class instructor before class starts. Attendance will not be counted for students who report their attendance anytime later.
5. In classes utilizing attendance slips, students not in class when attendance slips are distributed will be regarded as tardy or absent. Attendance will not be counted for students who report their attendance anytime later.
6. Students who forget to complete an attendance slip or to swipe their student ID card will be regarded as absent. Attendance will not be recorded for students who report their attendance anytime later.
7. Students in courses that utilize IC card reader for attendance can confirm their attendance status on the Attendance Confirmation System page on the PLAS site.

8. In classes using IC card readers with Attendance Confirmation System, any student who is found registering attendance on behalf of another student or leaving without taking class after registering attendance will not only have class attendance revoked, but the credits may be canceled. This rule applies to both the student who makes the request and the student who carries out the act.

3. Classroom Behaviors

In order to earnestly engage in study as a student of Soka University, please carry out the following conducts in class

- Talking is allowed only with the permission of the instructor.
- Cell phones and other devices are allowed only with the permission of the instructor.
- Only enter or leave the class in session when necessary and with the permission of the instructor.
- Give the instructor your full attention.
 - * Students who are disrespectful in class (by sleeping, disruptive behavior, declining to participate in the discussion) may be suspended for the class session.
- Be considerate of other students in the class.

Note Regarding the GPA System

Soka University provides guidance on the academic performance of students based on their GPA (grade point average) to ensure they master a set academic skills each semester and for graduation. The fulfillment of a minimum GPA requirement is necessary for graduation.

Academic Guidance Based on GPA

1. If a student's semester GPA is less than 2.0 when the student's grade is finalized, the student will be notified and a consultation (academic guidance) with an instructor in charge will be conducted.
2. If a student's semester GPA is less than 2.0 for two consecutive semesters, the student and the parents or guardians will be notified, and a consultation (academic guidance) with an instructor in charge will be conducted (consultation is available for the parents or guardians who so desire).
3. If a student's semester GPA is less than 2.0 for three consecutive semesters or for over a total of four semesters, the student and the parents or guardians will be notified. A consultation with the Dean of Faculty will be conducted (consultation is available for the parents or guardians who so desire), and a warning of expulsion will be given (a warning of expulsion is given even when the student cannot be reached or fails to respond to or appear at consultation session). However, a warning of expulsion may be suspended, if the student is considered to be able to continue his/her academic life.

GPA Requirement for Graduation

To graduate, students are required to earn a specified number of credits as set forth by each faculty and department, as well as earn a cumulative GPA of 2.0 or higher.

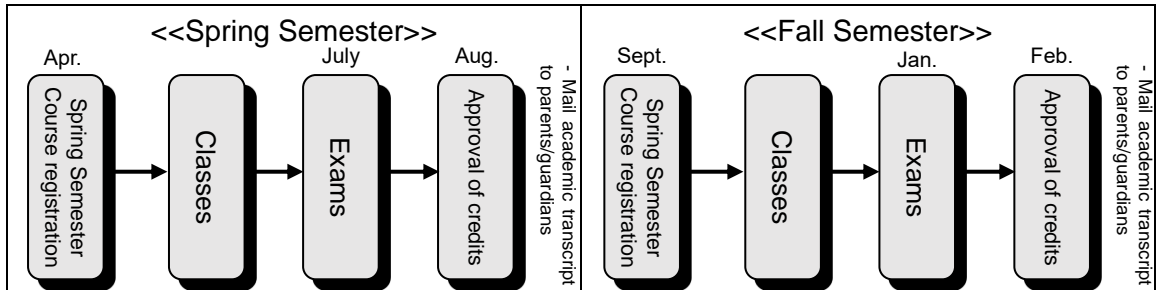
For more information, please refer to *9. Requirements for academic year advancement and graduation* on page 12-13 as well as the graduation requirements set forth by each faculty and department.

I. Schedules and Coursework

1. Schedule of each academic year and semester system

(1) Flow of each academic year

The following is an outline of the flow of each academic year.



- Register for courses in the beginning of spring and fall semesters.
- Attend 15 weeks of class sessions.
- Take final exams at the end of spring and fall semesters. Students passing exams earn credits.

*Academic transcripts will be mailed to the parents or guardians of students after approval of credits each semester. The transcripts will be mailed to the address registered in the registration/grading system. Please promptly report any changes of address for students (when they leave dormitories, etc.) and parents or guardians.

(2) Semester system

Each academic year is divided into two terms, the spring and fall term, and each school term is called a semester.

Spring semester	April 1 – September 15	Fall semester	September 16 – March 31 in the following year
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* Classes in the fall semester may start before September 16 in some academic years.

Students who enrolled in April:

Academic year	Spring semester	Fall semester
1 st year in school	1 st Semester	2 nd Semester
2 nd year in school	3 rd Semester	4 th Semester
3 rd year in school	5 th Semester	6 th Semester
4 th year in school	7 th Semester	8 th Semester

Students who enrolled in September:

Academic year	Fall semester	Spring semester
1 st year in school	Semester 1 (S1)	Semester 2 (S2)
2 nd year in school	Semester 3 (S3)	Semester 4 (S4)
3 rd year in school	Semester 5 (S5)	Semester 6 (S6)
4 th year in school	Semester 7 (S7)	Semester 8 (S8)

2. Registering for Courses

Course registration is conducted twice a year (at the beginning of the spring and fall semesters), and is the procedure whereby students enroll in the courses they will study. Article 10 of the School Regulations of Soka University stipulates that “Students must register for the courses that they wish to take by the prescribed due date at the beginning of each semester. If students do not complete their registration before the deadline, the university may order them to withdraw from school.”

Course registration is the most important procedure at the University. Students who fail to register for courses are not eligible to attend classes.

* Please refer to *III. Course Registration* section.

3. Class Sessions

Each semester has classes for 15 weeks, with final exams held at the end of the semester.

(1) Classroom hours

One class session is 90 minutes. Mondays, Tuesdays and Thursdays have five sessions, while Wednesdays and Fridays have four sessions. The timetable is as follows:

1 st period	2 nd period	3 rd period	4 th period	5 th period
9:00 -10:30	10:45 -12:15	13:05 -14:35	14:50 -16:20	16:35 -18:05

(2) Attendance

If a student misses more than one-third of the total classes for a course, credit for the course will be at risk.

(3) Absence

If a student is unable to attend classes for a long period of time due to sickness or any other reasons, please consult the Academic Affairs Office.

* For information regarding class cancellations, make-up classes and authorized absences, refer to *II. Policies Regarding Classes and Study* section.

4. Structure of courses

Soka University offers three types of courses: *General Education Courses*, *Departmental Courses* and *Specialized Courses for Qualifications* (necessary for acquiring teaching credentials and other credentials). Classes are held in the form of lectures, seminars, laboratory work, practical training and skill practice. Courses can be categorized as follows depending on the nature of courses.

Required Courses	Courses that students <u>must take</u> in order to graduate
Required Elective Courses	Courses for which students must take a predetermined number of credits among classes set by individual faculties and departments
Elective Courses	Courses that students can freely choose and take from course groups set by individual faculties and departments

5. Credit-based system and study outside class

In the *credit-based system*, students earn predetermined academic credits assigned to individual courses by taking the classes and passing exams, etc., and when the total credits that students have earned meet the academic credit requirements for graduation predetermined by each faculty, department or specialization, they are eligible to graduate. Credits for courses are defined as follows:

- 1) Lectures/seminars: 15 hours or 30 hours of class time is equivalent to 1 credit.
- 2) Laboratory work/practical training/skill practice: 30 hours or 45 hours of class time is equivalent to 1 credit.

Article 21 of the Standards for Establishment of Universities and Article 12 of the School Regulations of Soka University, which are the fundamental criteria for universities in Japan set by the Ministry of Education, Culture, Sports, Science and Technology, stipulate that “Each academic credit of the courses, as a standard, should have substance that requires 45 hours of study in class and outside class combined.” For example, students are assigned four hours of study outside the classroom every week in order to acquire two credits for lecture courses.

Therefore, students are required to study outside the classroom to earn credits.

* Please check the number of academic credits by using the table for the General Education Courses and the tables issued by individual faculties and departments for Departmental Courses.

6. Course numbering and course codes

Course numbering and course codes, which are a combination of alphabetical and numerical characters, indicate the type of course and department, as well as the level of the course and the order of study, clearly indicating the sequence of the curriculum.

With the course numbering and code system, students can determine the characteristics of the class and judge the level when selecting courses.

●Alphabetical four-letter codes

Course Classification	Code	Description
General Education Courses	GFDC	Core Academic Skills
	GUNI	University Studies & Soka Education
	GENG	English
	GOFL	Other Foreign Languages
	GGCE	Global Citizenship Education
	GHUM	Humanities
	GSOC	Social Sciences
	GNAT	Natural Sciences & Health & Physical Education
	GCAR	Career Development
	GGCP	Global Citizenship Program
	GJLC	Japanese Language & Culture
Departmental Courses	ECON	Economics
	BUSI	Business Administration
	LAWP	Law & Politics
	HUML	Humanities Languages
	HUMC	Humanities Cultural
	HUMS	Humanities Social
	EDUC	Education
	PRED	Primary Education
	SCEN	Science and Engineering
	INFO	Information Systems Science
	SESI	Science and Engineering for Sustainable Innovation
	NURS	Nursing
INLA	International Liberal Arts	
Specialized Courses for Qualifications	TETC	Teacher-training course

● Three-digit numbers: The numbers of the course codes indicate the course levels

Numbers	Levels of courses
000	Remedial Courses (not counted towards graduation)
100	General Education Courses / Basic level Departmental Courses
200	Advanced level General Education Courses /Introductory level Departmental Courses
300	Intermediate level Departmental Courses
400	Advanced level Departmental Courses
500 and above	Graduate level courses

7. Soka Core Program

In the Soka Core Program, all students regardless of their faculties take prescribed courses in order to follow Soka University's educational philosophy and goals, and are expected to aspire to acquiring a broad liberal arts education. These General Education Courses include: (1) Foundation Courses, (2) University Studies & Soka Education, (3) Languages, and (4) Global Citizenship Education.

In principle, students should aim to complete the program by the end of their second year (Students in the Faculty of International Liberal Arts aim to complete the program by the end of their third year.)

The Soka Core Program has the following features:

(1) Acquisition of Foundation Courses

Students are required to complete *Freshman Seminar*, *Academic Writing*, and other courses. The number of credits students must acquire vary depending on faculties and departments; therefore please check the pages related to individual faculties.

(2) Acquisition of University Studies & Soka Education Courses

Among the following seven courses offered under the course classification of University Studies and Soka Education in General Education Courses, students are required to obtain at least four credits.

Soka Education, Human Educational Theory A, Human Educational Theory B, Human Educational Theory C, Basic Seminar in University Studies, Modern Civilization Theory, History of Soka University

(3) Acquisition of Foreign Languages

In order to cultivate students' ability to interact in the multicultural environment that today's globalized society requires, students are required to earn 6 credits in English courses (for the Faculty of Business Administration: 10 credits; for the Faculty of International Liberal Arts: 16 credits) and 4 credits all in one single language in Other Foreign Language courses (excluding the Faculty of Business Administration) to further enhance their language education, which the university has by tradition emphasized as basic education.

Generally, students should take 2 credits in their first foreign language in 1st and 2nd semesters respectively, and then acquire 2 credits in their second academic year. For the second foreign language, students should aim to complete the credits in their first academic year (the Faculty of International Students should complete in their third year.) Students unable to complete their study within these periods may adversely affect their course loads, as the schedule for other courses might be impacted.

* English Medium Program (EMP) Students must take Japanese as their first Foreign Language.

* International students (except EMP students) whose scores are below 330 points in the Japanese

section of the Examination for Japanese University Admission for International Students (EJU) or below 140 points in the new version of Japanese-Language Proficiency Test (N1) must take Japanese as their second foreign language.

- * International students (except EMP and FILA students) may choose Language Course (Japanese) as their first foreign language and Language Course (English) as their second foreign language upon their request.
- * Please carefully check the explanation provided by individual faculties and departments, the web class schedule, etc., for details.

(4) Acquisition of Global Citizenship Education

Students are required to earn 4 credits from Global Citizenship Education Courses. These courses are designed to provide education for global citizenship on the themes of peace, environment, development, and human rights which are global issues to tackle proposed in the lecture entitled "Thoughts on Education for Global Citizenship" that the founder delivered at Teachers College, Columbia University (this requirement does not apply to the Faculties of International Liberal Arts, Nursing, and Science and Engineering).

8. High Academic Performance Students

Under Soka University's High Academic Performance Student System, students whose grades exceed the GPA baselines set by individual faculties and departments are regarded as high academic performance students. For high academic performance students, the designated limit for course loads (the upper limit of academic credits allowed in course registration: see page 13-14) for the following semester is waived and they can earn four additional credits.

In addition, although students can normally only enroll in courses of their designated academic year (academic year for registration), high academic performance students can take courses from the academic year above their current year (registration for the advanced academic year). For students who take a leave of absence, consideration will be based on their academic performance in the last semester before taking such leave.

For detailed information on high academic performance student requirements, refer to the page 13-14 or check the information provided by individual faculties and departments, as these vary.

9. Requirements for academic year advancement and graduation

No requirements must be met for academic year advancement. All students are promoted to the subsequent academic year level once the new academic year starts, regardless of the number of credits they have acquired.

- * All students will be second year students the year after they enroll in school (students who are taking leaves of absence are also promoted to the subsequent level).

However, students must meet the following four requirements for graduation:

- 1) Four years or more of the period of school attendance (excluding periods of leave of absence) However, students meeting the requirements of early graduation are exempted from this requirement*
- 2) Acquisition of all academic credits necessary for graduation as designated by individual faculties and departments**
- 3) Cumulative GPA of 2.00 or higher***
- 4) Complete payment of academic fees

* For requirements regarding early graduation, refer to *10. Early Graduation* section on Page 13.

** For academic credits students are required to earn by graduation, refer to Page 14-15 or the information provided by individual faculties and departments.

***For information about the GPA system, refer to *V. Grading and Calculating GPA* section.

10. Early graduation

Early graduation allows students to graduate after three years (at the end of the sixth semester), or three and a half years (at the end of the seventh semester).

Students may graduate early only if they meet the following three requirements:

- 1) Their faculty or department has introduced an early graduation system*
- 2) Students meet the requirements set by their faculty or department and have been selected as being eligible for early graduation.**
- 3) Students have acquired the academic credits necessary for graduation in three years (at the end of sixth semester), or three and a half years (at the end of seventh semester), with excellent grades that satisfy the criteria set by their faculty or department.***

* Four faculties have early graduation systems: the Faculty of Economics, the Faculty of Law, the Faculty of Business Administration, and the Faculty of International Liberal Arts. However, the system is not available for students transferring from other universities or from other faculties or departments within Soka University. In addition, students who wish to acquire certifications such as teaching credentials cannot graduate early due to practical training programs and other requirements. Students in the Faculty of Business Administration who plan to graduate early must be high academic performance students in the fall semester of their second year and the spring semester of their third year, as they must take required courses otherwise offered in their fourth year.

** To be eligible for early graduation, students must meet the criteria set by their faculties and departments at the end of their fourth semester.

***High academic performance means that students' cumulative GPA earned during the periods of school attendance exceed the criteria set by the students' faculty or department.

■ Table: Course load limits, requirements for high academic performance students, and early graduation

Faculty	Dept.	Upper limit of academic credits per semester	Criteria for high academic performance students		Waived course load limit for high academic performance students		Criteria for early graduation, etc.			
			Lower limit of credits per semester	GPA in the previous semester	Additional credits	Registration for advanced academic year	Presence of early graduation system Yes (o) No (x)	Numerical criteria for cumulative GPA to determine graduation	Requirements at the end of 4 th semester	
									Numerical criteria for cumulative GPA	Minimum number of credits earned
Econ.	Econ.	20	16	3.50	4	Available	o	3.70	3.70	84
Law	Law	20	16	3.50	4	Available	o	3.90	3.90	86
Letters	Humanities	24	16	3.50	4	Available	x	-	-	-
Business Admin.	Business Admin.	20	16	3.50	4	Available	o	3.70	3.70	84
Int'l Liberal Arts	Int'l Liberal Arts	20	16	3.50	4	Available	x	3.70	3.70	80

<Courses not counted toward course load limits>

■ General Education Courses

Course Classification	Courses not counted toward course load limits
Career Development	Internship 1-4
Global Citizenship Education	International Volunteerism, Volunteer 1-2
Global Citizenship Program	All Courses (Please refer to the List of General Education Courses)

■ Departmental Courses

Faculty	Department	Courses not counted toward course load limits
Economics	Economics	Honors Seminar 1-3
Law	Law	AF Tutorial 1-2, GLP Tutorial 1-8, GLP Internship A-B, GLP English A-B, Fieldwork in Hachioji, Human Security Fieldwork, Public Policy Volunteer, Peace & Human Rights Study Abroad (short term), International Internship in Japanese A-B, Public Policy Internship A-B, International Internship A-B, International Volunteer A-B, Law and Business Internship A-B
Science and Engineering	Sci. & Eng. for Sustainable Innovations	International Technology Collaboration, Practical Course in Oceanography, Special Lecture 1-2
Specialized Courses for Qualification		All Courses

■ Table: Credit requirements for graduation from faculties, departments, and majors

Students with a cumulative GPA of less than 2.00 are not eligible for graduation even if they have earned enough credits as listed in the table below. Please check the graduation requirements of individual faculties and departments for the details.

<General Education Courses and English Courses of Individual Faculties and Departments>

Faculty	Dept.	General Education Courses / Foreign Language Courses											Total	
		1) Core Academic Skills				2) University Studies and Soka Education	4) Global Citizenship Education	5) Humanities	6) Social Sciences	7) Nature Health Science	8) Career Development	First Foreign Language		Second Foreign Languages *3
		Freshman Seminar	Academic Writing	Natural Science *1	Others									
Required	Required elective	Required elective	Elective	Required elective	Required elective	Required elective	Required elective	Required elective	Required elective	Required elective	Required elective	Required elective		
Econ.	Econ.	2	2	-	-	4	4	-	-	-	2	6	4	24
Law	Law	2	2	2	-	4	4	-	-	-	-	6	4	24
Letters	Human Studies	2	2	2	-	4	4	-	2	-	-	6	4	26
Business Admin.	Business Admin.	2	2	2	-	4	4	-	-	-	2	10	-	26
Int'l Liberal Arts	Int'l Liberal Arts	2	- *2	-	-	4	-	-	-	-	-	16	4	26

*1 “Natural Science Courses” in Foundation Courses, students must take 2 credits from one of the following courses: Introduction to Mathematics, Introduction to Statistics, or Computer Literacy.

*2 Students in the Faculty of International Liberal Arts must take Academic Writing offered as a departmental required course.

*3 Students must obtain 4 credits from one language in Language Course (except the Language which students take as the 1st Foreign Language). This does not apply to the Faculty of Business Administration.

<Departmental Courses / Open Elective Courses>

Faculty	Dept.	Departmental Courses				Open Elective	Total	Grand Total			
		Required	Required elective		Elective				Sub Total		
Econ.	Econ.	-	28		38 * ¹	66	34	100	124		
Law	Law	6	2		60 * ²	68	32	100	124		
Business Admin.	Business Admin.	8	A Group		18	36	78	20	98	124	
			B Group		16						
Int'l Liberal Arts	Int'l Liberal Arts	24	Quantitative & Qualitative Analysis Courses		8	-	68	30	98	124	
			Level 100-200 Courses		16 * ⁴						
			Level 300-400 Courses		20 * ⁴						
Faculty	Dept.	Departmental Courses						Open Elective	Total	Grand Total	
		Introductory		Basic		Advanced					Sub Total
		Required elective	Elective	Required elective	Elective	Required elective	Elective				
Letter	Human	2	4	2	24	14	14	60 * ⁵	38	98	124

*1 In Departmental courses in Economics, Students must complete 18 credits from their chosen cluster.

*2 In Departmental courses in Law, Students must complete 24 credits from their chosen "course". In addition, students who choose "International Peace and Diplomacy course" must complete 9 credits from "All English Courses."

*3 In Departmental courses in Primary Education, Students must complete 2 credits each from "Subject Studies courses; Group A-D and F-I."

*4 In Level 100-200 courses and Level 300-400 courses in FILA, Students must obtain 4 credits each from 3 Field of Study: History and Culture; Politics and International Relations; and Economics and Business.

*5 In Departmental courses in Letter, Students must complete 2 credits from "Global Courses."

II. Policies Regarding Classes and Study

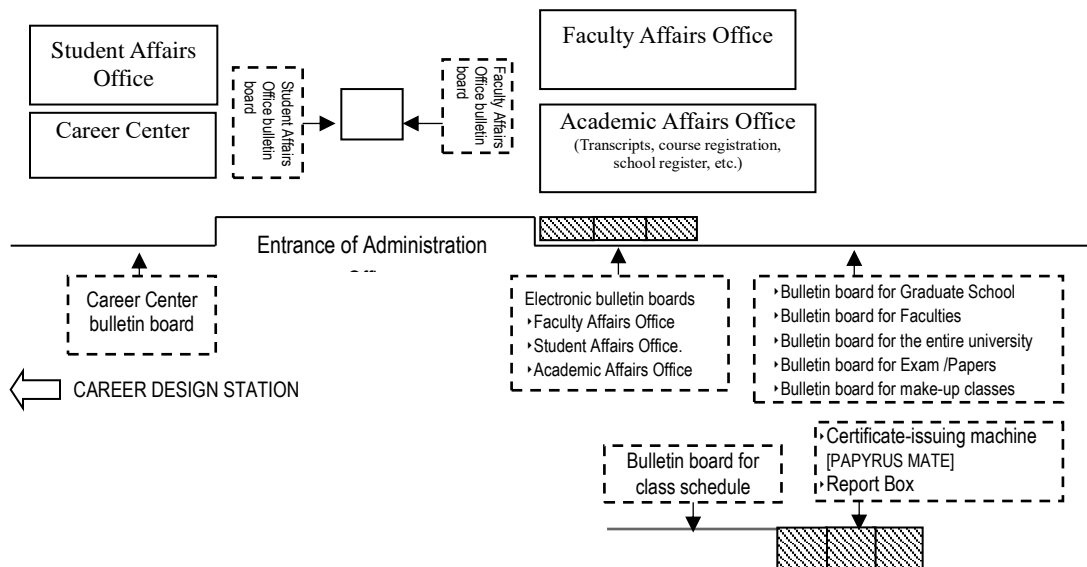
1. Notices from the university

Changes in class schedules, information regarding examinations, and other class-related announcements will be posted for students on a bulletin board in Global Square and in various faculty buildings. In addition, information will be also delivered via the student portal site and the website of the Academic Affairs Office.

- Portal Site(PLAS): <https://plas.soka.ac.jp/csp/eplas/login.csp>
- Academic Affairs Office website: <https://www.soka.ac.jp/campuslife/learning/lesson/>

Please note that the university is not responsible for issues arising due to students' negligence in failing to obtain the information provided.

The bulletin board is located in the lobby on the 1st floor of the Global Square:



Information will also be posted on the bulletin boards on the 1st Floor lobby of the B Building and the Faculty of Science and Engineering Building, the 2nd Floor of the Faculty of Nursing Building, and on the 3rd Floor of the Central Tower.

2. Business Hours

Business hours for administrative offices are from 9:30 a.m. to 5:00 p.m., Monday through Friday, and 9:30 a.m. to 12:00 p.m. on Saturdays.

During holiday breaks, office hours are from 9:30 a.m. to 12:00 p.m., Monday through Friday.

Notification of any changes to business hours will be posted on bulletin boards or the student portal site.

*Business hours during orientation and course registration may vary from the normal schedule, so be sure to check at the office. To avoid possible mistakes and to safeguard personal information, the office will not respond to inquiries made by phone regarding examinations, grades, graduations, etc. Students needing to confirm information should visit the Academic Affairs Department in person.

3. Cancellation of classes

Faculty members may need to cancel classes due to unforeseen circumstances. Students will be notified of class cancellations via the student portal site and the electronic bulletin board of the Academic Affairs Office on the 1st Floor lobby of Global Square. In case of emergency, staff may directly announce cancellations at the classroom. If a class does not start within 30 minutes from its scheduled start time, please contact the Academic Affairs Office.

Cancellation of an entire class due to severe weather, such as typhoons or heavy snow, or due to suspension of transportation services, is based on the following criteria:

(1) Criteria for university-wide class cancellation

Classes will be cancelled under the circumstances written below, when the Director of Academic Affairs Office, the Director of Student Affairs Office, and the Executive Director for University Operation judges that it may be difficult or dangerous for students to come to school. For university-wide cancellation, you can check the university homepage, student portal site, or by calling (042-691-9500).

- a) Class cancellation due to suspension of transportation services of Nishi Tokyo Bus Company or JR East in the Capital Region

When either JR East (Tokyo Metropolitan Area around Hachioji Station) or Nish-Tokyo Bus Company (Route from Hachioji station to Soka University) suspends its transportation services.

- b) Class cancellation due to severe weather, including typhoons and heavy snow

When a “heavy snow warning,” “windstorm warning,” “heavy snowstorm warning” or any other emergency warning regarding weather conditions are in effect in the North Tama, West Tama or South Tama areas.

In addition, classes will be cancelled when the university judges that it is difficult or dangerous for students to come to school. Decisions on class cancellation are made at 6:00 a.m. for the 1st and 2nd class periods, and at 10:00 a.m. for classes in the 3rd and the following periods. If suspension of transportation service or worsening of weather is anticipated, decisions may be made earlier than the above-mentioned designated time.

(2) Announcement of university-wide cancellation of classes

The status of a university-wide class cancellation will be announced via the university website and the student portal site. In addition, students can confirm the status by calling:

Telephone number: 042-691-9500

(3) Announcements for class cancellation

Announcements will be posted on the student portal site for class cancellation whenever the Academic Affairs Office receives a message of cancellation from an individual faculty member. Classes may be cancelled suddenly according to circumstances and students are advised to check the portal site regularly for class cancellation information. Class cancellation information will contain the date, class period, faculty member’s name, name of the course, and reason for cancelling the class.

The codes for the reasons are as follows:

A: University business	B: Official business	
C: Academic conference or business trip for research		
D: Business of the school where the adjunct faculty member works		
E: Sickness	F: Bereavement leave	G: Other reason

4. Make-up Classes

Make-up classes will be held for cancelled classes during the fifth period on Wednesdays or Fridays, or between the first and fourth periods on Saturdays. Students will be notified of make-up class schedules via the student portal site and the electronic bulletin board at the Global Square first floor lobby.

5. Authorized Absence

(1) Procedures for taking an authorized absence

Students who are absent from class due to the reasons listed in the table below (No. 1 - 13) will be counted as an attendance. To arrange an authorized absence, obtain an application form for the absence from the relevant office, fill out the necessary items on the form, obtain the necessary seal for proof on the form, and submit the application to the class instructor.

The deadline for submitting an application for authorized absence is the day of the last class of the relevant course. If the day of the last class is the planned authorized absence date, please submit the application to the Academic Affairs Department.

Reason for Authorized Absence	Necessary Seal for Proof	Location of Application/Issuance
1) When students participate in a teaching practice program (teaching practice/ observation), museum practice, or required experience for acquisition of a teacher's license, including nursing care	Seal of Teacher Education Career Center	Teacher Education Career Center
2) When students participate in on-site practice and training for the Faculty of Nursing	Seal of the Office of the Faculty of Nursing	Office of the Faculty of Nursing
3) When students participate in a consultation social work practice and observation for the Faculty of Letters	Seal of the Office of the Faculty of Letters	Office of the Faculty of Letters
4) When students participate in a training or a practice program carried out as a seminar / general seminar	Seal of the Academic Affairs Office (instructors must submit plans in batches)	Academic Affairs Office *Office of the Faculty of Science and Engineering for students of the faculty
5) When students take employment exams (excludes company visits) or civil service exams*1	Seal of Career Center	Career Center
6) When students take Teacher Recruitment Exams	Seal of Teacher Education Career Center	Teacher Education Career Center
7) When students attend class study training hosted by the faculty, department, and major	Seal of person in charge of the faculty study training	During the study training by the person in charge
8) When students attend official events of the university as student representatives	Seal of Student Affairs Office	Student Affairs Office
9) When students participate in official sports games*2	Seal of Student Affairs Office (clubs must apply as a group)	Student Affairs Office
10) When students take bereavement leave*3	Seal of Academic Affairs Office (attach documents such as the Thank you letter for funeral attendance)	Academic Affairs Office *Office of the Faculty of Science and Engineering for students of the faculty
11) When students are imposed the responsibility to participate in trials due to enactment of the "Act. Concerning Participation of Lay Assessors in Criminal Trials"*4	Seal of Academic Affairs Office	Academic Affairs Office
12) When students are suspended from school due to infectious disease*5	Seal of Academic Affairs Department (attach documents such as the medical certificate)	Academic Affairs Office
13) Any other reason approved by the Director of Academic Affairs Department as appropriate reason*6	Submit proper documents as proof	Academic Affairs Office

II. Policies Regarding Classes and Study

* Students of the Faculty of Science and Engineering should follow procedures at the Office of the Faculty of Science and Engineering if the reason for the absence is either No. 4 or 10 in the table above.

*1: Reason No. 5 applies when participating in information meetings involving employment and/or selection, employment exams such as interviews and written exams, unofficial job offer ceremonies, or workshops required for employment.

*2: Reason No. 9 pertains to students who belong to sports clubs of the Student's Association (Gakuyukai) of Soka University participating in official sports games as regular players, substitute players, or officials. Official sports games include Tokyo Metropolitan-wide official team/ individual tournaments and higher level competitions hosted by the leagues or organizations to which the clubs concerned or belong.

*3: Number of days of bereavement leave for Reason No. 10

Parents (including adoptive)	Up to 7 days	Both cases include round trip travel days. Saturdays, Sundays, and public holidays are also included.
Brothers, sisters, and grandparents	Up to 3 days	

*4: Includes cases when students attend trials as lay assessor

*5: Infectious diseases and the period for leave are pursuant to the Ordinance for Enforcement of the School Health and Safety Act, and are as follows. The applicable infectious diseases shall correspond with the revised version of the Ordinance for Enforcement of the School Health and Safety Act or any other related ordinance upon any revision.

Type of Infectious Diseases	Targeted Diseases	Period of Suspension
Type I	Ebola (virus) hemorrhagic fever, Crimean-Congo hemorrhagic fever, Smallpox, South American hemorrhagic viral fever, Plague, Marburg disease, Lassa fever, Acute poliomyelitis (Polio), Diphtheria, Severe acute respiratory syndrome (SARS, limited to the strains whose pathogens are SARS Coronavirus of the genus of Coronavirus), Middle East respiratory syndrome (MERS, limited to the strains whose pathogens are MERS Coronavirus of the genus of Coronavirus), Bird flu (limited to the strain whose pathogens are the type A virus of influenza virus and its serosubtype is H5N1), and new and reemerging influenza infections, designated infections, and new infections that are defined in the provisions of Article 6 (7) to 9 of the Act on Prevention of Infectious Diseases and Medical Care for Patients Suffering Infectious Diseases	Until completely cured
Type II	Influenza (Excludes bird influenza H5N1)	After 5 days have lapsed since development of the disease, and a lapse of 2 days after any fever ends
	Whooping cough	Until distinctive cough ceases or until the completion of 5 days treatment using appropriate antibiotics
	Measles	After 3 days have lapsed since the fever ended
	Mumps or epidemic parotitis	After 5 days have lapsed since development of swelling of the parotid gland and submandibular gland, and when the physical condition improves
	Rubella or German (three-day) measles	Until the rash disappears completely
	Chicken pox	Until all rashes have formed a scab
	Pharyngoconjunctival fever	After 2 days have lapsed since the main symptoms ended
Tuberculosis, Meningococcal meningitis	Until the Health Center or any other medical doctor considers that the pathological condition of the student does not carry the risk of infecting others	

II. Policies Regarding Classes and Study

Type of Infectious Diseases	Targeted Diseases	Period of Suspension
Type III	Cholera, Shigellosis, Enterohemorrhagic E. coli infection, Typhoid, Paratyphoid, Epidemic keratoconjunctivitis (EKC), Acute hemorrhagic conjunctivitis, and any other infection requiring suspension from school attendance	Until the Health Center or any other medical doctor considers that the pathological condition of the student does not carry the risk of infecting others

*6: Reason No. 13, *Cases approved by the Director of Academic Affairs Office*, is defined as:

- a) When students participate in the “Inter-seminar” as a representative of Soka University
- b) When students who belong to an art or cultural club attend performances and speech contests.
- c) When students attend programs hosted by governmental or public institutions, or presents at conferences hosted by academic organizations
- d) When students take national exams

(2) Number of Authorized Absences

If the reason for an authorized absence is either No. 5, 6, 8, or 9 in the table, students may have up to four authorized absences for courses that have class sessions twice a week and up to two authorized absences for courses that have class sessions once a week. However, these rules will not apply in cases approved by the Director of Academic Affairs Department.

If the reason for an authorized absence is No. 12 in the table, students may have up to ten authorized absences for courses that have class sessions twice a week, and up to five authorized absences for courses that have class sessions once a week.

In addition, if the total number of applications for authorized absence for the same course based on reasons No. 5 through 13 exceeds ten times for courses that have class sessions twice a week, or five times for courses that have class sessions once a week, students must follow the directions of their instructor and make up the class sessions by submitting assignments or attending make-up classes.

If the reasons for an authorized absence are No. 1 through 4, students must follow the directions of their instructor and make up the class sessions by submitting assignments or attending make-up classes, regardless of the number of authorized absences.

(3) Notes Regarding Specialized Courses

If the reasons for an authorized absence are either No. 1 *Teaching practice program* or No. 6 *Teacher Recruitment Exam*, please refer to the following:

1) Teaching practice program

- a) The university approves authorized absences only for the periods stated in the official letter (official document) issued by the schools where the student takes part in teaching practice.
- b) The university will not approve any authorized absence for periods before or after the teaching practice.
- c) The university will not approve any authorized absence for pre-meetings and prior activities for finding a school for teaching practice.

2) Experiences, such as nursing care, required for acquiring teachers' licenses

- a) The university will approve authorized absences for required experiences, such as nursing care, for no more than seven days.
- b) The university will not approve any authorized absence for periods before or after the required experiences, such as nursing care
- c) The university will not approve any authorized absence for pre-meetings and prior activities for arranging a required experience, such as nursing care.
- d) Students shall submit a document of a Proof of Required Experiences such as Nursing along with their applications for authorized absence. The university will approve the authorized absence after confirming authentication with the head of the school or institution.

3) Teacher Recruitment Exams

- a) As a general rule, the university permits authorized absences for Teacher Recruitment Exams as a part of the job search activities.
- b) Students shall submit documents issued by the Board of Education that specify the date of the examination, such as the “Examination Admission Card for Teacher Recruitment Exam” when applying for an authorized absence.
- c) As a general rule, the university will approve the authorized absence only for the examination date.
- d) Both first stage examinations and second stage examinations are treated in the same manner.

6. Various Certificates

(1) Regarding issuance of certificates from automatic certification form-issuing machine.

The certificates/proofs listed below are issued by the certification form-issuing machine (Papyrus-mate) or over the counter at relevant offices. Students need to present their students ID when issuing certificates.

Type of Document	Fee	Papyrus-mate (on the spot issuance)	Over the counter	Days needed for issuance	Relevant Office	
1) Academic transcript (Japanese/English)	¥200	○	*	*	Academic Affairs Office	
2) Student enrollment certificate (Japanese/English)	¥100	○	*	*		
3) Certificate of expected graduation (Japanese/English)	¥200	○	*	*		
4) Academic transcript/Certificate of expected graduation	¥300	○	*	*		
5) Leave of Absence Proof	¥300	Application Form	Academic Affairs Office	2 days		
6) Certificate of health examination	¥200	○	*	*	Health Center	
7) Certificate of qualification for student discount for public transportation	No Charge	○	*	*	Student Affairs Office	
8) Certificate of Course Registration	Japanese	¥200	Application Form	Academic Affairs Office	2 days	Academic Affairs Office
	English				7days	
9)Certificate of personality assessment	¥100	Application Form	Teacher Education Career Center	7 days	Teacher Education Career Center	
10) Certificate of expected obtainment of teacher license	¥200			7 days		
11)Certificate of academic skills	¥200			7 days		
12)Certificate of Commuting Status	No Charge	*	Student Affairs Office	1 day	Student Affairs Office	
13)Certificate of Proof of Dormitory Residence	¥100	Application Form	Student Affairs Office	2 days		
14) Student ID reissuance	¥2,000		Student Affairs Office (Bring your 2.5.cm x 2.5 cm head shot photo)	2 days		
15) Student ID reissuance (IC chip)	¥1,000					
16) Permit to Take a Final Exam	¥300		Academic Affairs Department	The same day	Academic Affairs Office	

*Certificates 3) and 4) can only be issued from April 1 of the graduating year.

*For certificates that cannot be issued on the spot, students need to obtain and fill in the required application form from Papyrus-mate and submit it to a relevant office.

*Saturdays, Sundays and Holidays are not counted for the days needed for issuance.

(2) Notes regarding certificate issuance

- 1) Submit applications in advance of deadlines, as the offices will not issue certificates on the same day that they receive applications.
- 2) Applications for certification cannot be filed at office counters or at form-issuing machines during winter break, the entrance exam period, and occasional student events. Information regarding periods when certification applications are unavailable will be notified on the bulletin boards and through the student portal site.

(3) Locations of certification form-issuing machines and hours of operation

Certification form-issuing machines are located on the 1st Floor lobby of Global Square (3 units), 1st Floor of B Building of the Faculty of Education (1 unit), in front of the Administration Office in the Faculty of Engineering building (1 unit), the 4th Floor of the Main building (1 unit), and the 1st Floor of the Faculty of Nursing building (1 unit). Hours of operation are as follows:*

Days of the week	Regular hours	During Spring, Summer and Winter break
Mon, Tue, and Thu	9:00–18:30	9:00–17:00
Wed and Fri	9:00–17:00	
Sat	9:00–12:00	9:00–12:00 (Applications at office counters are unavailable)
Sun and Holidays	Closed	Closed

*These hours do not apply to holiday breaks. Please check the bulletin boards, the student portal site, or the relevant office for possible changes in operating hours.

7. Issuance of the Certificate of Expected Graduation

To obtain the certificate of expected graduation, which is often required for job applications, students must meet certain requirements as listed below, including a total number of acquired academic credits. The certificate is only issued from April 1st*(7th semester) of the academic year in which the student expects to graduate.

*Students who plan to graduate in September or planning an early graduation needs to file their application at the counter of the Academic Affairs Office.

**(1) Requirements for the certificate of expected graduation issuance
–7th semester of school attendance**

Students may apply for the certificates of expected graduation in the 7th semester in school attendance if they meet the requirements listed below:

- 1) The student has earned a total of 90 or more academic credits
- 2) The student has a cumulative GPA of 2.00 or higher
- 3) The student has earned all required academic credits for language courses

However, students who do not meet the above three requirements may apply for the certificate if they:

- 1) have more than 85 credits in total
- 2) have a cumulative GPA of 1.80 or higher
- 3) have earned 8 credits in language courses (students of the Faculty of International Liberal Arts need 16 credits)

These students may submit a “Request to issue the certificate of expected graduation” to the Academic Affairs Department. The request must then be approved by the Dean of the faculty which the student belongs to.

(2) Requirements for the certificate of expected graduation
- 8th semester of school attendance

Students may apply for the certificates of expected graduation in the 8th semester in school attendance if they meet the requirements listed below:

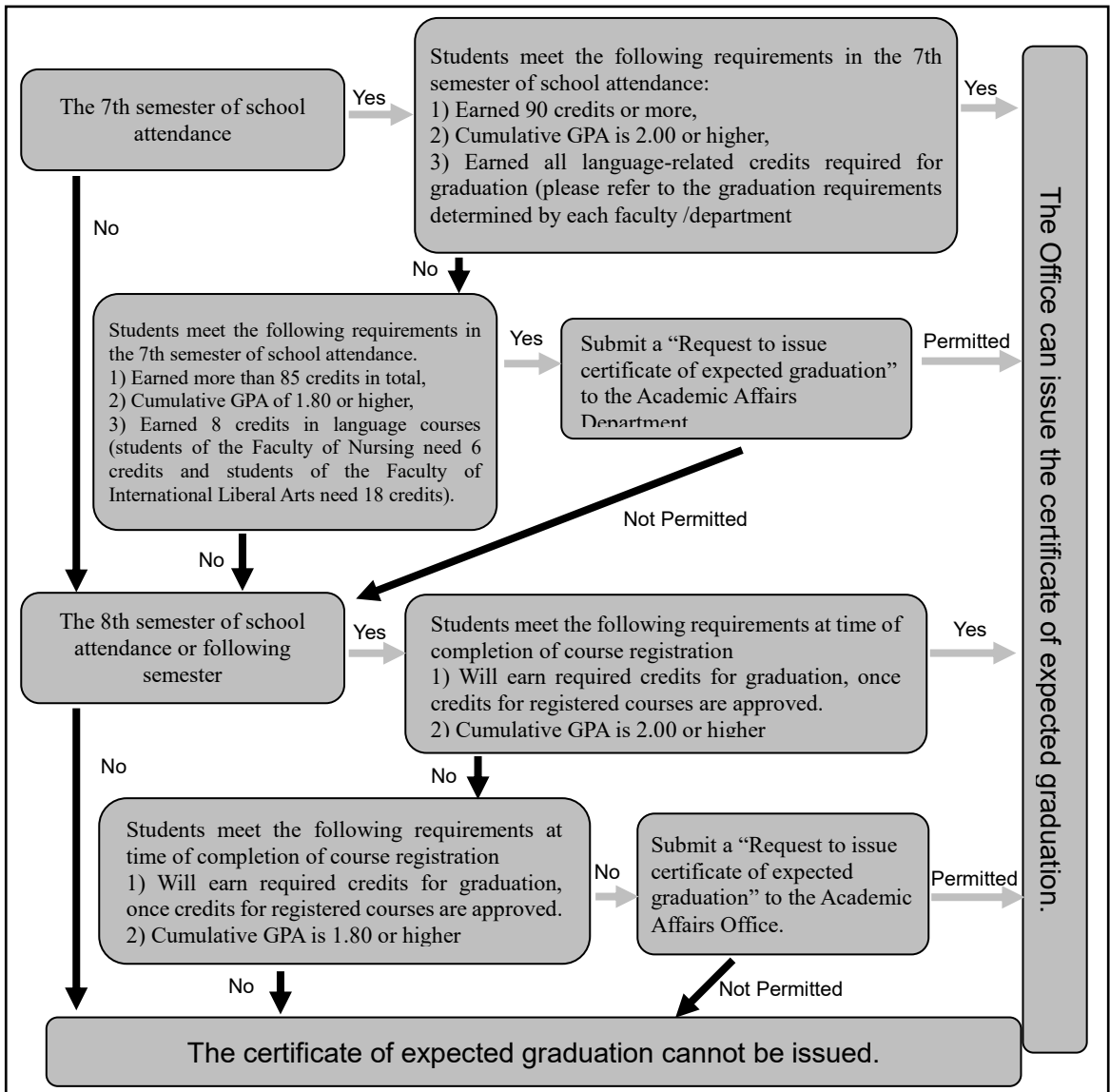
- 1) The student will meet the number of credits needed for graduation once the credits of courses they enroll are approved.
- 2) The student has a cumulative GPA of 2.00 or higher

Students who meet requirement #1 above, and who have a cumulative GPA of 1.80 or higher, can submit a “Request to issue the certificate of expected graduation” to the Academic Affairs Department. The request must then be approved by the Dean of the Faculty which the student belongs to.

(3) Requesting the certificate of expected graduation

Students who meet the requirements of (1) and (2) and needs to file a “Request to issue the certificate of expected graduation” form should contact the Academic Affairs Office.

(4) Flow chart for issuing the certificate of expected graduation



III. Course Registration

1. Schedule for Course Registration Procedures

Students are required to register for courses twice a year at the following times.

Spring Semester	Early April	Fall Semester	Mid-September
-----------------	-------------	---------------	---------------

The class schedule for the academic year (spring and fall semesters) is announced in April, however, during the course registration for the spring semester, students can only register for classes offered that semester. In addition, students have a specified time period to modify and cancel courses after the course registration.

For more details, please check the notices or the online class schedule of the academic year.

(1) Registration Modification Period

Please reconfirm that the names of your courses, your instructors, and other information are correct during the registration modification period. After this period, students will not be able to add or modify their courses.

(2) Registration Cancellation Period

The registration cancellation period is the timeframe in which students may only cancel a course for which they have registered. Please verify registration status, as failure to cancel classes will likely lower your GPA.

The “Enrollment Status” page on the website will be immediately updated once classes are cancelled, and a list of cancelled classes will be displayed.

Therefore, after following the cancellation procedures, be sure to verify that courses have been correctly cancelled. Courses cannot be cancelled after this period.

2. System for Repeating Courses

Students can repeat any course as many times as they wish, including those in which they have already earned credits (with some exceptions).

When repeating a course, the grade evaluation will be based on your most recent final grade. Therefore, if a student fails a repeating course in which a student has already earned credits, the total number of credits earned will be reduced.

Note that students cannot earn additional credits by repeating a course that they have already completed. If repeating a course that is counted towards course load limit, the credit will be counted towards the course load maximum.

Students may re-register for courses during the course registration period up until the end of course modification period.

* In some cases, students may not be able to repeat a course, as some courses may be discontinued due to changes in the curriculum.

3. Course Load Limit (Established Limits on the Number of Credits)

The upper limit on the number of credits for which a student may register varies by department, and students are expected to not exceed the permitted credits when registering for courses. This credit limit system is based on Article 27 (2) of the Standards for Establishment of Universities. To check the limits on the number of credits, refer to the list (page 13-14) as well as the information provided by the relevant faculties and departments.

4. Courses Excluded from Course Load Limit

Courses excluded from course load limit do not count towards the course load limit of each semester. Specialized courses for qualifications (including courses for the teacher-training program and social education management program) in all departments are not subject to the course load limit. In addition, for departments of education and primary education, specialized courses for qualifications (excluding major courses in a student's own department) as well as departmental courses in faculties/departments other than a student's own department are excluded from course load limits.

Please refer to page 13-14 or the information provided by each department for details.

5. Courses with Enrollment Limits

Courses with enrollment limits are courses in which a student must get an approval to enroll in through a lottery system prior to registration due to its limited seats available. Courses such as Physical Education, Basic Seminar in University Studies, Special Studies in General Education, Language Courses, Music Practical Courses, and Computer Science Practical Courses are likely to become a lottery base as many students wish to enroll in these courses. Lottery for course registration is done in the first class. Students who wish to enroll in the course must attend the first class. Students who do not attend the first class, as a general rule, will not be able to enroll in the course. Please refer to the syllabus of each class for details.

6. Notes Concerning Registration

- 1) Students cannot earn any credits for attending classes for which they are not registered.
- 2) For both spring and fall semesters, students may cancel, change, or add registered courses only during the designated periods in the beginning of each semester. When making any changes, please pay extra attention to ensure that the credits for registered courses do not exceed the course load limit and that class schedules do not overlap.
- 3) Students will not be able to register for courses that are newly created after the entering academic year and not in the course catalog.
- 4) When courses require practical training fees, students will need to follow procedures for payment to enroll in the course.

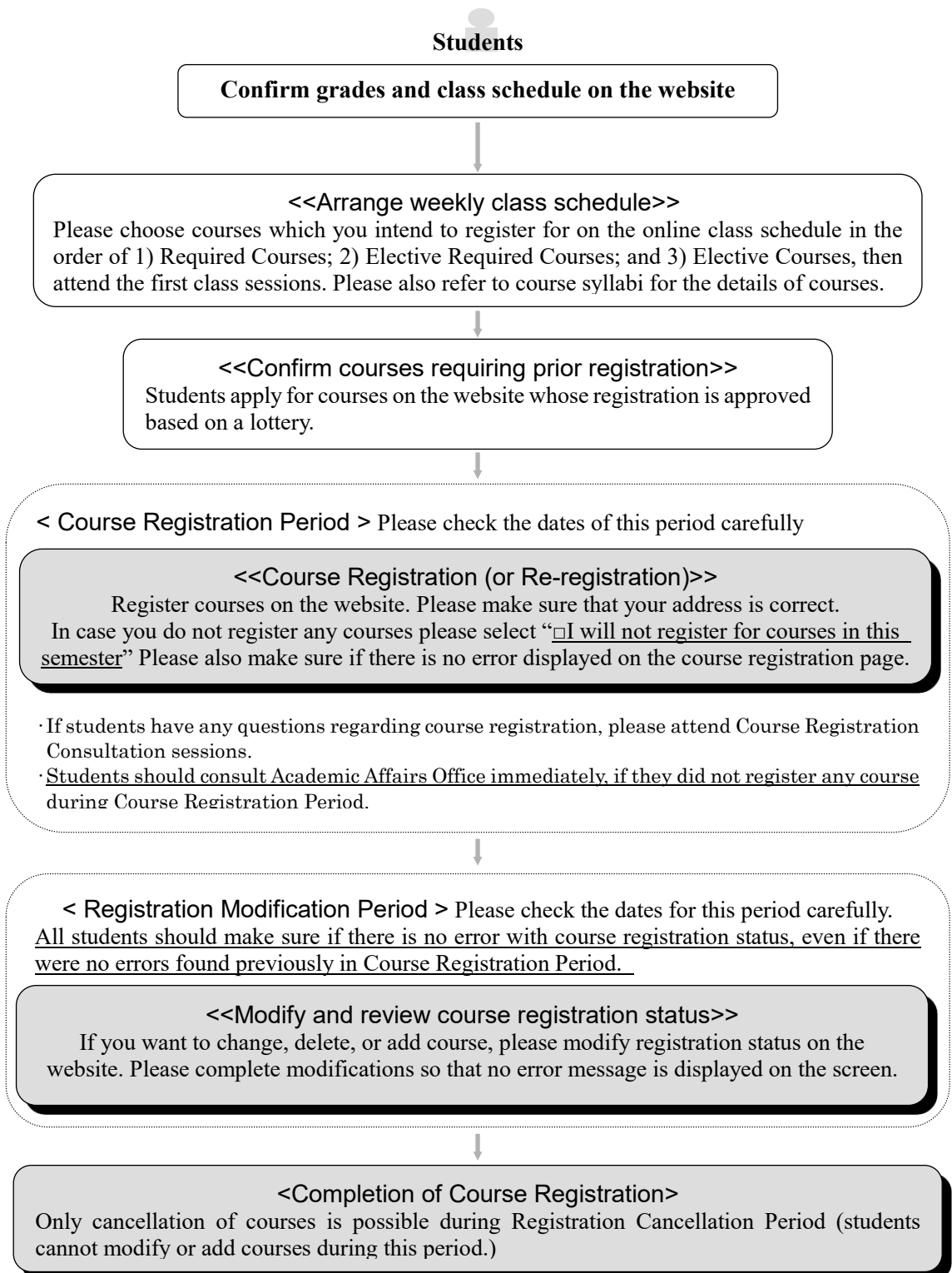
■ Tips for Planning Course Registration

- 1) Read and understand the requirements for graduation of own faculty
- 2) Register required courses in the earliest possible designated semester
- 3) Balance out the required courses, required elective courses, and elective courses to take within the upper limit of course load
 - check the class schedule of own faculty/department and utilize the free periods
 - check the contents of the course by reading the syllabus
- 4) Thoroughly read the Specialized Course Guideline for acquiring School Teacher's License

*Note that the above mentioned points are only tips. Please attend any orientation regarding course registration or certificate acquisition and consult a faculty or staff should you have any questions

7. Course Registration Flowchart

The process for course registration is as follows:



8. How to Register Courses

Please register courses on the website as below.

(1) User Registration (for those who use a university PC for the first time)

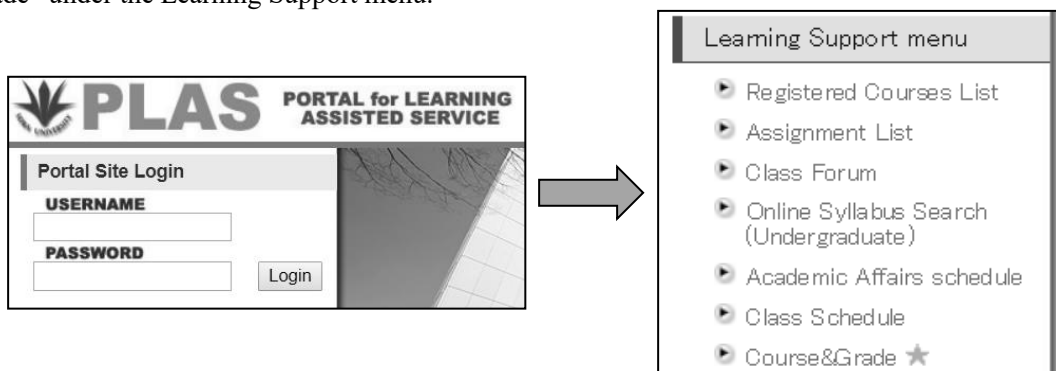
First, please complete user registration in order to use PCs on campus

Use registration can only be done with PCs on campus (e.g. PC classrooms).

After completing user registration, you can register, modify, and cancel courses on off-campus PCs including your home PC during designated periods. You can also check your course registration status and grades.

(2) How to Browse the Main Page

Please go to the URL: <https://www.soka.ac.jp/en/> and choose PLAS Portal System. The following log-in screen will be displayed, so please type your user name and password. Then, choose “Course & Grade” under the Learning Support menu.



(3) Course Registration / Grades Main Page [CAMPUS SQUARE]

Please follow the instructions displayed on the “Campus Square (Course & Grade system)” Main Page to complete registration. When you browse this page, links displayed on the page; Student Info, WEB Curriculum, Course, Grade, Nursing etc. Hands-on Training, and Health Care.



(4) Confirmation of Addresses

In order to complete course registration, you need to confirm addresses registered in the system. Only after confirmation is made, Course Registration Menu will be displayed.

Please update your address immediately on this page, when your address is changed (e.g. when you leave a study dormitory.) You must register addresses of your own, your parents (guarantor), and financial guarantor. You cannot modify your name in Japanese on this page, so please visit Student Affairs Office for any changes to make.

The university does not bear any responsibility for cases in which important notifications or mails do not reach you due to your negligence to update those addresses.

In this section, you are required to write your name in English in the order of given name and surname. The name typed here will appear on your diploma or certificates.

(5) Course Registration

When you choose “Course Registration” on the “Campus Square (Course & Grade system)” Main Page, a class schedule will be displayed. All periods are set “not registered” as default. Please choose the period in which you want to register a course, and start course registration.

I will not register for courses in this semester
 *Only selectable when no enrollment is registered this semester.

Spring Semester		Fall Semester					Register Intensive course						
		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday						
1st Period		Not registered	Not registered	Not registered	Not registered	Not registered	Not registered						
2nd Period		Not registered	Not registered	Not registered	Not registered	Not registered	Not registered						
3rd Period		Not registered	Not registered	Not registered	Not registered	Not registered	Not registered						
4th Period		Not registered	Not registered	Not registered	Not registered	Not registered	Not registered						
5th Period		Not registered	Not registered	Not registered	Not registered	Not registered	Not registered						
6th Period		Not registered	Not registered	Not registered	Not registered	Not registered	Not registered						

Intensive course, etc										Register Intensive course
Day	Period	Schedule Code	Course	Instructor Name	Course Numbering	Classroom	Credits	Course Code	Registered Course Code	
Not Registered										

You may face slow processing or failure of course registration in the last few days towards the end of course registration period due to high traffic. You are advised to complete your course registration during the early phase of course restoration period so that you can spend the last few days of the period for reviewing and modifying your course registration status.

(6) “Enrollment Status” page

This page contains the following information:

- 1) Enrollment Status Academic Year / Semester: Courses that you have registered are displayed on a class schedule table.
- 2) Course Registration Status Table: You can confirm how many credits you have registered out of the course load limit in a relevant semester.
- 3) Credit Calculation Table: This table displays (A) the number of credits in a current semester, (B) the number of credits completed already, (A+B) the number of credits including all currently registered credits, the number of credits after reallocation, and the number of credits required for graduation, which are all categorized by course classifications. By looking at the “number of credits after reallocation” you can confirm whether the credits you will complete will meet graduation requirements in each course classification. The far right column under “Graduation Evaluation” will show O or X which indicates whether you fulfill graduation requirements (O) or you fail to fulfill the requirements (X) by counting the credits that you have registered in the current semester into total credit calculation. Even a single X indicates that you are not qualified for graduation.
- 4) Earned Credits Status: This table shows your status in terms of the number of credits you completed, course load limit, GPA, etc. in each semester

(7) "View Grade Status" page

This page contains the following information

- 1) TOEIC Score Results: This table shows your TOEIC-IP test score.
- 2) Credit Calculation Table: the same as mentioned in the previous section.
- 3) Credit Calculation Table by Academic Discipline: This table shows the aggregated credits by academic discipline required for graduation.
- 4) Earned Credits Status: This table shows your status in terms of the number of credits, course load limit, GPA, etc. in each semester.
- 5) List of Courses Completed: This table shows all courses that you have completed.

IV. Examinations and Term Papers

1. Examinations

Examinations include final exams, midterm exams, and make-up exams. In some cases, instructors give exams on the last day of class sessions before the final exams week. In addition, some course instructors give paper assignments and quizzes to students during classes. For the description of examinations, check the website under Academic Affairs Office, student portal site, and notices on bulletin boards.

(1) Final examinations

Final exams are held within a special timeframe at the end of each semester. Students may verify the schedule of final exams by referring to the student portal site or the bulletin board.

Note that regular classes will not take place during the final exams period. If the university cannot offer final exams due to a weather event like heavy snow and typhoon, or any other reason, exams will be rescheduled and conducted on the predetermined make-up exam dates.

(2) Midterm examinations

Midterm exams take place around the midpoint of each semester. Unlike final exams, not every course conducts a midterm exam. In many cases, courses that hold two class sessions per week conduct their midterm exams during regular class time (with some exceptions). Notification about courses that are holding midterm exams as well as their exam schedules are provided through the bulletin board and on the website under Academic Affairs Office.

(3) Eligibility requirements for examinations

Students may take examinations only for courses in which they are registered.

(4) Timetable for final examinations

Period of time	Start time–End time
1 st period	9:00–10:00
2 nd period	10:45–11:45
3 rd period	13:00–14:00
4 th period	14:45–15:45
5 th period	16:30–17:30
6 th period	18:15–19:15

(5) Answer sheets

A student's ID number and name must be written on all answer sheets, even if the sheet does not contain any answers.

(6) Guidelines and procedures when taking examinations

Please review the following guidelines before an exam.

- 1) Arrive at the classroom 15 minutes prior to the start of the exam. Taking traffic into account, students who commute by bus should aim to arrive at the university 30 minutes prior to the scheduled exam time.
- 2) Students must bring their student ID card in order to take an exam. Place the ID card with the photo side up on the desk during the exam. Students with outdated ID cards will not be permitted to take exams. In the event of the loss of an ID card, immediately follow the procedure to get the ID card re-issued. Students who forget to bring their ID cards may request a "Permit to Take a Final Exam" as many times as is necessary during the final exam period. To apply for a "Permit

IV. Examinations and Term Papers

to Take a Final Exam,” use a certification form-issuing machine (Papyrus-mate), which is located in the lobby of the Global Square, the Faculty of Science and Engineering building, the Faculty of Education building, the Central Tower and the Faculty of Nursing building. Bring the printed application form to any of the Office on campus including the office of the Faculty of Science and Engineering, the Faculty of Education, the Faculty of Law or the Faculty of Nursing, to obtain an approval seal. Permits without an approval seal are invalid. The fee for a “Permit to Take a Final Exam” is 300 yen.

- 3) Personal belongings must be placed under the chair. Leaving unauthorized belongings in desk drawers or compartments may be considered cheating.
- 4) Bringing electronic devices, such as calculators with dictionaries, watches with calculators, watches with dictionaries, and electronic dictionaries, is strictly prohibited unless otherwise stated. Cell phones should not be used for timekeeping; be sure to turn off cell phones before examinations begin. Bringing a personal watch is highly recommended since clocks are not placed in the Global Square.
- 5) Students are required to sit in alternating (every other) seats in the examination room.
- 6) Students may not leave the room after the exam starts.

(7) Postponement of final examinations

<Please check the Soka University homepage or use the telephone service (tel. # 042-691-9500).>

Final examinations may be postponed in the following situations:

- 1) As of 6 a.m., if either the East Japan Railway Company (the Tokyo metropolitan area around Hachioji Station) or Nishi Tokyo Bus Company fully suspends their transportation services, or the Japan Meteorological Agency issues any of the following warnings: storm, heavy snow, snow storm, or any other emergency warning, to the Northern Tama, Western Tama or Southern Tama area, the university will postpone and reschedule the exam on make-up exam dates. However, the university reserves the right to hold final exams as scheduled, even if the above-mentioned warnings are issued, but when they are judged not to influence the implementation of exams. If transportation services are resumed by 10:00 a.m., only the examinations in the morning will be postponed, and examinations in the afternoon will be held as scheduled.
- 2) If students are unable to take an exam due to stoppages or delays of transportation services, they will be allowed to take a make-up exam. However, to do so, they must have a delay certificate issued by the relevant public transportation company.

2. Make-up examinations

Make-up exams are held for students who are unable to take final exams due to compelling reasons such as an accident or illness. They are not open to students who do not have such compelling reasons.

(1) Courses that can provide make-up exams

Make-up exams will be provided only for courses that held final examinations (in-class examinations and courses substituting final exams with reports are excluded).

(2) Eligibility requirements for examinations

Students who were absent from the final examination due to the reasons shown in the table below, when those reasons can be verified by certificates or documents, are eligible to take make-up exams:

Reason	Certificates/documents
National exams, the Japanese Teaching Staff Examination, Civil-service exams for local governments	Documents for verification, including examination admission slip
Employment exams (excluding job fair or information session)*1	Documents for verification, including examination admission slip
Participation in a national sports championship	Certification issued by the Student Affairs Office
Student accident or illness	Medical certificate*2
Bereavement leave (within two degree of kinship)*3	Thank you notes for funeral attendance
Delay in trains and buses due to accident, storm, etc.	Delay certificates (issued by the train stations)
Traffic accident or disaster	Accident report, victim's certificate
Participation in practical training in classes offered by the University	Proof of participation
Any other reason approved as due cause by the director of the Dean for Academic Affairs	

*1: Students should obtain an "Application for Permit to Take an Examination" from the Career Center with an approval seal and submit it to the Academic Affairs Office.

*2: A medical certificate must be issued by a public institution, such as a hospital (medical notes issued by the Health Center of the university are not valid).

*3: The period of bereavement leave is seven days for the death of parents (including adoptive parents) and three days for the death of brothers, sisters, and grandparents (including Saturdays and Sundays).

(3) Procedure for taking make-up examinations

Obtain an "Application to Take a Make-up Exam" from the Academic Affairs Office (students of the Faculty of Science and Engineering and the Faculty of Nursing can obtain an application from the Administration Office of their respective faculty). Complete all necessary information, and submit the application along with the certificate or document described in *Eligibility requirements for examinations*, above.

Please note that students who fail to submit the "Application to Take a Make-up Exam" during the designated period, will not be eligible to take a make-up exam. In addition, students must submit the application for the permit in person. However, if a student who is eligible to take a make-up exam, but cannot come to the office due to a compelling reason such as hospitalization or bereavement leave, a proxy may file the application on the student's behalf.

(4) Announcement of students who are permitted to take make-up exams and the timetable for the exams

Students who are permitted to take make-up exams, and the timetable and the venue for the exams, will be posted on the bulletin board of the Academic Affairs Office in the Global Square (and the bulletin board of the Faculty of Science and Engineering), as well as on the website under the Academic Affairs Office. Be sure to confirm the information, as there are some cases in which papers are assigned instead of exams. In addition, the permit for taking a make-up exam will be granted after the submitted "Application to Take a Make-up Exam" is reviewed by the Dean for Academic Affairs.. (Not all students will be eligible. In particular, if attendance of regular classes is less than two-thirds of total classes, a student may be denied permission to take the make-up exam.) Students taking a make-up examination must bring their school ID card to the exam.

3. Term Papers

Term papers are an alternative to final exams for assessing academic achievement. Therefore, rules for term papers are enforced as rigorously as for final exams.

Students may not share their papers with other students, copy the work of other students, or quote from other source of information without citing the source, except for group work or study approved by the instructor.

(1) Submitting a term paper through student portal site

Be sure to follow the instructor's rule and submit the paper in advance of the deadline. Make sure to check the "Status of Paper Submission" to see if it has changed to "Submission Completed" after submitting the paper on the student portal site.

(2) Submitting the term paper itself

When submitting to the course instructor, be aware of the following:

- 1) Use designated forms and styles when writing papers
- 2) Be sure to bind the pages together with staples, string, glue or any other methods before submitting papers
- 3) Strictly observe the deadline; due dates are strictly observed and late term papers will not be accepted

When submitting to the report box, please submit the term papers to the designated report box. Submission after the due date will not be accepted under any circumstances. In addition, no changes or modifications are allowed once papers have been submitted. Therefore, be sure to submit completed papers only.

Report boxes are installed in the following locations:

- Next to the Papyrus-mate on the 1st floor of the Global Square building
- In front of the Administration Office on the 1st floor of the Faculty of Education building
- In front of the Administration Office on the 1st floor of the Faculty of Science and Engineering building
- In front of the Administration Office on the 8th floor of the Central Tower
- Next to the lounge on the 1st floor of the Faculty of Nursing building

4. Consequence for cheating

If students are caught cheating or engaging in dishonest behavior during examinations, credits for all courses in the semester or academic year will be cancelled. Furthermore, such students will be subject to punishment pursuant to Article 46 of the School Regulations of Soka University.

Any dishonest behavior during examinations held within regular class time rather than the final exam period, including plagiarism or use of a cheat sheet, is handled in the same way.

(1) Note on dishonest behavior

Cheating in examinations is absolutely unacceptable. Having cheat sheets and other cheating materials inside the classroom is considered cheating. Even if you have no intention of committing a dishonest act, if the supervisor considers you to have done so, you will be subject to punishment.

The following behaviors are not acceptable during examinations and will result in disciplinary action: ("Internal Regulations Regarding the Handling of Wrongdoers in a Soka University Final Examination")

- 1) Students who write information on the desk, their hand, their clothing, etc., or bring a cheat sheet into the examination room;

- 2) Students who bring in copies of “Roppou Zensho” (compendium of Japanese laws), dictionaries, etc., in which information has been written in advance;
- 3) Students who refer to textbooks, study guides, notebooks, etc. that are not allowed as reference materials during exams;
- 4) Students who uses or refer to cell phones, electronic dictionary, any reference materials, etc., without permission;
- 5) Students who replace their answer sheets with others’;
- 6) Students who communicate verbally, by gestures, or by any other means with other students who are taking the exam;
- 7) Students who copy by looking at the answer sheets of other students;
- 8) Students who leave their seats without permission and legitimate reasons who engage in other activities in violation of the instructions of the supervisor;
- 9) Students who ask another person to take the exam on their behalf or who take the exam on the behalf of another student;
- 10) Anyone creating an answer sheet for other students, students who submit an answer sheet that was created dishonestly, or students who ask others to engage in such acts;
- 11) Students who employ any other dishonest activities when taking an exam.

(2) Types of punishment

Students caught committing any dishonest acts will be strictly punished pursuant to Article 46 of the School Regulations of Soka University and the Internal Regulations Regarding the Handling of Wrongdoers in a Soka University Final Examination. Types of punishment include:

1) Disciplinary actions

- a) Reprimand [1) ~ 8) and 11) above]
- b) Suspension from school [9) and 10) above]
*This includes students who had received a reprimand in the past and again committed a misconduct, or students who commit other significant misconduct
- c) Dismissal from school
*This includes students who has been suspended from a school in the past and again committed a misconduct

2) Credit cancellation

Reprimand: The university will not approve any credits for registered courses in the relevant semester.
Suspension and dismissal from school: The university will not approve any credits for registered courses in the relevant academic year.

V. Grading and Calculating GPA

1. Grading

Students' grades are determined based on comprehensive evaluations from final exams, term papers, other assignments, class attendance, etc. Grading methods and criteria differ among courses. Please verify grading criteria in the syllabus (on the website).

Criteria for grades:

Grading Method	Grade	Score	GP	Pass/Fail	Description
ABC	A+	100~95	4.00	Pass	Excellent
	A	94~90	4.00		Good
	A-	89~85	3.70		Satisfactory
	B+	84~80	3.30		Meets the requirements for the subject
	B	79~75	3.00		Does not meet the desired standard, but not poor enough to fail
	B-	74~70	2.70		
	C+	69~65	2.30		
	C	64~60	2.00		
	D+	59~55	1.70		
	D	54~50	1.30		
	E+	49~45	1.00	Fail	Close to passing level but not meeting passing criteria
E	44~0	0.00	Fail		
N	No Grade	0.00	Impossible to evaluate *Explained in About "N" grade below		
PF	P	Passed	Not included	Pass	
	F	Fail		Fail	
Credit Approval	R	Recognized		Pass	
I	Incomplete			—	Grade to hold evaluation temporarily

Note: If a student miss more than 1/3 (one third) of the class, grade will be "N". In addition, "N" grade can be given when it is not possible to evaluate grades, such as not taking final exam, not submitting reports.

- Grades A+, A, A-, B+, B, B-, C+, C, D+ and D are considered passing grades, while E+, E and N are considered failing grades. "Pass" means students successfully earned credits, while "fail" means students did not earn any credits.
- In some courses, a grade is denoted as P (pass) when the student has exceeded the passing criteria, while an F represents failure to reach the criteria. P grade means the student was able to earn credits, while a grade of F means no credits were earned. This P/F evaluation is employed in some courses in which the evaluations with "ABC" are not considered appropriate. Check which courses use the P/F evaluation in the syllabus on the website.
- An R grade means the university recognized the credits students earned from another higher educational institution.
- Academic transcripts issued for use outside the university only show passed grades.
- Grades are given based on percentages: the upper limit of grade A+ includes about 5 percent of all registered class attendees, and the upper limit of grades A+, A and A- combined includes about 25 percent of all attendees. However, this rule does not apply to courses approved by the Faculty Meetings and the steering committee of the School for Excellence in Educational Development.
- "I" is only given when the student has performed the prescribed procedures. For details, please contact the Academic Affairs Office.

2. Calculating GPA (Grade Point Average)

GPA (Grade Point Average) refers to the number calculated by multiplying the Grade Points (GPs) assigned to the course grades, by the number of credits earned in each course, then totaling those

numbers and dividing by the total credits for registered courses. All averages are rounded down to two decimal places. The highest GPA is 4.00, while the lowest is 0.00.

$$\text{GPA} = \frac{\text{Aggregation of (GP} \times \text{number of credits for the course)}}{\text{Total number of credits for registered courses}}$$

* Courses graded P/F or R are excluded from the GPA calculation.

* A cumulative GPA of 2.00 or higher is a graduation requirement.

(1) GPA calculation when students repeat a course

If a student retakes a course and receives a grade (grade and number of credits), the grade achieved the first time around (grade and number of credits) will not be included in the GPA calculation.

Therefore, if the grade for the repeated course is a D, and the previous grade was a C, the GP will become lower, and the D will be used for calculating the new GPA. Moreover, if the student fails the class, the total credits earned will be reduced.

Students cannot register for courses for which they have already earned credits in a study abroad program or overseas language study program at Soka University. However, in some cases, the university will accept such credits through designated procedures, and will assign grades to the courses. If these courses are graded using the “A+, A, A-, B+, B, B-, C+, C, D+, D, E+, E, N” system, the grades will be included in the GPA calculation. On the other hand, if the courses are graded using the “P/F” or “R” evaluation methods, they will not be counted in the GPA calculation.

(2) Sample calculation of GPA

The GPA is calculated as follows:

Subject	No. of Credits	Grade	GP × No. of Credits
Economics I	2	A	4.0×2 = 8
Politics	2	A+	4.0×2 = 8
Microeconomics	4	C+	2.3×4 = 9.2
Accounting	4	B	3.0×4 = 12
German I	2	E	0.0×1 = 0
Finance	4	D+	1.7×4 = 6.8
Freshman Seminar	2	P	Excluded
Total	20		44

$$\text{GPA} = \frac{\text{Aggregation of (GP} \times \text{number of credits for the course)}}{\text{Total number of credits for registered courses}} = \frac{44}{18} = 2.4444 \rightarrow 2.44$$

If the student retakes the Finance course and his or her new grade is an A, the GP becomes 16, instead of 6.8 — a 12-point increase.

In this case, the new student’s GPA will be as follows because the number of credits for the repeated course is not added to the total number of credits for registered courses.

$$\text{GPA} = \frac{\text{Aggregation of (GP} \times \text{number of credits for the course)}}{\text{Total number of credits for registered courses}} = \frac{53.2}{18} = 2.9555 \rightarrow 2.95$$

(3) Academic advisement and university withdrawal for below-minimum GPA*

- 1) If a student’s semester GPA is less than 2.00, the student will be notified and he or she is required to schedule a consultation with the class instructor (academic guidance).
- 2) If a student’s semester GPA is less than 2.00 for two consecutive semesters, the student and his or her parents or guardians will be notified, and he or she must meet with the class instructor (consultation is also available for parents or guardians who so desire).
- 3) If a student’s semester GPA is less than 2.00 for three consecutive semesters, or in four or more semesters in total, the student and his or her parents or guardians will be notified. The student is required to have a consultation with the dean of the faculty (consultation is available for the parents or guardians who so desire). The Dean will then determine whether the student will be advised to withdraw from the school (the student will also be advised to withdraw if the university cannot make contact with the student, or if he or she does not agree to a consultation).

*Students should keep track of their cumulative GPA, as well as the number of credits earned.

3. Grade announcements and inquiring about grades

(1) Grade Posting

Students’ grades are posted each semester on the web. It is the student’s responsibility to confirm his or her grades.

	Spring semester	Fall semester
Date of grade announcement	Around mid-Aug	Around mid-Feb

See the portal site (PLAS) to confirm the date of grade postings.

(2) Inquiries regarding grades

The procedure for inquiring about grades after they are published on the website is as follows. The deadline for receiving grade inquiries will be posted on the website and on bulletin boards. Please note that inquiries will not be accepted after the deadline.

- 1) On the website, log in to the first page of Course registration and grades.
- 2) In the menu, click “Grading evaluation inquiry.” The grade will be displayed. Select the course for which you wish to make an inquiry (be sure to check that you have selected the correct course).
- 3) Enter your questions in the space assigned for questions (status of attendance, status of exams, submission status of reports and assignments, grading criteria, etc.). Please write your questions in English if your instructor is an English speaker.
- 4) After checking your entries, submit your question.
- 5) Once your inquiry is successfully logged, a receipt number will be indicated on the screen. Please be sure to write down the number.
- 6) When you receive a response from your instructor, you will be notified on the Inquiry receipt screen on the website.
- 7) Do not ask questions via e-mail.
- 8) **Inquiries regarding remedial procedures will not be accepted.**

VI. Credit Approval

1. About Credit Approval

Normally, students earn academic credits by approval of the university after attending courses registered each semester and by earning a passing grade as determined through final exams and other course requirements. In addition, Soka University offers another credit approval system by which students may obtain credits without enrolling for courses when they meet certain requirements. Note that approval of credits using this system is only available during the period of school attendance (students may only apply for credit approval during leave of absence from school).

Credit approval is not reflected in grades as soon as you apply, because it is determined by the decision of the meeting body. It will be reflected as a result after being approved at that meeting. Depending on the application time, it may be reflected as the result of the following semester, so please be advised to avoid using credit approval system to fulfill the credit requirement for graduation. The unit schedule will be announced through the portal site.

2. Credit Approval through Various Certification Examinations

When students pass various qualification exams, Soka University may approve the qualifications as the credits of courses provided by the University. Departmental Courses available for credit approval are outlined in the descriptions of each faculty and department that applies this system (Faculty of Economics, Faculty of Business Administration, Faculty of International Liberal Arts, Faculty of Science and Engineering Department of Information Systems Engineering, and Department of Science and Engineering for Sustainable Innovation). Regarding General Education Courses, students may apply for credit approval when they pass the qualification examinations listed on the next page: *Available Credit Approval for General Education Courses by Certification Examinations*.

When applying, please access "Credit Approval" on the "Campus Square (Course & Grade system)" page on the portal site, enter the necessary items, print the registration completion screen, and submit it with the original certificate or the score sheet to the Academic Affairs Office (The original certificate or the score sheet will be returned after confirmation by the Academic Affairs Office).

Please note the following when applying for credit approval through a qualification examination:

- 1) Students may not enroll (nor enroll as a repeating class) in courses in which credits are already given through the credit approval system.
- 2) Students may not apply for credit approval through qualification exams for courses in which they have already earned credits for.
- 3) In credit approval by German, French, Chinese, Italian, Spanish, Russian or Korean qualification examination, if a student earns 2 credits in the foreign language through the credit approval system and passes a 4 credit worth of qualification exams in the same language, the student will only be able to earn 2 additional credits through the approval system. In other words, even if students pass several exams at different levels, they may only earn a maximum of 4 credits for the same language through the approval system.
- 4) Even if students obtain two or more certifications that are worth 2 credits each through different certification exams such as English or Chinese, they may only request for 2 academic credits, instead of 4 credits in total. For example, if a student passes Grade Pre-1 for the EIKEN Test in Practical English Proficiency and obtains a score of 730 points in TOEIC®, each of these examinations is good for 2 credits, however, both results are at the same difficulty level. Hence, the student is only eligible to apply for 2 credits, instead of 4 credits.
- 5) **Applications for credit approval through certifications acquired before enrolling in the university will only be accepted if applied by the end of the first semester of the academic year in which the student enrolled in the university.**

*Students who take a leave of absence from school during their first academic year at the university will be allowed to extend their application timeframe for the duration of their leave of absence.

■ Available Credit Approval for General Education Courses by Certification Examinations

Target Language	Host Organization	Certification Examination	Certification	Credits Given Upon Approval	Remarks
English	Eiken Foundation of Japan	EIKEN Test in Practical English Proficiency	Grade Pre-1 or higher	2	Credits will be awarded depending on the credit acquisition status of the applicant for credit approval. English I will be given priority, and approval will be determined within 1-4. *FLA students can not apply.
	U.N. Association of Japan	The UN Association's Test of English	B Level or higher		
	British Council	IELTS	Score of 5.5 or higher		
	UCLES	Cambridge ESOL Examinations	FCE or higher		
	Educational Testing Service (ETS)	TOEIC® TOEIC® IP test	Score of 730 or higher		
		TOEFL® ITP	Score of 550 or higher		
TOEFL-iBT®		Score of 80 or higher			
German	Society for the Promotion of German Studies and Literature	German Diploma in Japan (Dokken)	Grade 3	2	Level 1 of each language will be given priority, and approval will be determined within 1-4.
			Grade 2 or higher	4	
French	APEF	Test in Practical French Proficiency (DAPF)	Grade 3	2	
			Grade 2 or higher	4	
Chinese	The Society for Testing Chinese Proficiency, Japan	Test of Chinese Proficiency	Grade 3	2	
			Grade 2 or higher	4	
	Hanban/Confucius Institute Headquarters	New) Hanyu Shuiping Kaoshi (HSK) * The new testing method since FY2010	Level 5 (180-199 pts)	2	
			Level 5 (200 pts or higher) or Level 6	4	
Russian	Russian Proficiency Test Committee	Russian Proficiency Test	Grade 3	2	
			Grade 2 or higher	4	
	Japan Cultural Association	Test of Russian as a Foreign Language (ТРКИ)	Level 1	2	
			Level 2 or higher	4	
Spanish	Casa de España, Secretariat for Seiken	Spanish Language Proficiency Test (SEIKEN)	Grade 3	2	
			Grade 2 or higher	4	
Italian	Italian Language Association	Italian Proficiency Test (I-KEN)	Grade 3	2	
			Grade 2 or higher	4	
Korean	The Korean Language Proficiency Association	The Korean Language Proficiency Test	Grade 3	2	
			Grade Pre-2 or higher	4	
	The Korean Foundation for Education	TOPIK II	Grade 3	2	
			Grade 4 or higher	4	
German French Spanish Italian	CEFR (Common European Framework of Reference for Languages: Learning, teaching, assessment)		A2	2	
			B1 or higher	4	

Target Language	Host Organization	Certification Examination	Certification	Credits Given Upon Approval	Remarks
Introduction to Mathematics	The Mathematics Certification Institute of Japan	Sugaku Kentei	Grade 1	2	Credits will be approved either for Introduction to Mathematics 1 or 2.
Computer Literacy	Association of ICT Proficiency Assessment	ICT Proficiency Assessment (Former Personal Computer License Examination)	Grade 2 or higher	2	Credits will be approved either for Computer Literacy I or II. Students may only receive 2 credits, even if they pass both examinations.
	Odyssey Communications, Inc.	Microsoft Office Specialist (MOS)	Excel Specialist (General)		
The following qualification exams are for international students in undergraduate program (only students who entered through Admissions for International Students are eligible)					
Japanese	JASSO	EJU (Japanese)	Score of 330 or higher	2	Credits will be approved in order from Japanese 1 to 6. Students may only receive 2 credits even if their scores meet the criteria in both examinations.
	JEES	JLPT (N1) * The new testing method since FY2010	Score of 140 or higher		

3. Credit Approval based on the credit transfer system with other universities

There is a system to take courses to be offered at universities that have concluded the credit transfer system with Soka University such as the Open University of Japan or Tokyo University of Foreign Studies, and approve it as the credit of Soka University. Currently, universities that have the credit transfer system with Soka University are as follows;

- The Open University of Japan
- Tokyo University of Foreign Studies
- The Consortium of Universities in Hachioji
- Network TAMA

For details of this system, procedure, and courses that can be taken, please confirm the application guidelines distributed at the Academic Affairs Office. The distribution time and procedure period will be announced through the portal site.

4. Credit Approval through Previously Acquired Credits

Credits earned before entering Soka University by either graduating or withdrawing from a university or a 2-year college, may be approved of as effective credits.

However, please note that only courses that are determined to be applicable to the courses at Soka University will be approved as effective credits and that not all previously acquired credits can be approved. Also, students who have earned credits through a standard way after enrolling at Soka University may not apply for credit approval for those courses.

If you wish to apply for a credit approval, consult with the Academic Affairs Department before course registration. The original copy of the official academic transcript and course syllabus are necessary to apply for credit approval.

5. Credit Approval for Overseas Foreign Language Training

Students who have participated in foreign language training courses held by Soka University and met designated requirements will be able to receive credit approval for designated courses. For details on the various training opportunities, please contact the office that hosts training (The International Affairs Office, etc.).

Credits will not be approved for courses which students have already enrolled in and earned credits from, even if such courses are subject to credit approval. Credits earned through overseas training courses will not be counted towards the course load limit of each semester.

6. Transfer Credit Approval through Study Abroad Programs (Exchange/Private-funded Programs)

Soka University offers a system that approves academic credits earned during study abroad programs as credits for courses at the university. Students may also transfer credits earned during study abroad programs while on a leave of absence from school as long as they meet the necessary requirements.

Students who wish to transfer credits earned during study abroad are required to check the following items and follow the necessary procedures on their own.

(1) Requirements for Credit Transfer

- 1) The institution for the study abroad destination program is a university or a university-affiliated educational institution
 - 2) All required documents are submitted (* Refer to “(2) Process for Credit Transfer”)
 - 3) iii) The application meets the required course hours
 - 4) iv) The applicant has consulted with both the Academic Affairs Department and the International Affairs Department prior to departure (* Refer to “(2) Process for Credit Transfer”)
- * For privately-funded study abroad, the International Affairs Department make a final confirmation whether the educational institution of the study abroad destination is eligible for credit approval after the Study Abroad Approval Request is submitted.
 - * Approval of transfer credits will be determined by each Faculty Meeting for departmental courses and by SEED Steering Committee for general education courses; therefore, meeting all the requirements does not guarantee that the credits will be approved.

(2) Processes for Credit Transfer

■ Before Study Abroad

Before going to study abroad, Submit required documents for credit approval to the Academic Affairs Office (refer to the table below). Students must consult with both the Academic Affairs Office and International Affairs Office on credit approval and study abroad procedures.

<Documents to Submit Before Study Abroad> Submit to the Academic Affairs Office

Type	Documents	Notes
Study Abroad Counted Toward Class Attendance Period	Notification for Study Abroad Counted Toward Class Attendance Period	It is available at the Academic Affairs Office
Study Abroad while Taking a Leave of Absence	Notification for Study Abroad	These are necessary documents for leave of absence. For “Notification for Study Abroad” form, signatures from advisor professor and International Affairs Office are necessary
	Application for Leave of Absence	
	Letter of Acceptance issued by the institution of study abroad program	

■ During Study Abroad

- (1) **[For Privately-funded Study Abroad Only]** Please submit an interim report during the privately-funded study abroad via e-mail to the following addresses.

Submit to	(i) Academic Affairs Department: kyoumu_ex@soka.ac.jp (ii) E-mail address of the advisor professor
Submission Period	Once every midpoint of the semester (around the half point of the semester) *e.g.: If you have classes from April to the end of July, submit the report in early June.

- (2) Have 2 copies (for submission and for self) of the official academic transcript issued before leaving
- * Official academic transcript --- official copy with the name of the study abroad institution
 - * For study abroad as an exchange student, the official academic transcript may be mailed directly to Soka University by the institution of the study abroad.
 - * If difficult to obtain it by the end of the study abroad, please arrange with the institute of study abroad to receive the transcript after returning to Japan. For information on procedures for issuing official transcript, please contact the study abroad institution on your own.

■ After Study Abroad

- (1) Submit required documents for credit approval to the Academic Affairs Office (refer to the table below).
For departmental courses, prior-consultation with a vice dean of a faculty or coordinator professor is required.
Check who to consult at the Academic Affairs Office counter, and receive consultation from the professor.
- (2) Submission due dates for the required documents are the end of June for approval in spring semester and the end of December in fall semester.
- * Details on the submission due dates will be notified on the portal website. Please note that request for credit approval submitted after the due dates will be considered as an application filed for the next coming semester.

<Documents to Submit After Study Abroad> Submit to the Academic Affairs Office

Document	Acquire from	Note
Official Academic Transcript	Study Abroad Institution	*Original official copy of the official academic transcript with the name of the issued university written
Syllabus of each course enrolled *1		
Documents specifying the total class hours		*Only students on privately-funded study abroad
Documents specifying the grading policies and criteria		*Only students on privately-funded study abroad
Application for Transfer Credit Approval for Study Abroad Program	Academic Affairs Department *2	
Lecture Contents		
Privately-funded Study Abroad Interim Report		*Print out the report submitted during study abroad and submit it with the signature of the advisor professor

- * Students who wish to apply for credit approval for both general education courses and departmental courses must prepare documents for each separately.
- * The application for credit approval will be reviewed after submission.

- *1: For privately-funded study abroad, please submit the syllabi of all courses you are applying for credit approval.
For exchange study abroad, submit only the syllabi of departmental courses for the faculties of Economics, Business Administration, and Letters you are applying for credit approval.
- *2: Application for Credit Approval for Study Abroad Program, Lecture Contents, and Privately-funded Study Abroad Interim Report can also be obtained from the webpage of the Academic Affairs Office.

■ Applying for credit approval in “Study Abroad 1-4 (General Education Course)”

In General Education courses, “Study Abroad 1-4” has been set up as a course to approve for studying abroad experience. Students are able to apply for credit approval with these courses only in one of the following cases;

- 1) If there are no suitable courses to apply for credit approval.
- 2) If you have already acquired the credits of the courses you are trying to apply.

You can apply for 2 credits at more than 1350 minutes (2700 minutes in the case of language, experiment, practical lesson) for the courses you earned during study abroad programs. When applying for credit approval in this course, please submit the "reflection sheet" in addition to the above application documents. (The reflection sheet is distributed at the Academic Affairs Office.)

(3) Notes on Credit Approval through for Study Abroad

- 1) The upper limit of credit approval for privately-funded study abroad is 20 units per semester (general education and departmental courses together). In other words, the upper limit of credit approval through a year-long study abroad is 40 units.
- 2) The grade evaluation for the courses with transfer credit approval will be all R evaluation.
- 3) The upper limit of credit approval is 60 units during school enrollment period. This includes credits approved for certification examination, certifications acquired before enrolling, short-term overseas foreign language training, etc.
- 4) Students may not apply for credit approval for courses with already acquired credits. In addition, there are some cases in which students may not apply for credit approval for courses taken during the semester in which application is made. Please consult with the Academic Affairs Department beforehand.
- 5) There may be courses that are not eligible for credit approval depending on the year of entrance. Please consult with the Academic Affairs Office for details.

(4) Credit Approval by Internship abroad

In General Education courses, "International Internship 1-4" have been set up which are intended to enhance foreign language ability, deep cross-cultural understanding, feel the power being sought in the international community, find their own problems, and clarify abilities that students need to increase through employment experiences at overseas companies and organizations.

In addition to the international internship program hosted by the International Affairs Office, students can also apply for credit approval through the privately-funded internship abroad by the following procedures.

- 1) Before the internship abroad, please submit "Practicum Plan Form" and “Letter of Acceptance issued by the institution of internship” to the International Affairs Office, and receive an approval stamp.
- 2) After the international internship program, please submit "International Internship Credits Approval Form", "International Internship Report", certificate of completion issued by institution of internship (documents certifying the number of practice time and the results), and

documents which are received approval stamp before the internship abroad to the Academic Affairs Office.

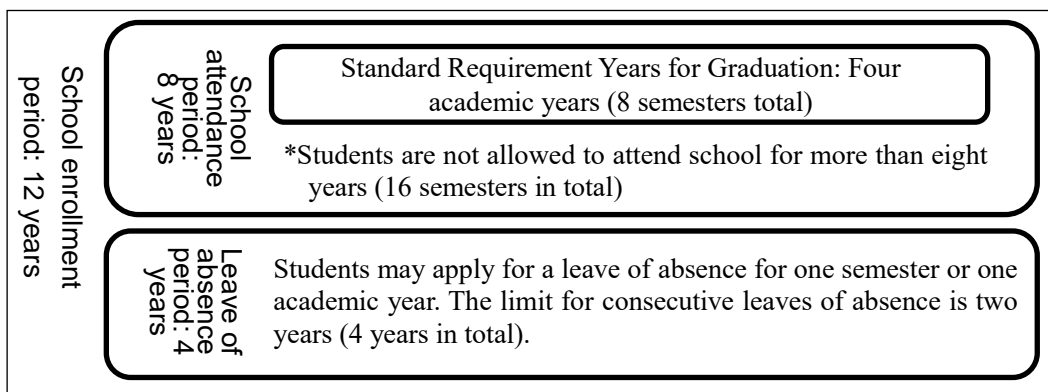
- 3) Students can apply for 2 credits every 80 hours of international internship program.
- * "Practicum Plan Form", "International Internship Credits Approval Form" and the document how to write "International Internship Report" are distributed at the Academic Affairs Office.
 - * If students wish to earn credits as "Internship 1-4" by internships conducted in Japan, students must attend the guidance hosted by Career Center. For details, please contact the Career Center.

VII. School Attendance and Graduation Requirements

1. Standards for graduation, school attendance and school enrollment

Soka University has set four academic years (eight semesters) as standard requirement years for graduation. However, some faculties may approve students graduating early (three or three and a half academic years).

The maximum period of school attendance is eight academic years (a total of 16 semesters), excluding periods of leave of absence. The maximum time allowed for school enrollment, including periods of leave of absence, is 12 academic years or 24 semesters.



2. Leave of absence from school

If students wish to take a leave of absence due to economic situations, study abroad, illness, injury, or other reasons, they may apply by completing an application for a leave of absence and obtain approval from the university. Please consult the Academic Affairs Office when planning to take a leave.

(1) Period of leave of absence: One semester or one academic year (two semesters)

Period of leave of absence	Remarks
Apr. 1–Mar. 31 of the following year	Take a leave for one academic year, from spring semester through fall semester
Apr. 1–Sep. 15	Take a leave for spring semester
Sep. 16–Mar. 31 of the following year	Take a leave for fall semester
Sep 16–Sep 15. of the following year	Take a leave for one academic year, from fall semester through the spring semester of the following academic year.

(2) Years required for graduation and school attendance during periods of leave of absence

Periods of leave of absence from school are not included in the calculation of either years required to graduate or years of school attendance period. To graduate, students are required to have attended school for four years, which is the standard for graduation.

Therefore, graduation will be delayed for the period of absence for students who take a leave of absence from school.

(3) Leave of absence and the academic year

Students are promoted to the subsequent academic year level, regardless of whether or it is during a leave of absence.

For example, a first year student who takes a leave of absence for either half an academic year or the entire academic year will be a second year student the following year.

(4) Procedure for taking a leave of absence

Students planning to take a leave of absence from school will need to complete a designated application form (available at the Academic Affairs Department), obtain a signature of a guarantor, and submit the application to the Academic Affairs Department. The deadlines for submissions of applications for leave of absence are as follows:

Closing date for application	Period of leave of absence	<u>Submission deadline</u>
	April 1–March 31 of the following year April 1–September 15	<u>May 31</u>
	September 16–March 31 of the following year September 16–September 15 of the following year	<u>November 15</u>

- * Leave of absence due to illness requires submission of a medical certificate.
- * Leave of absence due to attendance of a privately-funded study abroad program requires submission of a copy of the admission letter from the program.
- * Once a permit for a leave of absence from school is granted, the university will send notification to the student taking the leave of absence.

(5) Extension of leave of absence

Students wishing to extend the period of their leave of absence must resubmit their leave of absence application and obtain approval from the university.

However, students cannot take a leave of absence for more than two consecutive years (four semesters). The total time allowed for leave of absence must not exceed four years in total (eight semesters).

(6) Returning to school after leave of absence

Enrollment will resume automatically upon expiration of the leave of absence period, and procedures are not required for returning to school. Attend the orientation and register for courses at the beginning of the semester as usual.

(7) Academic fees during leaves of absence

Academic fees for students taking a leave of absence is as follows:

Period of Leave of Absence	Students enrolled in academic year 2018
Leave of absence for half an academic year	30,000 yen
Leave of absence for one academic year	60,000 yen

- * Please contact Financial Affairs Office, Accounting Department, for details regarding academic fees. (Accounting Department: 042-691-2214)

3. Faculty / Department Transfer

(1) Conditions for faculty / department transfer

If students wish to transfer Faculty or Department, they must satisfy all of the following conditions.

Conditions	Faculty/department transfer for the 2 nd year	Faculty/department transfer for the 3 rd year
Conditions on Applying	A student has school attendance period of one year or longer at Soka University and has acquired or is expected to acquire 14 or more academic credits from General Education Courses and/or Departmental Courses.	A student has school attendance period of two years or longer at Soka University and has acquired or is expected to acquire 62 or more academic credits from General Education Courses and/or Departmental Courses.
Passing the Exam and other procedures	A student must pass a transfer exam to the relevant faculty or department and follow the designated procedures.	

- * In some academic years, faculties or departments may not hold transfer exams due to the number of students already enrolled in those faculties and departments. (Detailed information regarding transfer exam and past sample examinations (from the past three years) will be released annually in mid-May on the website)
- * A student may only apply to one faculty or department. Applying to more than one faculty or department is not allowed.
- * After passing the examination, if a student fails to obtain the required academic credits by the end of the academic year, the passing of the transfer exam will be revoked.
- * After changing faculty and/or department, there may be cases where a student needs to enroll longer than the standard required years for graduation and/or may not be able to acquire required credits to obtain a teaching license. Please consult the Academic Affairs Department beforehand (Teaching License Related: Career Support Center for Teacher Education)

(2) Credits already earned

1) General Education Course credits

Generally, all General Education Course credits will be approved.

2) Departmental Course credits

When transferring, Departmental Courses that a student took in his or her previous faculty or department will be authorized through the new faculty or department as “Departmental Courses of another faculty or department.”

Conversely, if a student has taken Departmental Courses from the faculty or department to which he or she plans to transfer, those courses will be approved as “Departmental Courses of the current faculty or department.”

4. Withdrawing from school

Students withdraw from school for two reasons: either they voluntarily withdraw or are forced to withdraw.

Regardless of the reason, the university will (for a fee) issue any certificates you may request as a former student, such as academic transcripts, certificates for the period of school enrollment, and certificates of withdrawal from school.

(1) Voluntary withdrawal

Students planning to withdraw voluntarily from school will need to complete the designated application form for withdrawal (available at the Academic Affairs Department), have it signed by a guarantor, and submit along with their student ID to the Academic Affairs Office during the semester from which they wish to withdraw.

(2) Forced withdrawal

The following are conditions for compulsory withdrawal from the university:

- 1) Students who have exceeded eight years of school attendance period (Article 5 (3) of Soka University’s School Regulations)
- 2) Students who fail to register for courses (Article 10 (2) of School Regulations)
- 3) Students who acquire less than 40 academic credits throughout four years after being admitted (Article 11 (2-2) of School Regulations)
- 4) Students who fail to pay academic fees (Article 42 of School Regulations)
- 5) Students cited for a serious discipline infraction (Article 46 of School Regulations)

5. Readmission in school

The university may allow former students, who withdrew from the university previously but have applied for re-admission, to re-enroll in the school after screening. However, if a student has already attended eight years of school, he or she will not be allowed to re-enroll. The Student Affairs Committee will review applications, along with the relevant faculty council. Please contact the Academic Affairs Office for details.

(1) Qualifications to re-admit

To qualify for re-admission, students must have withdrawn from the school within the past four years. However, if a student was forced to withdraw or withdrew due to unpaid academic fees, the re-admission window is within two years of withdrawal.

(2) Admission periods and deadlines for applications to re-admit

Admission period	Deadlines for applications to re-enroll
April (Spring semester)	January 31
September (Fall semester)	June 15

* For international students, other procedures such as acquisition of status of residence is required. Therefore, please submit the application a month prior to the above deadline.

(3) Academic Fees

Re-admitted students will be requested to pay academic fees for the academic year (or possibly by semester) when proceeding re-enrollment. Admission fees will be exempted.

* Please contact Financial Affairs Office, Accounting Department, for details regarding academic fees. (Accounting Department: 042-691-2214)

VIII. General Education Program

1. Educational Principles and Objectives

In order to fulfill the educational objectives as entailed in its founding principles, Soka University as a whole—in all of its faculties and across all its educational and research organizations—strives to nurture global citizens equipped with the following skills:

Intellectual foundation: Broad knowledge and advanced expertise

Practical ability: Ability to apply knowledge to society and communication skills

Internationality: Ability to embrace diversity and cooperate with others

Creativity: Ability to integrate ideas and think creatively

Regardless of which baccalaureate degree program students are enrolled in, they are required to take General Education Program, which has eight learning outcomes specified below.

2. General Education Learning Outcomes

The General Education Courses program has as its objective the development and enhancement of the skills and qualities mandated under the Soka University Diploma Policy. These skills and qualities include: acquiring basic learning skills, including a certain level of language expertise; developing an awareness of important domestic and global issues of the day as well as the capacity to think critically; the fostering of one's ability to embrace diverse cultures, peoples and perspectives as well as the communication skills to work productively with others; and the shaping of the proactive ability to direct the broad knowledge and skills as they relate to problem solving.

The learning outcomes a student achieves through General Education Courses may be categorized under three domains and eight objectives. The relationship between each course and its learning outcome is clearly defined in the syllabus, with the course instructor responsible for monitoring and evaluation of a student's achievement of learning outcomes at the classroom level.

Intellectual Foundation (Required Level of Knowledge)

- 1) Basic understanding of the Humanities, Social Sciences, Natural Sciences and Health Sciences, as well as the ability to apply this knowledge in real-world situations

Practical ability (Required level of proactivity)

- 2) Ability for cognitive versatility and to think logically
- 3) Ability to identify, acquire and exploit ideas and information required in problem solving
- 4) Ability to skillfully express oneself in one's native language and acquisition of articulate debating skills
- 5) Ability to communicate in a foreign language with an acceptable level of competence; acquiring the qualities as a properly educated citizen (judicious action based on one's knowledge and skills)

Qualities as an educated citizen

- 6) Ability to grasp purpose of scholarship and ponder one's responsibility to society, and directing that ability to establish goals for oneself and proactively engage in learning to achieve those goals
- 7) Embracing one's own and others' culture and traditions, and appreciating their difference
- 8) Develop one's own principles and perspectives with regard to global peace and the welfare of humanity

3. Course Groups and the Soka University Core Program

While students may in principle take General Education Courses at any time during their four-year enrollment, the university strongly recommends that they complete the following courses during their freshman year: First-Year Seminar, Academic Writing I, English I and English II. General Education Courses are available in the ten Course Groups listed below, and we urge students to take them with the aim of attaining an optimal balance in one's academic studies.

Students should also note that the Foundation Courses, University Studies and Soka Education Courses, Languages Courses, and Global Citizenship Education Courses fall under the Soka Core Program, and must be completed before graduation.

- 1) Core Academic Skills
- 2) University Studies & Soka Education
- 3) Foreign Language (English/ First Foreign Language)
- 3) Foreign Language (Other/Second Foreign Language)
- 4) Global Citizenship Education
- 5) Humanities
- 6) Social Science
- 7) Natural Sciences & Health-Physical Education
- 8) Career Development
- 9) Global Citizenship Program *Only GCP students can take these courses.
- 10) Japanese Language & Culture *Only international students can take these courses.

4. Registration for General Education Courses

(1) Graduation requirements regarding General Education Courses and Soka Core program

Students should plan to take the following Soka Core Program courses before the end of their second year (4th semester): University Studies & Soka Education, First Foreign Languages and Secondary Foreign Languages. Each is required for graduation. (Students in the Faculty of International Liberal Arts must complete these courses by the end of their third year.)

The required number of General Education Courses credits for graduation differs depending on the faculty or department. The number of required credits for elective courses, as well as for courses from which students can choose among all course groups, are designated by individual faculties and departments. Therefore, students are advised to confirm their graduation requirements for their faculties and departments.

(2) Offered courses and cancelled courses

If a course is listed in the course catalog, but not listed on the web class schedule that is updated every year, it is unavailable. When courses become unavailable in the middle of the semester, students will be informed via the bulletin boards and by other means.

(3) Basic Seminar in University Studies and Special Studies in General Education

These courses have a quota for a small number of students. When applicants exceed the capacity, the instructor screens the applicants and to decide who is eligible to take the course. Be sure to attend the first class if planning to take these courses. In addition, classes for which three or fewer students have registered by the last day of course registration will be cancelled.

(4) Health and Physical education

- 1) To participate in PE courses, students must take a medical checkup held in April. Attendance at PE practices is important, as they are considered in-class experience.
- 2) Students must attend the first class of their chosen PE practice event. If a student fails to do so, he or she may not be able to take the course due to limited capacity.

■ Table: General Education Courses (For Students enrolled in AY2018)

Course Classification	Course Code and Number	Course Title	Credits	Course Registration Year	Note
1) Core Academic Skills	GFDC101	Freshman Seminar	2	1	*1
	GFDC111	Japanese Academic Writing 1	2	1	*1
	GFDC211	Japanese Academic Writing 2	2	1-4	
	GFDC212	Japanese Academic Writing 3	2	2-4	
	GFDC121	Introduction to Mathematics 1	2	1-4	*1
	GFDC122	Introduction to Mathematics 2	2	1-4	
	GFDC123	Introduction to Statistics 1	2	1-4	
	GFDC124	Introduction to Statistics 2	2	1-4	
	GFDC125	Computer Literacy 1	2	1-4	
	GFDC126	Computer Literacy 2	2	1-4	
	GFDC131	Critical thinking Skill	2	1	
2) University Studies & Soka Education	GUNII01	Human Educational theory A	2	1-4	*1
	GUNII02	Human Educational theory B	2	1-4	
	GUNII03	Human Educational theory C	2	1-4	*2
	GUNII11	Basic Seminar in University Studies	2	1-4	*1
	GUNII21	Soka Education	2	1-4	*1
	GUNII31	Modern Civilization Theory	2	1-4	
	GUNII41	History of Soka University	2	1-4	
3) Foreign Language (English/First Foreign Language)	GENG101	English 1	2	1-4	
	GENG102	English 2	2	1-4	
	GENG103	English 3	1	1-4	
	GENG104	English 4	1	1-4	
	GENG171	English for Study Abroad 1	2	1-4	
	GENG172	English for Study Abroad 2	2	1-4	
	GENG173	TOEFL Preparation for Study Abroad 1	2	1-4	
	GENG174	TOEFL Preparation for Study Abroad 2	2	1-4	
	GENG211	Test Preparation TOEFL 1	1	1-4	
	GENG212	Test Preparation TOEFL 2	1	1-4	
	GENG201	Test Preparation TOEIC 1	1	1-4	
	GENG202	Test Preparation TOEIC 2	1	1-4	
	GENG251	English Communication Advanced Intensive 1	2	1-4	
	GENG252	English Communication Advanced Intensive 2	2	1-4	
	GENG175	Professional English for Career Development 1	2	1-4	
	GENG176	Professional English for Career Development 2	2	1-4	
	GENG177	TOEIC Preparation for Career Development 1	2	1-4	
	GENG178	TOEIC Preparation for Career Development 2	2	1-4	
	GENG131	Academic Foundations for DD 1	2	1-4	*3
	GENG132	Academic Foundations for DD 2	2	1-4	*3
GENG133	English Language Skills for DD 1	2	1-4	*3	
GENG134	English Language Skills for DD 2	2	1-4	*3	
3) Foreign Language (Other/Second Foreign Language)	GSFL101	German 1	2	1-4	
	GSFL102	German 2	2	1-4	
	GSFL201	German 3	1	1-4	
	GSFL202	German 4	1	1-4	
	GSFL203	German 5	1	1-4	
	GSFL204	German 6	1	1-4	
	GSFL111	French 1	2	1-4	
	GSFL112	French 2	2	1-4	
	GSFL211	French 3	1	1-4	

VIII. General Education Program

Course Classification	Course Code and Number	Course Title	Credits	Course Registration Year	Note
3) Foreign Language (Other/Second Foreign Language)	GSFL212	French 4	1	1-4	
	GSFL213	French 5	1	1-4	
	GSFL214	French 6	1	1-4	
	GSFL121	Chinese 1	2	1-4	
	GSFL122	Chinese 2	2	1-4	
	GSFL221	Chinese 3	1	1-4	
	GSFL222	Chinese 4	1	1-4	
	GSFL223	Chinese 5	1	1-4	
	GSFL224	Chinese 6	1	1-4	
	GSFL126	Chinese 1 for DD	1	1-4	*3
	GSFL127	Chinese 2 for DD	1	1-4	*3
	GSFL128	Chinese 3 for DD	1	1-4	*3
	GSFL129	Chinese 4 for DD	1	1-4	*3
	GSFL131	Spanish 1	2	1-4	
	GSFL132	Spanish 2	2	1-4	
	GSFL231	Spanish 3	1	1-4	
	GSFL232	Spanish 4	1	1-4	
	GSFL233	Spanish 5	1	1-4	
	GSFL234	Spanish 6	1	1-4	
	GSFL141	Italian 1	2	1-4	
	GSFL142	Italian 2	2	1-4	
	GSFL241	Italian 3	1	1-4	
	GSFL242	Italian 4	1	1-4	
	GSFL243	Italian 5	1	1-4	
	GSFL244	Italian 6	1	1-4	
	GSFL151	Korean 1	2	1-4	
	GSFL152	Korean 2	2	1-4	
	GSFL251	Korean 3	1	1-4	
	GSFL252	Korean 4	1	1-4	
	GSFL253	Korean 5	1	1-4	
	GSFL254	Korean 6	1	1-4	
	GSFL161	Russian 1	2	1-4	
	GSFL162	Russian 2	2	1-4	
	GSFL261	Russian 3	1	1-4	
	GSFL262	Russian 4	1	1-4	
	GSFL263	Russian 5	1	1-4	
	GSFL264	Russian 6	1	1-4	
	GOFL101	Portuguese 1	1	1-4	
	GOFL102	Portuguese 2	1	1-4	
	GOFL103	Portuguese 3	1	1-4	
	GOFL104	Portuguese 4	1	1-4	
	GOFL111	Arabic 1	1	1-4	
	GOFL112	Arabic 2	1	1-4	
GOFL113	Arabic 3	1	1-4		
GOFL114	Arabic 4	1	1-4		
GOFL121	Swahili 1	1	1-4		
GOFL122	Swahili 2	1	1-4		
GOFL123	Swahili 3	1	1-4		
GOFL124	Swahili 4	1	1-4		
GOFL131	Thai 1	1	1-4		
GOFL132	Thai 2	1	1-4		

VIII. General Education Program

Course Classification	Course Code and Number	Course Title	Credits	Course Registration Year	Note
3) Foreign Language (Other/2 nd Foreign Language)	GOFL133	Thai 3	1	1-4	
	GOFL134	Thai 4	1	1-4	
	GOFL141	Turkish 1	1	1-4	
	GOFL142	Turkish 2	1	1-4	
	GOFL143	Turkish 3	1	1-4	
	GOFL144	Turkish 4	1	1-4	
	GOFL151	Bulgarian 1	1	1-4	
	GOFL152	Bulgarian 2	1	1-4	
	GOFL153	Bulgarian 3	1	1-4	
	GOFL154	Bulgarian 4	1	1-4	
	GOFL181	Indonesian 1	1	1-4	
	GOFL182	Indonesian 2	1	1-4	
	GOFL183	Indonesian 3	1	1-4	
	GOFL184	Indonesian 4	1	1-4	
	GOFL196	Vietnamese 1	1	1-4	
	GOFL197	Vietnamese 2	1	1-4	
	GOFL198	Vietnamese 3	1	1-4	
	GOFL199	Vietnamese 4	1	1-4	
	GOFL191	Language Seminar 1	1	1-4	
	GOFL192	Language Seminar 2	1	1-4	
GOFL193	Language Seminar 3	1	1-4		
GOFL194	Language Seminar 4	1	1-4		
4) Global Citizenship Education	GGCE101	Introduction to Peace Studies	2	1-4	*1
	GGCE102	Peace and Human rights	2	1-4	
	GGCE103	Environment & Development	2	1-4	
	GGCE104	Environmental Science A	2	1-4	*1
	GGCE105	Environmental Science B	2	1-4	*1
	GGCE141	Study on Hachioji City 1	2	1-4	
	GGCE142	Area Studies A	2	1-4	*1
	GGCE143	Area Studies B	2	1-4	*1
	GGCE144	Japan Studies A	2	1-4	
	GGCE145	Japan Studies B	2	1-4	*1
	GGCE151	International Understanding for Study Abroad	2	1-4	
	GGCE161	Introduction to Volunteer	2	1-2	
	GGCE162	International Volunteerism	2	1-4	*4
	GGCE171	Special Studies in General Education A	2	1-4	*1
	GGCE172	Special Studies in General Education B	2	1-4	*1
	GGCE181	Student Leadership 1	2	1-2	
	GGCE182	Liberal Arts Special Lectures	2	1-4	
	GGCE183	Modern Media Studies	2	1-4	
	GGCE184	Top Management in Modern Business	2	1-4	
	GGCE201	Life Events and Gender	2	3-4	
	GGCE241	Study on Hachioji City 2	2	2-4	
	GGCE261	Volunteer 1	1	1-4	*4 *5
	GGCE262	Volunteer 2	1	2-4	*4 *5
	GGCE271	Global Citizenship Education Seminar	2	2-4	
	GGCE281	Student Leadership 2	2	2-4	
	GGCE282	Student Leadership 3	2	2-4	
	GGCE152	Study Abroad 1	2	1-4	*6
	GGCE153	Study Abroad 2	2	1-4	*6
GGCE154	Study Abroad 3	2	1-4	*6	

VIII. General Education Program

Course Classification	Course Code and Number	Course Title	Credits	Course Registration Year	Note
4) Global Citizenship Education	GGCE155	Study Abroad 4	2	1-4	*6
	GGCE156	International Internship 1	2	1-4	*6
	GGCE157	International Internship 2	2	1-4	*6
	GGCE158	International Internship 3	2	1-4	*6
	GGCE159	International Internship 4	2	1-4	*6
5) Humanities	GHUM101	Music	2	1-4	
	GHUM111	Art	2	1-4	
	GHUM121	Introduction to Literature	2	1-4	
	GHUM131	Introduction to Philosophy	2	1-4	
	GHUM132	Introduction to Ethics	2	1-4	
	GHUM141	Introduction to Religion	2	1-4	
	GHUM151	Introduction to History	2	1-4	
	GHUM161	Introduction to Linguistics	2	1-4	
6) Social Science	GSOC101	Introduction to Legal Studies	2	1-4	
	GSOC102	Japanese Constitution	2	1-4	
	GSOC111	Elementary Microeconomics	2	1-4	
	GSOC112	Elementary Macroeconomics	2	1-4	
	GSOC121	Introduction to Business	2	1-4	
	GSOC131	Introduction to Sociology	2	1-4	
	GSOC141	Introduction to International Relations	2	1-4	
	GSOC151	Introduction to Political Science	2	1-4	
	GSOC161	Introduction to Psychology	2	1-4	
	GSOC171	Introduction to Geography	2	1-4	
GSOC181	Introduction to Education	2	1-4		
7) Natural Sciences & Health/PE	GNAT101	Physics	2	1-4	
	GNAT102	Information Science	2	1-4	
	GNAT103	Biological Science	2	1-4	
	GNAT104	Computer Programming	2	1-4	
	GNAT111	Physical Exercise A	1	1-4	
	GNAT112	Physical Exercise B	1	1-4	
	GNAT113	Physical Exercise C	1	1-4	
	GNAT114	Physical Exercise D	1	1-4	
	GNAT121	Physical Education : Lecture	2	1-4	
GNAT131	Physical Science of Sports	2	1-4	*7	
8) Career Development	GCAR101	Career Development	2	1	*1
	GCAR111	Career Design Forum	2	1-2	
	GCAR112	World Business Forum	2	1-2	
	GCAR122	Corporation Research	2	2-4	
	GCAR151	Career Planning 1	2	3-4	
	GCAR152	Professional Business Communication for Foreign Students 1	2	1-4	
	GCAR153	Professional Business Communication for Foreign Students 2	2	1-4	
	GCAR251	Career Planning 2	2	4	
	GCAR181	Internship 1	1	1-4	*4
	GCAR182	Internship 2	1	1-4	*4
	GCAR183	Internship 3	2	1-4	*4
GCAR184	Internship 4	2	1-4	*4	
10) Japanese Language & Culture	GJLC101	Japanese 1	2	1-4	*8
	GJLC102	Japanese 2	2	1-4	*8
	GJLC103	Japanese 3	1	1-4	*8
	GJLC104	Japanese 4	1	1-4	*8
	GJLC105	Japanese 5	1	1-4	*8

VIII. General Education Program

Course Classification	Course Code and Number	Course Title	Credits	Course Registration Year	Note
10) Japanese Language & Culture	GJLC106	Japanese 6	1	1-4	*8
	GJLC111	Basic Japanese	3	1-4	*8
	GJLC112	General Japanese for Beginners	5	1-4	*8
	GJLC113	General Japanese 1	5	1-4	*8
	GJLC114	General Japanese 2	5	1-4	*8
	GJLC115	Japanese Practice for Beginners	1	1-4	*8
	GJLC116	Japanese Practice 1	1	1-4	*8
	GJLC117	Basic Kanji	1	1-4	*8
	GJLC121	Japanese Grammar 2	1	1-4	*8
	GJLC221	Japanese Grammar 3	1	1-4	*8
	GJLC222	Japanese Grammar 4	1	1-4	*8
	GJLC231	Japanese Reading 2	1	1-4	*8
	GJLC232	Japanese Reading 3A	1	1-4	*8
	GJLC233	Japanese Reading 3B	1	1-4	*8
	GJLC234	Japanese Reading 4A	1	1-4	*8
	GJLC235	Japanese Reading 4B	1	1-4	*8
	GJLC236	Japanese Reading 5A	1	1-4	*8
	GJLC237	Japanese Reading 5B	1	1-4	*8
	GJLC141	Japanese Communication for Beginners	1	1-4	*8
	GJLC241	Japanese Communication 1	1	1-4	*8
	GJLC242	Japanese Communication 3A	1	1-4	*8
	GJLC243	Japanese Communication 3B	1	1-4	*8
	GJLC244	Japanese Communication 4A	1	1-4	*8
	GJLC245	Japanese Communication 4B	1	1-4	*8
	GJLC246	Japanese Expressions 5A	1	1-4	*8
	GJLC247	Japanese Expressions 5B	1	1-4	*8
	GJLC151	Japanese Listening for Beginners	1	1-4	*8
	GJLC152	Japanese Listening 1	1	1-4	*8
	GJLC251	Japanese Listening 2	1	1-4	*8
	GJLC252	Japanese Listening 3A	1	1-4	*8
	GJLC253	Japanese Listening 3B	1	1-4	*8
	GJLC254	Japanese Listening 4A	1	1-4	*8
	GJLC255	Japanese Listening 4B	1	1-4	*8
	GJLC256	Japanese Listening 5A	1	1-4	*8
GJLC257	Japanese Listening 5B	1	1-4	*8	
GJLC161	Japanese Writing for Beginners	1	1-4	*8	
GJLC162	Japanese Writing 1	1	1-4	*8	
GJLC261	Japanese Writing 3	1	1-4	*8	
GJLC262	Japanese Writing 4	1	1-4	*8	
GJLC118	Japanese Traditional Culture	2	1-4	*9	

*1: Some classes are taught in English (Confirm the syllabus for details).

*2: Some classes are taught in Chinese (Confirm the syllabus for details).

*3: These courses can only be taken for DD students in Faculty of Letters.

*4: These courses are not counted toward course load limits.

*5: In order to take these courses, students must have acquired "Introduction to Volunteer" as a prerequisite course.

*6: For credit transfer courses

*7: This course can only be taken for students who enroll through the Sports recommendation entrance examination.

*8: These courses' credits are included as the credits of "Foreign Language."

*9: This course credits are NOT included in the credits required for graduation.

IX. Course Registration in the Faculty/ Department

Faculty of Economics

1. Philosophy and Objectives

Since its foundation, the Faculty of Economics has aimed to foster leaders who will lead the global economic society based on Soka University's founding principles of humanistic education, the creation of a new culture, and the peacebuilding. In particular, the theoretical and practical study of "humanistic economics," which searches for a new economic format for humankind, is a unique mission of the Faculty of Economics.

2. Educational Goals

The Faculty of Economics has the following three educational goals.

- (1) To foster students with logical thinking and problem solving skills through systematic economic education.
- (2) To foster students with communication skills for a global society through the study of economics in English.
- (3) To foster students with skills to view the world with all encompassing perspective through the study of economics based on humanism, who can contribute to the world peace and the well-being of humankind.

3. Diploma policy (Policy Regarding the Graduation Certification/Award of Degrees)

The Faculty of Economics fosters people who have the following skills (learning outcomes) based on the educational goals of the faculty.

- (1) The ability to logically understand and analyze social phenomena from multiple perspectives through economics.
- (2) The ability to accurately understand quantitative and statistical data.
- (3) Knowledge of the economy and society of Japan and the world and the ability to apply such knowledge.
- (4) The ability to accurately understand others' opinions and clearly communicate personal opinions regarding economic issues in Japanese and/or English.
- (5) The ability to understand the diversity of the world and the multifaceted nature of economic and social issues and to participate appropriately in discussions.
- (6) The ability to control one's own behavior and cooperate with others to achieve goals through the study of economics.
- (7) The ability to use economics to propose paths for the development of society and the well-being of humankind.

Students who obtain the designated credits in the faculty curriculum structured with the aim of nurturing these skills and satisfy the GPA criteria will be awarded a bachelor's degree (in economics) by the Faculty of Economics at Soka University.

4. Curriculum Policy (Policy for Organizing/Implementing the Curriculum)

The Faculty of Economics has organized its curriculum based on the following policy, with the aim of achieving the learning outcomes designated by the faculty.

- (1) In order to develop the ability to logically understand and analyze social phenomena from

multiple perspectives using economics, students will first study the basics of economic theory in the required courses of “Principles of Microeconomics” and “Principles of Macroeconomics”. They will then study intermediate levels of microeconomics and macroeconomics, followed by an advanced level of microeconomics and macroeconomics under the “Economic Theory and Statistics” cluster. In addition, by taking various courses in applied economics, students will learn specific methods for social analysis through the medium of economics and cultivate the ability to think logically from multiple perspectives.

- (2) In order to acquire the ability to accurately understand quantitative and statistical data, students will first study the basics of quantitative analysis in the required courses of “Introductory Mathematics for Economics 1/2” and “Statistics for Economics and Business 1/2.” They will then take the advanced level “Mathematics for Economics,” “Data Science,” and “Econometrics” courses under the “Economic Theory and Statistics” cluster in order to cultivate higher skill levels in the quantitative/statistical analysis.
- (3) In order to acquire and apply knowledge about the economy and society of Japan and the world, students will first study the historical approaches to economics in the required courses of “Economic History” as well as “Principles of Microeconomics” and “Principles of Macroeconomics.” They will also study the basics of bookkeeping in the required course of “Introduction to Financial Accounting.” They will then take courses in the “Contemporary Economy” cluster, such as “Monetary Economics” and “Public Finance” and courses in the “Global and Regional Economy” cluster, such as “Development Economics” and “Japanese Economic History” to acquire advanced knowledge about the economy and society of Japan and the world and cultivate the ability to independently set issues based on such knowledge.
- (4) In order to acquire the ability to accurately understand others’ opinions and clearly communicate personal opinions regarding economic issues in Japanese and/or English, students will first learn the basics of language expression in the required course of “Academic Writing Skills” (general education courses) and language courses (6 credits of English or Japanese are required). In addition, in the International Program (IP), students will, after a course of study in academic English, study economics in the English language to cultivate their English communication skills. By taking courses in the SUCCEED (Soka University Comprehensive Courses for Economic Education.) program in which all of the credits in the major course can be taken in English, students will cultivate higher communication skills in English.
- (5) In order to acquire an understanding of the diversity of the world and the multifaceted nature of economic/social issues as well as the ability to participate appropriately in discussions, students will study specific economic issues through discussion in the required courses of “Progressive Seminar 1/2/3” during semester 5, 6 and 7. Students will also cultivate the ability to participate in discussions. In addition, in the SUCCEED courses, students will study the economic and social issues facing Japan and other Asian countries in English alongside foreign students from around the world.
- (6) In order to develop self-discipline and the ability to cooperate with others to achieve goals through the study of economics, students will first study the basics of time management and group study in the required course of “Freshman Seminar” (general education courses) during semester 1. After this, they will participate in group studies in “Progressive Seminar 1/2/3,” IP (International Program), and other major courses to cultivate the ability for self-study, build their basic interpersonal skills, and develop the ability to achieve their goals.
- (7) In order to acquire the ability to use economics to propose paths for the development of society and the well-being of humankind, students will work on economic/social issues through individual and group research in the required courses of “Progressive Seminar 1/2/3.” Further, they will obtain a practical understanding of the role of economics for social contribution in “Economics and Social Contribution.” Furthermore, in “Progressive Seminar 4” and “Capstone Thesis,” each student will set an issue and present the solution using economics under the guidance of an instructor.

Moreover, the Faculty of Economics will inspect/evaluate the degree to which the learning outcomes

set in the diploma policy have been achieved in the above curricula by using a combination of the following direct evaluation methods and indirect evaluation methods. In addition, the faculty will continuously strive to improve the education.

- Direct evaluation methods are;

- (1) A standard examination for classes in Principles of Microeconomics, Principles of Macroeconomics, and Statistics for Economics and Business to measure the ability to logically understand/analyze social phenomena from multiple perspectives and the ability to accurately understand quantitative and statistical data.
- (2) TOEFL and TOEIC scores to measure the level of achievement of English communication ability.
- (3) Progressive Seminars 1/2/3/4 and Capstone Thesis based on a rubric to measure students' ability to solve problems through the application of economics.
- (4) The employment capability measurement tests taken in freshman and senior years to measure the competency and ability of students to be self-disciplined and cooperate with others to achieve goals.

- Indirect evaluation methods are;

- (1) A questionnaire survey targeting all graduates to measure the level of achievement of the learning outcomes.
- (2) A questionnaire survey to measure the level of achievement of the learning outcomes cultivated in major courses such as Microeconomics, Macroeconomics, and Economics and History.

5. Admission Policy (Policy for Accepting new Entrants)

The Faculty of Economics uses the following method to select students from Japan and overseas who have the quality and capacity to grow into the type of people indicated in the educational goals of the faculty, based on the admission policy of Soka University and the philosophy/objectives of the faculty.

- (1) Students who agree with the philosophy of a humanistic economy, as the Faculty of Economics has set forth since its foundation, and who want to study in the Faculty of Economics with a will to contribute to world peace and the well-being of humankind and to act as a leader in the global society.

The level of students' desire will be evaluated through interview exams during the PASCAL entrance exam and entrance exam on recommendation (general).

- (2) Students who have the basic academic ability to learn the knowledge/skills required for identifying/solving problems, as well as logical thinking, judgment, and expression.

In the PASCAL entrance exam, the entrance exam on recommendation (general), the entrance exam using the National Center Test for University Admissions, the unified entrance exam, the general entrance exam, the entrance exam for international students (including the SUCCEED English program; Soka University Comprehensive Courses for Economics Education), students' basic knowledge/skills and ability to think/judge/express are particularly evaluated.

- (3) Students who have the basic English proficiency necessary to actively participate in a global society.

In the entrance exam on recommendation (general), the entrance exam using the National Center Test for University Admissions, the unified entrance exam, and the general entrance exam, the emphasis is placed on English proficiency. Particularly in the entrance exam on recommendation (general) and the entrance exam using the National Center Test for University Admissions, a weighted scoring method is adopted whereby a higher weighting is given to students' English test scores. Further, in the PASCAL entrance exam and entrance exam on recommendation (general), students who have obtained certain scores in various English qualification tests will receive preferential treatment.

- (4) Students who are interested in economic and social problems in the real world, who take the initiative to solve problems by thinking and acting independently, and who are willing to work

in cooperation with various people.

In the entrance exam on recommendation (general), a document assessment and interview exam will be implemented to evaluate students' initiatives conducted up to high school level and their motivation for learning. In the PASCAL entrance exam, through group discussion using the active learning method, the initiative, diversity, cooperation, and ability to express personal thoughts and opinions of each individual will be evaluated.

6. Graduation Requirements

The number of credits students in the Faculty of Economics are required to obtain is as indicated in the table below.

In addition, unless the student achieves a cumulative GPA of at least 2.00, the student will not be allowed to graduate even if the required number of credits has been obtained.

Course category	Course classifications			Credits required for graduation
General Education Courses	(1) Core Academic Skills	Required course	Freshman Seminar	2
		Required elective course	Academic Writing Skills	2
	(2) Univ. Studies & Soka Education	Required Elective course		4
	(4) Global Citizenship Education	Required Elective course		4
	(8) Career Development	Required Elective course		2
Foreign Language Courses	First Foreign Language * ¹	Required Elective course		6
	Second Foreign Language * ²	Required Elective course		4
Major Courses* ³	Required elective course			28
	Elective course			38
Acquire at least 18 credits in total from the selected cluster [courses indicated by ▲].				34
Open Elective Courses* ⁴	1) General Education Courses 2) Major Course of the Affiliated Faculty 3) Major Courses of other faculty or departments 4) Specialized Courses for Qualifications (Specialized Course enrollees only)			
Total				124

Extra credits in exceeding the required credits in each course classification

* This chart indicates the minimum number of credits required for graduation. (Students may take more credits than stated here).

* For the general education courses, refer to page 49-55.

*1 Students are required to earn at least 6 credits from Language courses (English) or English Course of Faculties and Department; however EMP students are required to earn at least 6 credits in Language courses (Japanese) or Japanese Language Culture courses, not including "Japanese Traditional Culture."

*2 For Second Foreign language course, students must acquire at least 4 credits in one language, except the language selected as the first foreign language.

*3 Regarding credits acquired in the required elective course, those in excess of the number required for graduation (28 credits) will be calculated as credits for elective courses.

*4 For open elective courses, students can acquire credits by freely selecting any courses from 1) General Education Courses, 2) Major Course of the affiliated faculty, 3) Major Courses of other faculty or departments, and 4) Specialized Courses for Qualifications (Specialized Course enrollees only). Regarding credits acquired in 1) General Education Courses and 2) Major Course of the Faculty of Economics, credits in excess of the required credits for graduation will be calculated as open elective courses. For example, if a student has acquired credits in major elective courses, 2 out of the 40 credits will be calculated as credits for open elective courses (when 34 credits have been acquired for open elective courses, the excess credits will be calculated as credits in excess of the required credits for graduation).

7. Sample Schedule

Standard schedule models are shown in the tables below. Students can register for other courses according to their own interests, up to the maximum credit (20 credits) per semester.

First year	
Economics courses: ECON113 Principles of Microeconomics ECON114 Principles of Macroeconomics ECON152 Economic History ECON223 Introductory Mathematics for Economics 1 ECON224 Introductory Mathematics for Economics 2 ECON132 Introduction to Financial Accounting	General Education Courses: GFDC101 Freshman Seminar GFDC111 Academic Writing Skill 1
In addition to the required classes above, Japanese language classes (GJLC112 General Japanese for Beginners and GJLC113 General Japanese 1, or GJLC113 General Japanese 1 and GJLC114 General Japanese 2), classes under Global Citizenship Education (GUNI121 Soka Education and GCAR151 Career Planning 1) are highly recommended to be taken during the first year.	

Second year	
Economics courses: ECON225 Statistics for Economics and Business 1 ECON226 Statistics for Economics and Business 2	General Education Courses: Second Foreign Language
In addition to the required classes above, ECON313 Intermediate Microeconomics and ECON314 Intermediate Macroeconomics are highly recommended to be taken during the second year.	

Third and Fourth years	
Economics courses: ECON202 Progressive Seminar 1 (in the 5 th semester) ECON303 Progressive Seminar 2 (in the 6 th semester) ECON304 Progressive Seminar 3 (in the 7 th semester)	

8. Prerequisites for Registration

Many of the Economics courses offered in the second and later years require students to have completed specific courses beforehand. These conditions are specified in the syllabus of each course, and students are requested without fail to confirm the conditions before taking the course. Since many courses specify completion of ECON313 Intermediate Microeconomics and ECON314 Intermediate Macroeconomics as a prerequisite, it is strongly recommended to complete these courses in the second year.

9. Progressive Seminars

(1) Schedule of Progressive Seminars

Progressive Seminars are classes in small size where students deepen their knowledge and understanding of the specialized area of their interests. Progressive Seminar 1 (Semester 5), Progressive Seminar 2 (Semester 6), and Progressive Seminar 3 (Semester 7) are required courses. Progressive Seminar 4 (Semester 8) is offered as an optional course. In principle, students continuously belong to a seminar conducted by the same instructor throughout Progressive Seminar 1 to Progressive Seminar 4.

(2) Guidance for Progressive Seminars and Application Period

A guidance session for Progressive Seminars will be held during Semester 4. Students have to apply for a seminar of their choice after the guidance. Please note that instructors will take into account the

academic results of the first and second year as one of the selection criteria.

10. Course load limits, Requirements for high academic performance students, and early graduation

■ The Faculty of Economics criteria are as follows:

Upper limit of academic credits per semester	Criteria for high academic performance students		Waived course load limits for high academic performance students		Criteria for early graduation		
	Lower limit of credits per semester	GPA in the previous Semester	Additional credits	Registration for advanced academic year	Numerical criteria for cumulative GPA to determine graduation	Requirement at the end of Semester 4	
						Numerical criteria for cumulative GPA	Minimum number of credits earned
20	16	3.5	4	Available	3.7	3.7	84

To be eligible for early graduation, students must fulfill the following criteria at the completion of Semester 4: achieve GPA points of 3.70 or above and have earned 84 credits or more. Moreover, at the time of graduation assessment (at the end of Semester 6 or 7), students need to meet the above GPA point and have acquired 124 credit which is the standard number of credits for graduation.

Candidates for early graduation need to register their proposed graduation semester on the PLAS portal site at the time of course registration for each semester starting Semester 5.

11. Approval of Credits for Specialized Courses

(1) Credit Approval through the Certification Examinations

The eligible qualifications are as follows;

- Economic Record Examination (ERE) *Micro- and Macroeconomics in the Japanese Language
- Japan Statistical Society Certificate (2nd grade or higher)

Only the score or qualifications by taking the exam while enrolled in University are valid. According to the criteria in the table below, these qualifications are approved as “*経済特論*(Contemporary Issues in Economics)”. Students who would like to apply for credit are requested to submit the following documents to the Academic Affairs Office: application form (available on the portal site) and the original copy of the grade certificate (to be returned to the student after the Academic Affairs Office makes photocopies). For those students in other faculties, these qualifications is approved as “*経済特論*(Contemporary Issues in Economics).”

Host Organization	Certification Examination	Certification	Approval Grade	Credits Given Upon Approval	Remarks
Japan Economics Education Association	Economics Record Examination (ERE)	S	A+	2	Credit can only be earned once with ERE. Once you have been certified, you cannot apply for another grade.
		A+	A		
		A	A-		
		B+	B+		
		B	C		
The Japan Statistical Society	Japan Statistical Society Certificate	C	D	2	A maximum of 4 credits is approved with JSSC. Once students has earned credits in 2 nd grade and then apply for credits in Pre-1 st grade, students will only be able to earn 2 additional credits.
		2 nd grade	R		
		Pre-1 st grade or higher	R		

(2) Credits acquired from overseas university while studying abroad

When a student has acquired credits from Economics courses under an exchange program or through a privately-funded study abroad program in a university approved by the Economics Faculty Meeting, such credits can be approved as credits for the Soka University Faculty of Economics after approval by the Economics Faculty Council and in accordance with the curriculum and the number of class hours of the Faculty.

Students who want approval of credits for Economics courses earned at other institutions (including students in other faculties) are requested to submit the following documents to the Academic Affairs Office: university-wide Application for Credit Approval through Study Abroad Program (Specialized Courses); lecture content (available from the Academic Affairs Office); original copy of the academic transcript issued by the overseas university [including grade criteria]; and the **lecture syllabus of the course at the overseas university**.

■ Table: Departmental Courses in Faculty of Economics

(For Students enrolled in AY2019)

Course Code and Number		Course Title	Credits	Course Reg. Year	Cluster				Reg. by other Dept. students	Note
					ETS	CE	GRE	SUC		
Required elective courses: 28 credits or higher *Acquire required credits from each field of study.										
ECON111	Micro [4 credits]	Introduction to Microeconomics	4	1	○	○	○	○		
ECON113		Principles of Microeconomics	4	1	○	○	○	○		
ECON315		Microeconomic Theory (HP)	4	1	○▲	○▲	○▲		×	*1
ECON112	Macro [4 credits]	Introduction to Macroeconomics	4	1	○	○	○	○		
ECON114		Principles of Macroeconomics	4	1	○	○	○	○		
ECON316		Macroeconomic Theory (HP)	4	1	○▲	○▲	○▲		×	*1
ECON121	Math [4 credits]	Introductory Mathematics for Economics A	4	1	○	○	○	○		
ECON221		Introductory Mathematics for Economics B	4	1	○	○	○	○		
ECON223		Introductory Mathematics for Economics 1	2	1	○	○	○	○		
ECON224		Introductory Mathematics for Economics 2	2	1	○	○	○	○		
ECON151	History [4 credits]	Introduction to Economic History	4	1	○	○	○	○		
ECON152		Economic History	4	1	○	○	○	○		<C>
ECON122	Statistics [4 credits]	Introductory Statistics A	4	1	○	○	○	○		
ECON222		Introductory Statistics B	4	1	○	○	○	○		
ECON225		Statistics for Economics and Business 1	2	1	○	○	○	○		<A>
ECON226		Statistics for Economics and Business 2	2	1	○	○	○	○		<A>
ECON131	Account. [2 credits]	Introduction to Accounting	2	1	○	○	○	○		
ECON132		Introduction to Financial Accounting	2	1	○	○	○	○		
ECON201	Seminar 1 [2 credits]	Advanced Seminar 1	2	2	○	○	○	○	×	
ECON202	Seminar 2 [2 credits]	Progressive Seminar 1	2	2	○	○	○	○	×	
ECON301	Seminar 2 [2 credits]	Advanced Seminar 2	2	3	○	○	○	○	×	
ECON303	Seminar 3 [2 credits]	Progressive Seminar 2	2	3	○	○	○	○	×	
ECON302	Seminar 3 [2 credits]	Advanced Seminar 3	2	3	○	○	○	○	×	
ECON304	Seminar 3 [2 credits]	Progressive Seminar 3	2	3	○	○	○	○	×	
Elective Courses: 38 credits or higher *Acquire at least 18 credits in total from the selected cluster [courses indicated by ▲].										
ECON311	Elementary Courses for Cluster	Microeconomics (Intermediate)	4	2	▲	▲	▲			<A>
ECON312		Macroeconomics (Intermediate)	4	2	▲	▲	▲			<A>
ECON313		Intermediate Microeconomics	4	2	▲	▲	▲	▲		<E>
ECON314		Intermediate Macroeconomics	4	2	▲	▲	▲	▲		<E>
ECON321		Mathematics for Economics	4	2	▲					
ECON322		Data Science	4	2	▲					
ECON331		Monetary Economics	4	2	▲	▲				
ECON332		Public Finance	4	2	▲	▲				
ECON351		Japanese Economic History	4	2			▲			
ECON361		Development Economics	4	2			▲			
ECON191	Economics and Social Contribution	2	1					×		
INFO111	Calculus 1	2	2						<D>	
INFO114	Calculus 2	2	2						<D>	
ECON231	Capital Markets and Investment	2	2		▲				<A>	
ECON232	Fundamentals of Financial Accounting	2	2							
ECON261	International Economic Affairs 1	2	2			▲				
ECON262	International Economic Affairs 2	2	2			▲				
ECON291	Selected Topics in Economics A	4	1							
ECON292	Contemporary Issues in Economics 1	2	1							
ECON293	Contemporary Issues in Economics 2	2	1							
ECON323	Statistics	4	3-4	▲						
ECON333	Financial Accounting	4	3-4							
ECON341	The Japanese Economy	4	2		▲	▲				
ECON342	Labor Economics	4	2		▲					
ECON343	Environmental Economics	4	2		▲				<C>	
ECON344	International Economics	4	3-4	▲		▲				
ECON345	Public Economics	4	3-4		▲					
ECON346	Agricultural Economics	4	3-4		▲					
ECON352	Economic History of Europe and the US	4	2			▲				
ECON353	History of Economic Theories	4	3-4	▲		▲				
ECON354	Contemporary Economic History	4	3-4			▲				
ECON362	The Chinese Economy	2	3-4			▲				

IX. Course Registration [Faculty of Economics]

Course Code and Number	Course Title	Credits	Course Reg. Year	Cluster				Reg. by other Dept. students	Note
				ETS	CE	GRE	SUC		
Elective Courses (continued)									
ECON363	The Asian Economy	2	3-4			▲			
ECON364	The Russian and Eurasian Economy	2	3-4			▲			
ECON365	The European Economy	2	3-4			▲			
ECON366	The African Economy	2	3-4			▲			
ECON367	The Latin American Economy	2	3-4			▲			
ECON381	Humanistic Economics	2	3-4						
ECON391	Selected Topics in Economics B	4	2						
ECON392	Contemporary Issues in Economics 3	2	2						
ECON393	Contemporary Issues in Economics 4	2	2						
ECON394	Economics and Law A	4	2						
ECON395	Economics and Law B	4	3-4						
ECON401	Advanced Seminar 4	2	4	▲	▲	▲	▲	×	
ECON402	Graduation Thesis	4	4					×	
ECON403	Progressive Seminar 4	2	4	▲	▲	▲	▲	×	
ECON404	Capstone Thesis	4	4					×	
INFO452	Information System Modeling	2	3-4						<D>
ECON491	Selected Topics in Economics C	4	3-4						
ECON492	Selected Topics in Economics D	4	3-4						
ECON493	Contemporary Issues in Economics 5	2	3-4						
ECON494	Contemporary Issues in Economics 6	2	3-4						
ECON511	Advanced Microeconomics	4	3-4	▲					
ECON512	Advanced Macroeconomics	4	3-4	▲					
ECON521	Advanced Econometrics	4	3-4	▲					
ECON531	Advanced Public Finance	4	3-4		▲				
ECON532	Financial Economics	4	3-4	▲	▲				
ECON174	Foreign Studies	2	1						Appvl
ECON273	International Economy and Business 1	3	1					×	Appvl
ECON274	International Economy and Business 2	3	1					×	Appvl
ECON275	International Economy and Business 3	3	1					×	Appvl
ECON276	World Economy I	2	2				▲		
ECON277	World Economy II	2	2				▲		
ECON278	World Economy A	4	2				▲		
ECON279	World Economy B	4	2				▲		
ECON294	International Internship A	4	1				▲		
ECON295	International Internship B	4	1				▲		
ECON334	Principles of Finance	4	2	▲	▲		▲		
ECON335	International Finance	2	2	▲	▲		▲		
ECON336	Econometrics	4	2	▲			▲		
ECON347	Economic Issues of Contemporary Japan	2	2		▲	▲	▲		
ECON355	Economic Development of Japan 1	2	2		▲	▲	▲		
ECON356	Economic Development of Japan 2	2	2		▲	▲	▲		
ECON357	Political Economy of Japan and Asia	2	2			▲	▲		
ECON368	Chinese Economy	2	2			▲	▲		
ECON369	Indian Economy	2	2			▲	▲		
ECON371	Development and Environment	4	2			▲	▲		<A>
LAWP234	International Relations	4	2				▲		
LAWP235	International Environmental Policy	2	2				▲		
LAWP232	Peace Studies	2	2				▲		
LAWP233	Area Studies in International Law Perspectives	2	2				▲		<C>
ECON376	Contemporary Economy and Business 1	2	2				▲		
ECON377	Contemporary Economy and Business 2	2	2				▲		
ECON378	Contemporary Economy and Business 3	2	2				▲		
ECON379	Contemporary Economy and Business 4	2	2				▲		
ECON382	World Economy 3	2	2				▲		
ECON383	World Economy 4	2	2				▲		
ECON384	World Economy 5	2	2				▲		
ECON385	World Economy 6	2	2				▲		
ECON386	World Economy C	4	2				▲		
ECON387	World Economy D	4	2				▲		
ECON388	World Economy E	4	2				▲		
ECON396	Business and Japanese People	2	2		▲	▲	▲		
ECON397	Human Resources Management in Japan and Asia	2	2		▲	▲	▲		<C>

IX. Course Registration [Faculty of Economics]

Course Code and Number	Course Title	Credits	Course Reg. Year	Cluster				Reg. by other Dept. students	Note
				ETS	CE	GRE	SUC		
Elective Courses (continued)									
ECON398	International Economy and Business 4	3	2					×	Appvl
ECON399	International Economy and Business 5	3	2					×	Appvl
BUSI274	International Context in Business	4	2				▲		
BUSI232	Principles of Marketing	4	2				▲		
BUSI275	Financial Management	4	2				▲		
BUSI333	Principles of Consumer Behavior	4	3				▲		
BUSI385	Business Ethics	2	3				▲		<A>
LAWP351	Environmental Law	2	3-4				▲		
LAWP342	International Human Rights	4	3-4				▲		
INLA381	Development Economics	4	3-4				▲		<F>
INLA481	International Economics	4	3-4				▲		<E>
ECON481	World Economy 7	2	2				▲		
ECON482	World Economy 8	2	2				▲		
ECON483	World Economy F	4	2				▲		
ECON484	World Economy G	4	2				▲		
HOPE Courses *Only HOPE students can take these courses									
ECON102	Honors Seminar 1	2	1					×	*3
ECON103	Honors Seminar 2	2	1					×	*3
ECON203	Honors Seminar 3	2	2					×	*3
International Program									
ECON171	Introduction to Economic Reasoning	4	1					×	
ECON172	Global Economy Lecture	2	1					×	
ECON271	Economics Lecture A	4	1					×	
ECON272	Economics Lecture B	4	1					×	
Departmental English Language courses for International Program Students									
ECON183	Academic Foundations for Economic Majors 1	2	1					×	*2
ECON184	Academic Foundations for Economic Majors 2	2	1					×	*2
ECON185	Global Economy Laboratory	2	1					×	*2
ECON282	Economics Laboratory A	2	1					×	*2
ECON283	Economics Laboratory B	2	1					×	*2
Departmental English Language courses for Non-International Program Students									
ECON181	Economics English Communication 1	2	1					×	*2
ECON182	Economics English Communication 2	2	1					×	*2
ECON281	Economics English Communication 3	2	2					×	*2

■ Meaning of symbols / abbreviations
[Cluster]

ETS = Economic Theory and Statistics

CE = Contemporary Economy

GRE = Global and Regional Economy

SUC = SUCCEED

○ = Elective Required Course

▲ = Cluster Course

No marks = Elective Course

*Acquire at least 18 credits in total from the selected cluster [courses indicated by ▲].

[Reg. by other Dept. students]

× = Other Faculty/Department Students can NOT these courses.

[Note]

*1 Only HOPE students can take these courses

*2 These courses will be calculated as credits for "Foreign Language Courses (English)."

*3 "Honors Seminar 1," "Honors Seminar 2," and "Honors Seminar 3" are not counted toward course load limits.

<A> = Collaboration courses with the Faculty of Business Admin.

 = Collaboration courses with the Faculty of Business Admin. and the Faculty of Law

<C> = Collaboration courses with the Faculty of Law

<D> = Collaboration courses with the Faculty of Science and Engineering

<E> = Collaboration courses with the Faculty of International Liberal Arts

<F> = Collaboration courses with the Faculty of Law and the Faculty of International Liberal Arts

Appvl = Courses for credits approval.

Faculty of Law

1. Philosophy and Objectives

Based on the founding principles of Soka University set forth by the founder Dr. Daisaku Ikeda, the Faculty of Law aims to foster individuals who can help to realize the well-being of humankind and a peaceful society by acquiring the ability to think about and explain issues logically based on a legal education founded in humanism and striving to solve actual problems.

2. Educational Goals

The Faculty of Law sets the following three education goals.

- (1) Foster individuals who stand on the side of the people and have a sound legal mind to act for the realization of justice.
- (2) Graduate individuals who respect human rights and tirelessly make effort to realize peace.
- (3) Foster individuals who will lead the creation of a new legal culture based on humanism.

3. Diploma Policy (Policy Regarding the Graduation Certification/Award of Degrees)

Based on Soka University's diploma policy, the Faculty of Law requires students to obtain the following skills and knowledge, and will award a bachelor's degree (in law) to students who satisfy the degree requirements.

(1) Knowledge Foundation: Wide range of knowledge and advanced expertise

Accurately understand the values and basic principles that form the basis of the country's legal and political systems, and be able to make specific and appropriate decisions regarding legal or policy issues.

(2) Practical Skills: Communication skills and the ability to apply knowledge in society

Be able to accurately identify and analyze the nature of the legal or policy issues which the society is facing, determine the options for solving them and come up with solutions, and communicate the above in an easy-to-understand manner.

(3) Internationality: Ability to accept diversity and cooperate with others

Learn English and a second foreign language, understand the various values of foreign countries and the diverse opinions of others with conflicting interests, and at the same time be capable of working to reach a consensus through discussion with people who have different opinions.

(4) Creativity: Ability to consolidate and creative thinking

Be able to comprehensively utilize the knowledge acquired, apply it to new issues in the society, and find solutions through creative ideas.

4. Curriculum Policy (Policy for Organizing/Implementing Educational Programs)

Based on Soka University's curriculum policy, the Faculty of Law has organized its curriculum based on the following policy, with the aim of fostering students who meet the faculty's diploma policy as described above.

(1) Acquire a wide range of knowledge and advanced expertise through four years of study

Through the four years of the degree program, students will acquire a wide range of knowledge beyond the area of law and political science through the General Education Courses. The Faculty of Law has established four courses comprising: the "Legal Profession Course," the "Business related Legal Affairs

Course,” the “Public Policy and Government Course,” and the “International Peace and Diplomacy Course.” Through these courses, students will learn the advanced expertise required for legal professionals, businesspeople, public officials, diplomats, and other careers. In addition, for students aspiring to become legal professionals, the faculty has established the Global Lawyers Program (GLP) and a curriculum aimed at fostering legal professionals from the first year.

In the first year, students will learn the basics of legal studies in the required course of “Introduction to Legal Studies” in the departmental course. In the “Freshman Seminar” general education courses, they will acquire the basic ability to collect materials related to legal or policy issues in society, read and think about them on their own, and express their opinions both orally and written. In semester 2 and 3, “Theme Seminar” is held, with the aim of bridging the gap between the introductory and specialized education stages while fostering the academic attitude required for students to take the major course. Students will choose a course in their second year, and by completing at least 24 credits of required elective courses in their selected major course by graduation, they will be able to acquire a wide range of knowledge and advanced expertise depending on their chosen career path.

(2) Acquire practical capacity and creativity through workshops, etc.

In the major course from the second year, based on the advanced specialized knowledge learned in the lecture courses, students will conduct group research on predetermined themes and examine solutions alongside actual practitioners in “Business & Law Workshop 1—3” (Business related Legal Affairs Course), “Public Policy Workshop A/B” (Public Policy and Government Course), and “Human Security Studies Workshop” (International Peace and Diplomacy Course). By comprehensively applying the knowledge acquired from these courses and applying it to issues in society, students will cultivate the ability to think creatively when considering solutions. In addition, in “Fieldwork in Hachioji” and the “Human Security Fieldwork,” students will acquire the ability to discover and solve issues by listening to opinions on-site. Furthermore, during the internships for each course, students will learn how to devise more realistic solutions by learning about the actual work. Students will take seminar courses each year in which they will develop the ability to logically explain their opinions with reasons and coordinate various opinions with conflicting issues.

Through these courses in which students work together in groups and through active learning, students will cultivate communication skills.

(3) Acquire internationality

By taking English and second foreign language courses as part of the general education courses and English courses in the major course during their first and second years, students will acquire the basic language proficiency necessary for studying the legal and political systems of foreign countries. In addition, by taking major courses taught in English from the second year, students will not only obtain language proficiency but will also be able to complete the major course in English. At the same time, they will learn to understand the diverse values and opinions of people with conflicting interests and will acquire the ability to cooperate in order to reach a consensus through discussion with others. Further, the Faculty of Law has established its own short-term overseas training program, long-term study abroad program, and double-degree program which offers opportunities to acquire more advanced language proficiency, expertise, and internationality.

(4) Appropriate evaluation of the skills to be acquired

These skills that students are expected to acquire will be appropriately evaluated through quizzes, midterm exams, regular exams, reports, presentations, theses, discussions, etc. In addition, the Faculty of Law will inspect and evaluate the learning outcomes indicated in the diploma policy through a combination of direct evaluation methods (e.g.: sampling theses and measuring students’ levels of achievement) and indirect evaluation methods (e.g.: self-evaluation by the students in the assessment courses). Further, the faculty will continuously make effort to improve the education.

5. Admission Policy (Policy for Accepting New Entrants)

The Faculty of Law uses the following method to select students who have the quality and capacity to grow into the type of people indicated in the education goals of the faculty, based on the admission policy of Soka University.

- (1) Students who has a strong interest in career development and aim to become legal professionals, businesspeople, public officials, diplomats, or other professionals in the future, and who wants to study in the Faculty of Law.
In the PASCAL entrance exam and entrance exam on recommendation (general), the desire to apply for the Faculty of Law is the application requirement, and will be evaluated through interview exams as well.
- (2) Students who have the basic academic ability that is aimed to be achieved during education up to high school to develop their expertise, English proficiency and actively participate in the international society.
In the PASCAL entrance exam, the entrance exam on recommendation (general), the entrance exam using the National Center Test for University Admissions, the unified entrance exam, the general entrance exam, and the entrance exam for international students, students' basic academic ability, in other words knowledge/skills, ability to think/judge, etc. are evaluated.
- (3) Students who have a basic level of English proficiency.
In each entrance exam for Faculty of Law, emphasis is placed on English proficiency. Further, the entrance exam on recommendation (general), the unified entrance exam, and the general entrance exam, preferential treatment is given to students with scores or qualifications which shows a certain level or higher of practical English ability.
- (4) Students who have the potential and motivation to acquire the ability to think logically, express themselves, and communicate, and to take the initiative to work in cooperation with various people.
In the PASCAL entrance exam and the entrance exam on recommendation (general), a document screening and an interview exam will be implemented to evaluate students' initiatives, cooperativeness and motivation for learning conducted up to the high school level. Furthermore, in the PASCAL entrance exam, the ability to think logically, ability to cooperate, the ability to express, etc., will be evaluated through group discussion and short essay.

6. Graduation Requirements

The number of credits that the students in the Faculty of Law will be required to obtain is as indicated in the table below.

In addition, unless the student achieves a cumulative GPA of at least 2.00, the student will not be allowed to graduate even if the required number of credits has been obtained.

Course category	Course classifications			Credits required for graduation
General Education Courses	(1) Core Academic Skills	Required course	Freshman seminar	2
		Required elective course	Academic Writing Skills	2
		Required elective course	Select 2 credits from Introduction to Mathematics, Introduction to Statistics, or Computer Literacy	2
	(2) Univ. Studies & Soka Education	Required elective course		4
	(4) Global Citizenship Education	Required elective course		4
Foreign Language Courses	First Foreign Language * ¹		Required elective course	6
	Second Foreign Language * ²		Required elective course	4
Major Courses	Required courses			6
	Required elective course			2
	Elective course			60
Acquire at least 24 credits in the selected course [courses indicated by ▲]. Also, students in the “International Peace and Diplomacy Course” should acquire at least 9 credits from the designated All English (AE) courses.				
Open Elective Courses* ³	1) General Education Courses 2) Major Course of the affiliated Faculty 3) Major Courses of other faculty or departments 4) Specialized Courses for Qualifications (Specialized Course enrollees only)			32
Total				124

Extra credits in exceeding the required credits in each course classification

* This chart indicates the minimum number of credits required for graduation. (Students may take more credits than stated here).

* For the general education courses, refer to page 49-55.

*1 Students are required to earn at least 6 credits from Language courses (English) or English Course of Faculties and Department; however EMP students are required to earn at least 6 credits in Language courses (Japanese) or Japanese Language Culture courses, not including “Japanese Traditional Culture.

*2 For Second Foreign language course, students must acquire at least 4 credits in one language, except the language selected as the first foreign language.

*3 For open elective courses, students can acquire credits by freely selecting any courses from 1) General Education Courses, 2) Major Courses of the affiliated faculty, 3) Major Courses of other faculty or departments, and 4) Specialized Courses for Qualifications (Specialized Course enrollees only). Regarding credits acquired in 1) General Education Courses and 2) Major Courses of the affiliated faculty, credits in excess of the required credits for graduation will be calculated as open elective courses. For example, if a student has acquired 62 credits in major elective courses, 2 out of the 62 credits will be calculated as credits for open elective courses (when 32 credits have been acquired for open elective courses, the excess credits will be calculated as credits in excess of the required credits for graduation).

7. The International Peace and Diplomacy Program for EMP Students

(1) Aimed Future Careers

- Become a diplomat and realize the nation's interests and contribute to the international community through planning and drafting foreign policies and negotiating with governments of the foreign nations.
- Study at a foreign university and thrive as a specialist in an international institution or NGO.
- Thrive as a business person in the field of global business.

(2) The Goal of the Program

The International Peace and Diplomacy Program is a program for students who want to acquire top expertise on peace issues and develop a strong language proficiency in order to thrive in and contribute to the international community

(3) Outline of the Program

The International Peace and Diplomacy Program strives to enable global careers by supporting students from enrollment to graduation with meticulous programs and tutorials, covering both theory and practice.

In this program we reassess the concept of "peace" in the international community from the perspective of a "human being." We learn to think about how we can construct a world in which people are free from "fear" and "destitution," and which human dignity and human rights are protected. A key phrase in that regard is "human security." Students will acquire expert knowledge in internationally oriented subjects centered on the four concepts of "peace," "human rights," "environment" and "development." In addition, we will also arrange "human security workshops" and "human security fieldwork." By taking fieldwork classes, the vision and sense of human rights as a global citizen in order to solve global issues will be cultivated.

For that purpose, we have set numerical requirements, such as TOEIC scores. By taking All English (AE) or English Medium Programs (EMP) classes, and by going on long-term and short-term study abroad, we aim to have students to obtain high-level communication skills in English.

(4) Note on Registration

- 1) Make sure to pick International Peace and Diplomacy Program when selecting programs, as this is a requirement for EMP students.
- 2) EMP students are required to take seminars 1 to 3 taught by prof. Ulv Hanssen. Please make sure to register for these seminars.

8. Course load limits, Requirements for high academic performance students, and early graduation

■ The Faculty of Law criteria are as follows:

Upper limit of academic credits per semester	Criteria for high academic performance students		Waived course load limits for high academic performance students		Criteria for early graduation		
	Lower limit of credits per semester	GPA in the previous Semester	Additional credits	Registration for advanced academic year	Numerical criteria for cumulative GPA to determine graduation	Requirement at the end of Semester 4	
						Numerical criteria for cumulative GPA	Minimum number of credits earned
20	16	3.50	4	Available	3.90	3.90	86

To be eligible for early graduation, students must fulfill the following criteria at the completion of Semester 4: achieve GPA points of 3.90 or above and have earned 86 credits or more. Moreover, at the time of graduation assessment (at the end of Semester 6 or 7), students need to meet the above GPA point and have acquired 124 credit which is the standard number of credits for graduation.

Candidates for early graduation need to register their proposed graduation semester on the PLAS portal site at the time of course registration for each semester starting Semester 5.

■ Table: Departmental Courses in Law (For Students enrolled in AY2019)

Course Code and Number	Course Title	Credits	Course Reg. Year	Major Course				Reg. by other Dept. students	Note
				LP	BLA	PPG	IPD		
Required courses: 6 credits									
LAWP201	Seminar 1	2	2-	◎	◎	◎	◎	×	
LAWP301	Seminar 2	2	3-	◎	◎	◎	◎	×	
LAWP302	Seminar 3	2	3-	◎	◎	◎	◎	×	
Required elective courses: 2 credits									
LAWP101	Jurisprudence	2	1-	○	○	○	○	×	
LAWP102	Introduction to Legal Studies	2	1-	○	○	○	○▲	×	Collab
Elective courses: 60 credits or higher *Acquire at least 24 credits in total from the selected cluster [courses indicated by ▲].									
LAWP103	Constitutional Law and Governmental Organization	4	1-	▲	▲				
LAWP104	General Principles of Civil Law	4	1-	▲	▲				
LAWP105	Politics	2	1-						
LAWP106	Principles of Political Science	4	1-						
LAWP107	Constitutional Law and Human Rights	4	1-	▲	▲				
LAWP108	Mathematics for Law Students	2	1-						
LAWP109	Logics for Law Students	2	1-						
LAWP110	Study Abroad and Career Design 1	2	1-						
LAWP111	Study Abroad and Career Design 2	2	1-						
LAWP112	Special Lectures 1	2	1-						
LAWP113	Special Lectures 2	2	1-						
LAWP114	Academic Foundations for Peace and Human Rights 1	2	1-				▲	×	
LAWP115	Academic Foundations for Peace and Human Rights 2	2	1-				▲(AE)	×	
LAWP116	AF Tutorial 1	1	1-				▲	×	*1
LAWP117	AF Tutorial 2	1	1-				▲	×	*1
LAWP118	Special Topics of Law and Politics A	2	1-						
LAWP119	Special Topics of Law and Politics B	2	1-						
LAWP120	Peace & Human Rights Study Abroad (short term)	2	1-					×	*1
LAWP121	International Internship in Japanese A	2	1-				▲	×	*1
LAWP122	Public Policy Internship A	2	1-			▲		×	*1
LAWP123	Qualified Accredited Subject A	2	1-					×	Appvl
LAWP124	Qualified Accredited Subject B	2	1-					×	Appvl
LAWP125	Theme Seminar	2	1-						
LAWP133	AF for Study Abroad 1	1	1-				▲	×	
LAWP134	AF for Study Abroad 2	1	1-				▲(AE)	×	
LAWP202	Criminal Law 1	4	2	▲					
LAWP203	Criminal Law 2	4	2	▲					
LAWP204	Property Law	4	2	▲	▲				
LAWP205	Law of Obligations	4	2	▲	▲				
LAWP206	Administrative Law	4	2	▲		▲			
LAWP207	Administrative Remedy Law	4	2	▲					
LAWP208	Civil Law Legal Exercise 1	2	2	▲				×	
LAWP254	Criminal law Legal Exercise 1	2	2	▲				×	
LAWP209	Business & Law Workshop 1	2	2		▲				Collab
LAWP210	Accounting and Law 1	2	2		▲				
LAWP211	Accounting and Law 2	2	2		▲				
LAWP212	Corporate Social Capital and Law	2	2		▲				Collab
LAWP213	Commercial law	2	2		▲				
LAWP214	Labor Law	4	2		▲	▲			Collab
LAWP215	Public Policy Studies	2	2			▲			Collab
LAWP216	Economics of the Public Sector	4	2			▲			
LAWP217	RESAS Social Analytical Skills	2	2			▲			
LAWP218	Fieldwork in Hachioji	2	2			▲			*1/Collab
LAWP219	NPO Studies	2	2			▲			
LAWP220	History of Political Science	2	2			▲	▲		
LAWP221	Studies on City Planning	2	2			▲			Collab
LAWP222	Public Policy Workshop A	2	2			▲		×	
LAWP223	International Law 1	4	2		▲		▲		
LAWP224	International Law 2	4	2				▲		
LAWP225	International Politics	4	2				▲		
LAWP226	International Human Rights Law	2	2				▲		
LAWP227	International History	2	2				▲		

IX. Course Registration [Faculty of Law]

Course Code and Number	Course Title	Credits	Course Reg. Year	Major Course				Reg. by other Dept. students	Note
				LP	BLA	PPG	IPD		
Elective courses (continued)									
LAWP228	Human Security	2	2				▲		
LAWP229	Human Security Studies Workshop	2	2				▲	×	*2
LAWP230	Human Security Fieldwork	2	2				▲	×	*1
LAWP231	Global Issues	2	2				▲(AE)		
LAWP232	Peace Studies	2	2				▲(AE)		Collab
LAWP233	Area Studies in International Law Perspectives	2	2				▲(AE)		Collab
LAWP234	International Relations	4	2				▲(AE)		Collab
LAWP235	International Environmental Policy	2	2				▲(AE)		Collab
LAWP236	Border Studies	2	2				▲(AE)		
LAWP237	Security Studies	2	2				▲(AE)		
LAWP238	Law and Politics in Japan and Asia	2	2				▲(AE)		
LAWP239	American Politics	2	2				▲(AE)		
LAWP240	Anglo-American Law	2	2						
LAWP241	Peace Studies in Japanese	2	2						
LAWP242	Philosophy of Law	2	2						
LAWP243	Introduction to Legal History (Western Legal history)	2	2						
LAWP244	Special Lectures 3	2	2						
LAWP245	Special Lectures 4	2	2						
LAWP246	Special Topics of Law and Politics C	2	2						
LAWP247	Special Topics of Law and Politics D	2	2						
LAWP248	International Internship A	2	2				▲		*1
LAWP249	International Internship B	2	2				▲		*1
LAWP250	International Internship in Japanese B	2	2				▲	×	*1
LAWP251	Public Policy Internship B	2	2			▲		×	*1
LAWP252	International Volunteer A	2	2				▲		*1
LAWP253	International Volunteer B	2	2				▲		*1
LAWP303	Contracts and Torts	4	3	▲	▲				
LAWP304	Family Law and Law of Succession	4	3	▲	▲				
LAWP305	Code of Civil Procedure	4	3	▲					
LAWP306	Execution & Bankruptcy Proceeding	4	3	▲					
LAWP307	Code of Criminal Procedure	4	3	▲					
LAWP308	Company Law	4	3	▲					Collab
LAWP309	General Principles of Corporate & Commercial Law	2	3		▲				
LAWP310	Securities Exchange Law	2	3	▲	▲				Collab
LAWP311	Criminal law Legal Exercise 2	2	3	▲				×	
LAWP312	Constitutional Legal Exercise 1	2	3	▲				×	
LAWP313	Constitutional Legal Exercise 2	2	3	▲				×	
LAWP314	Civil Law Legal Exercise 2	2	3	▲				×	
LAWP315	Social Securities Law	4	3		▲	▲			Collab
LAWP316	Intellectual Property Law	4	3		▲				Collab
LAWP317	Tax Law	4	3		▲				Collab
LAWP318	Consumer Law	2	3		▲				Collab
LAWP319	Financial Instruments and Exchange Law	2	3		▲				Collab
LAWP320	Law and Business Internship A	2	3		▲			×	*1
LAWP321	Law and Business Internship B	2	3		▲			×	*1
LAWP322	Public Administration	2	3			▲			
LAWP323	Environmental Law in Japanese	4	3			▲	▲		Collab
LAWP324	Studies of Local Self-Government	4	3			▲			
LAWP325	Studies on Local Community	2	3			▲			
LAWP326	Policy Studies on Social Security	2	3			▲			
LAWP327	Environmental Policy	2	3			▲			
LAWP328	Studies on Global Cooperation between cities	2	3			▲	▲		
LAWP329	Tutorial of Public Policy	2	3			▲		×	
LAWP330	Public Policy Workshop B	2	3			▲		×	
LAWP331	Public Policy Volunteer	2	3			▲			*1
LAWP332	Private International Law (General Discussion)	2	3		▲		▲		
LAWP333	Private International Law (Detailed Discussion)	2	3		▲		▲		
LAWP334	International Organization	2	3				▲		
LAWP335	Law of the European Union	2	3				▲		
LAWP336	Japanese History of Politics and Diplomacy	2	3				▲		
LAWP337	Introduction to the Global Economy	2	3				▲		
LAWP338	International Development and Cooperation	2	3				▲		

IX. Course Registration [Faculty of Law]

Course Code and Number	Course Title	Credits	Course Reg. Year	Major Course				Reg. by other Dept. students	Note
				LP	BLA	PPG			
Elective courses (continued)									
LAWP339	Global Civil Society	2	3				▲		
LAWP340	Global Business Perspectives	2	3				▲		
LAWP341	Global Public Policy	2	3				▲(AE)		Collab
LAWP342	International Human Rights	4	3				▲(AE)		
LAWP343	Law and Politics in Europe	2	3				▲(AE)		
LAWP344	International Peace & Diplomacy Tutorial	2	3				▲	×	
LAWP345	Criminology	2	3						
LAWP346	History of Legal Thought	2	3						
LAWP347	Sociology of Law	2	3						
LAWP348	History of Law	2	3						
LAWP349	Asian Law	2	3						
LAWP350	History of Japanese Political Thought	2	3						
LAWP351	Environmental Law	2	3						Collab
LAWP352	The Common Law	2	3						
LAWP353	Seminar in Water Law	2	3						
LAWP354	Special Lectures 5	2	3						
LAWP355	Special Lectures 6	2	3						
LAWP356	Special Topics of Law and Politics E	2	3						
LAWP357	Special Topics of Law and Politics F	2	3						
LAWP401	Administrative Law Legal Exercise	2	4	▲				×	
LAWP402	Company Law Legal Exercise	2	4	▲				×	
LAWP403	Civil Procedure Law Legal Exercise	2	4	▲				×	
LAWP404	Criminal Procedure Law Legal Exercise	2	4	▲				×	
LAWP405	Civil law Advanced 1	2	4	▲				×	
LAWP406	Civil law Advanced 2	2	4	▲				×	
LAWP407	Special Lectures 7	2	4						
LAWP408	Special Lectures 8	2	4						
LAWP409	Seminar 4	2	4					×	
LAWP410	Graduation Thesis	2	4					×	*3
BUSI211	Management Theory	4	2		▲				Collab
BUSI212	Human Resource Management	4	2		▲				Collab
BUSI223	Financial Accounting	4	2		▲				Collab
BUSI364	Securities Market	4	3		▲				Collab
BUSI412	Multinational Enterprises	4	3		▲				Collab
BUSI312	Corporation Theory	4	3		▲				Collab
BUSI391	Business & Law Workshop 2	2	2		▲			×	Collab
BUSI491	Business & Law Workshop 3	2	3		▲			×	Collab
BUSI232	Principles of Marketing	4	2		▲				Collab
BUSI333	Principles of Consumer Behavior	4	3		▲				Collab
BUSI275	Financial Management	4	2		▲				Collab
BUSI274	International Context in Business	4	2		▲				Collab
ECON343	Environmental Economics	4	2			▲	▲		Collab
ECON152	Economic History	4	1						Collab
ECON355	Economic Development of Japan 1	2	2						Collab
ECON357	Political Economy of Japan and Asia	2	2						Collab
ECON396	Business and Japanese People	2	2						Collab
ECON397	Human Resources Management in Japan and Asia	2	2						Collab
INLA262	Principles of Sociology	4	1						Collab
INLA281	Principles of Economics	4	1						Collab
INLA270	Principles of Politics and Globalization	4	1						Collab
INLA271	Principles of International Relations	4	1						Collab
INLA361	Global Social Policy	4	3						Collab
INLA362	Modern Political Thought	4	3						Collab
INLA462	Global Ethics	4	2						Collab
INLA370	Contemporary Political Theory	4	3						Collab
INLA470	Citizenship and Democracy in a Global Age	4	2						Collab
INLA371	Great Power Politics in the World	4	3						Collab
INLA372	International Political Economy	4	3						Collab
INLA373	International Institutions and Global Governance	4	3						Collab
INLA471	International Relations in Asia	4	2						Collab
INLA473	Comparative Politics	4	2						Collab
INLA474	Nonprofit Organizations and Public Sector	4	2						Collab

IX. Course Registration [Faculty of Law]

Course Code and Number	Course Title	Credits	Course Reg. Year	Major Course				Reg. by other Dept. students	Note
				LP	BLA	PPG	IPD		
Elective courses (continued)									
INLA381	Development Economics	4	3						Collab
INLA483	International Business	4	2						Collab
INLA383	Marketing	4	3						Collab
HUMS400	Peace Studies 1	2	1						Collab
HUMS401	Peace Studies 2	2	1						Collab
HUMS104	Mass Communication	2	1						Collab
Courses for Credit Approval through Study Abroad Program									
LAWP261	Constitutional and Administrative Law	4	2	▲				×	
LAWP262	Law of Torts	4	2	▲				×	
LAWP263	Law of Contract	4	2	▲				×	
LAWP264	Criminal Law	4	2	▲				×	
LAWP265	Legal Skills and Procedure	2	2	▲				×	
LAWP266	Liberalism and Nationalism	2	2				▲	×	
LAWP267	Government and Politics of the UK and the US	2	2				▲	×	
LAWP268	Rivalries and Alliances 1879-1914	2	2				▲	×	
LAWP269	The European Union in the International System	2	2				▲	×	
LAWP270	Intervention, Free Trade and Protection	2	2				▲	×	
LAWP271	The Rise of the Dictators	2	2				▲	×	
LAWP272	The Economics of Europe	2	2				▲	×	
LAWP273	European Industrial Revolution	2	2				▲	×	
LAWP274	Appeasement and War	2	2				▲	×	
LAWP275	Introduction to Academic Studies 1	2	2					×	
LAWP276	English for Law	1	2					×	
LAWP277	English for Economics	1	2					×	
LAWP278	Academic Research Project	2	2					×	
LAWP279	Foreign Legal System	2	2					×	
LAWP280	Legal Writing and Research	2	2					×	
LAWP281	Current Affairs Perspective	2	2					×	
LAWP282	Law and Policy of the European Union	2	2					×	
LAWP283	Introduction to the Law of Contract and Tort	2	2					×	
LAWP284	Introduction to Academic Studies 2	2	2					×	
LAWP285	Life and Institutions	2	2				▲ (AE)	×	
LAWP286	Introduction to Financial Studies	2	2					×	
LAWP287	Understanding the World of Business	2	2					×	
LAWP288	International Economics 1	2	2					×	
LAWP289	Decision Making in Business	2	2					×	
LAWP290	English for Business 1	1	2					×	
LAWP291	English for Business 2	1	2					×	
LAWP292	International Studies	2	2				▲ (AE)	×	
LAWP293	Britain since 1945: Changing Roles	2	2					×	
LAWP294	The Business Environment	2	2					×	
LAWP295	International Cultural Studies	2	2					×	
LAWP360	Land Law	4	3	▲				×	
LAWP361	Commercial Law	4	3	▲				×	
LAWP362	Company Law	4	3	▲				×	
LAWP363	Intellectual Property Law	4	3	▲				×	
LAWP364	Sex and Gender in the Legal Process 1 and 2	4	3	▲				×	
LAWP365	Law of Trusts	4	3	▲				×	
LAWP366	Criminology/Criminal Justice	4	3	▲				×	
LAWP367	E-business Law	4	3	▲				×	
LAWP368	Family Law 1 and 2	4	3	▲				×	
LAWP369	Introduction to Sports Law and Sports Law 2	4	3	▲				×	
LAWP370	Jurisprudence	4	3	▲				×	
LAWP371	Law of Evidence	4	3	▲				×	
LAWP372	Employment Law	4	3	▲				×	
LAWP373	Government and Politics of China	2	3				▲	×	
LAWP374	Regulation and Privatization	2	3				▲	×	
LAWP375	Theories of Empire and India	2	3				▲	×	
LAWP376	Africa and the Dominions	2	3				▲	×	
LAWP377	Policy Issues in Less Developed Economies	2	3				▲	×	
LAWP378	Business Ethics	2	3				▲	×	

IX. Course Registration [Faculty of Law]

Course Code and Number	Course Title	Credits	Course Reg. Year	Major Course				Reg. by other Dept. students	Note
				LP	BLA	PPG	IPD		
Courses for Credit Approval through Study Abroad Program (continued)									
LAWP379	International Economics 2	2	3				▲	×	
LAWP380	Social Theory and Social Welfare	2	3				▲	×	
LAWP381	The Bipolar World 1945-1975	2	3				▲	×	
LAWP382	A Country-Specific Project	2	3				▲	×	
LAWP383	Competing Approaches to Political Analysis	2	3				▲	×	
LAWP384	The New International Society 1975-2005	2	3				▲	×	
Global Lawyers Program Courses *Only GLP students can take these courses									
LAWP126	GLP Tutorial 1	1	1					×	*1
LAWP127	GLP Tutorial 2	1	1					×	*1
LAWP255	GLP Tutorial 3	1	2					×	*1
LAWP256	GLP Tutorial 4	1	2					×	*1
LAWP358	GLP Tutorial 5	1	3					×	*1
LAWP359	GLP Tutorial 6	1	3					×	*1
LAWP411	GLP Tutorial 7	1	4					×	*1
LAWP412	GLP Tutorial 8	1	4					×	*1
LAWP128	GLP Seminar 1	2	1					×	
LAWP257	GLP Seminar 2	2	2					×	
LAWP129	GLP Advanced Seminar (Constitutional Law)	2	1					×	
LAWP258	GLP Advanced Seminar (Civil Law)	2	2					×	
LAWP259	GLP Advanced Seminar (Criminal Law)	2	2					×	
LAWP130	GLP Internship A	2	1					×	*1
LAWP260	GLP Internship B	2	2					×	*1
Departmental English Language courses *These courses will be calculated as credits for "Foreign Language Courses (English)"									
LAWP131	GLP English A	1	1					×	*1
LAWP132	GLP English B	1	1					×	*1

■ Meaning of symbols / abbreviations

[Major Course]

LP = Legal Profession BLA = Business related Legal Affairs PPG = Public Policy and Government

IPD = International Peace and Diplomacy

◎=Required Course ○=Required elective Course ▲=Courses for Major Course No marks = Elective Course

(AE) = "All English" courses

*Acquire at least 24 credits in total from the selected major course [courses indicated by ▲].

*Students in the "International Peace and Diplomacy Course" should acquire at least 9 credits from "AE" courses.

[Reg. by other Dept. students]

× = Other Faculty/Department Students can NOT these courses.

[Note]

*1 These courses are not counted toward course load limits.

*2 Only the students in IPD course can take "Human Security Studies Workshop."

*3 When students take "Graduation Thesis," they need to take "Seminar 4" at the same time.

Collab: Collaboration courses with other Faculty/Department

Appvl: Courses for credits approval.

Department of Humanities, Faculty of Letters

1. Philosophy and Objectives

The Department of Humanities in the Faculty of Letters aims to foster creative individuals who can fully participate in various sectors and fields, based on the founding principles of Soka University and the faculty's three guiding principles of "Be students who respect and uphold the dignity of life," "Be global citizens who unite humankind," and "Be leaders who fight for the victory of humanism."

2. Educational Goals

In order to achieve the philosophy and objectives of the faculty, the Faculty of Letters has set educational goals of ensuring students to acquire the knowledge and skills indicated in the diploma policy and general abilities such as thinking, judgment, and expression as well as the qualities necessary to be a global citizen and the attitude of a self-learner. The faculty aims to achieve these goals through in-depth study and research covering a broad range of human cultural activities in areas such as language, art/science, and society.

3. Diploma Policy (Policy Regarding Graduation Certification/Award of Degrees)

Based on the Faculty's philosophy, objectives, and educational goals, the faculty will award a degree to students who have met the learning outcomes in terms of knowledge, ability, general skills, and qualities and attitude as indicated below.

- (1) To have acquired fundamental education and expertise in the humanities, social sciences, and culture and be able to properly understand, appreciate, and evaluate human affairs.
- (2) To be able to self-express and communicate ideas freely and accurately in Japanese and foreign languages.
- (3) To be able to develop new knowledge and expressions based on basic and expert knowledge.
- (4) To be able to think logically and obtain and handle information in an appropriate manner and make accurate judgments.
- (5) To respect cultural diversity and seek world peace and dignity of life as a global citizen.
- (6) To understand what it means to learn, to cultivate the ability to be a self-learner, and to strive to grow as a person by setting and achieving goals.
- (7) To show leadership and cooperation with others with the goal of building a humanistic society.

With reference to the specified learning outcomes of the courses taken (described in the "Curriculum Map" in the booklet *How to study in the Faculty of Letters*, distributed to students when they enroll at the university), students are assessed taking into account the seven items above, in accordance with the evaluation rubric (separately indicated evaluation criteria described in *How to study in the Faculty of Letters*). Students who achieve a certain score under such assessment will be awarded credits, and those who acquire at least 124 credits in total within the designated number of years and have an average GPA of at least 2.0 for all courses taken will be certified for graduation and awarded a degree.

Therefore, students who do not meet the above requirements or who acquire fewer than 40 credits during their four years of enrollment will be expelled.

4. Curriculum Policy (Policy for Organizing/Implementing Educational Programs)

The Faculty of Letters has organized its curriculum based on the following policy in order to enable each student to fully acquire the knowledge and skills indicated in the diploma policy in addition to general abilities such as thinking, judgment, and expression; to develop their qualities as global citizens and their attitude of self-study; and to realize their dreams.

- (1) As phase I of the first year, a small-group seminar-style course titled "Freshman Seminar" (general education courses; required course) is provided in semester 1. In this course, students acquire the

basic academic skills required for learning at the university such as logical thinking skills. The faculty will also provide guidance and instruction to enable students to design course plans on their own based on how they aim to study at the faculty, with an eye on their future careers while broadly looking at the world. Specifically, students will learn the purpose of studying at a university, academic skills, note taking and information-gathering skills, skills in reading, writing, and presentation, skills participate in discussions, and report writing. At the same time, they will proceed to design their lives while utilizing the portfolio.

As phase II of the first year, students study “Introduction to Humanities” in order to understand and learn the philosophy of the faculty. In addition, while obtaining an overview of the various fields of study in the department encompassing languages, arts and sciences, and society, students will gain an understanding that such fields form a stem or root that is common to all humanities. In so doing, the faculty will encourage students to clarify the positions of each major course and determine the direction of their subsequent learning.

As phase III of the first year, 11 introductory courses in the three fields of the faculty are offered. These courses will provide an introduction to the more advanced learning in the future.

- (2) In semester 3, “Academic Foundations for Humanities” is offered. In this course, students further clarify the objectives of their learning and learn more about the specifics of life design and the intentionality, knowledge, and skills necessary to realize it.
- (3) For students to acquire basic education and advanced expertise while studying at the university, the faculty has established the following nine specialized courses (“majors” or specialization courses):

1) Philosophy and History Major; 2) Culture and Representation Major; 3) Cross-cultural Communication in English Major; 4) Cross-cultural Communication in Japanese Major; 5) Cross-cultural Communication in Chinese Major; 6) Cross-cultural Communication in Russian Major; 7) Global Japan Studies Major; 8) Sociology Major; 9) Specialist course of Social Welfare.

Students can select and take courses in each specialized field with reference to the registration models indicated for each major/specialized course. Students acquiring the designated number of credits will be certified as having completed the major/specialized course.

- (4) For students to learn in as systematic a manner as possible throughout their time at the university, the specialized courses in each major/specialized course are classified into three phases of “introductory,” “basic,” and “advanced” depending on the level of expertise. In order for the students to determine their path while thinking about which major/specialized course they will choose, “basic” courses are offered from the first year in addition to the “introductory” courses. Furthermore, “advanced” courses are offered in sequence from the second year.

In this way, alongside the general education courses, students will have the opportunity to acquire basic education in a variety of fields, including literature, philosophy, literary ideas, history, language, society, and culture as well as the expertise to precisely understand, appreciate, and evaluate humanities.

- (5) Making use of the faculty’s tradition of language education, the faculty offers multiple language courses from semester 1 including Chinese and Russian in addition to Japanese and English. In this way, students can acquire appropriate self-expression and communication skills and cross-cultural understandings that are necessary for acclimatizing to globalization.
- (6) From semester 5, seminar courses (required faculty courses) are offered in the major/specialized courses, allowing students to have a more specialized learning and research experience. When registering for a seminar course, students also register the major/specialist course to which their seminar course is affiliated. Through the seminars that run for subsequent two years, students will acquire the qualities and attitudes indicated in (5) to (7) of the learning outcomes specified in the diploma policy. In addition to the general skills, they will also cultivate the specialized knowledge and skills indicated in (1) to (3).
- (7) Graduation thesis research (required faculty course) is offered for the fourth year. In this program, students comprehensively utilize their academic skills, basic education, expert knowledge, and language skills learned up to that time to prepare a thesis and further improve such skills in the process.

- (8) The faculty's curriculum has a course (EMP) for students with advanced English skills that allow them to graduate by only taking courses taught in English. Through this program, students can acquire language and communication skills alongside cross-cultural understanding to further acclimatize to globalization.
- (9) The faculty incorporates various active learning methods in both lecture courses and seminar courses. From the viewpoint of making the credits more meaningful, students are required to complete assignments for each course to ensure that they study for a reasonable amount of time outside the class. Through these learning methods, students come to understand what it means to learn and grow personally as self-learners by setting and achieving their own goals.
- (10) During the various courses offered to the students—including the “Freshman Seminar” (general education course) and “Introduction to Humanities” in the first year, “Academic Foundations for Humanities” in the second year, and other courses such as “introductory” courses—active learning is proactively incorporated based on the philosophy and objectives of the faculty education. Such active learning includes panel discussions involving more than one instructor, lectures by external lecturers, and discussions with other students. Through these approaches, students acquire an attitude of respect for various ways of thinking and cultural diversity and learn to seek the dignity of life and peace as global citizens. In addition, they learn to cooperate with others and develop as leaders toward the creation of a humanistic society.
- (11) A list of faculty courses established based on the above policy (curriculum map) has been separately prepared (described in *How to Study in the Faculty of Letters*). It indicates in an easy-to-understand manner the courses in which students will be able to acquire the various knowledge and skills indicated in the diploma policy, as well as the necessary general abilities, qualities, and attitude.
- (12) Regarding the grading evaluations for each course in the faculty, students who attain a certain score under the rubric (evaluation criteria) which measures the level of achievement of each item of the learning outcomes indicated in the diploma policy will be awarded the credits for completing the course. Specifically:
 - 1) For lecture courses, instructors conduct comprehensive evaluations of students based on regular exams, reports, submission and content of preparation/review assignments for each class, quizzes given from time to time, submission of other assignments, participation in discussions, as well as other specific questionnaires for measuring the level of learning achievement.
 - 2) For seminar courses, instructors conduct comprehensive evaluations of students based on the submission and content of preparation/review assignments for each class, the content of presentations, participation in discussions, submission of reports, and other specific questionnaires for measuring the level of learning achievement.
 - 3) For graduation thesis research, instruction on thesis writing is provided in conjunction with the seminar course, and the thesis that meets the separately specified style and volume are evaluated based on their content, in addition to the results of an oral examination administered by two instructors.

Grades are awarded on a seven-tier scale of: S (90 points and above), A (80 points and above), B (70 points and above), C (60 points and above), D (at least 50 points), E (49 points and below), N (failure to meet the evaluation criteria). Students who acquire at least a D are awarded credits. A relative evaluation based on the university criteria is also taken into account; and for a class with at least 20 registrants, in principle, the sum of the students who receive grades of S and A is no more than 30% of all registrants.

5. Admission Policy (Policy for Accepting New Entrants)

In order to foster individuals who have fully acquired the knowledge, abilities, and attitudes indicated in the diploma policy (policy for the award of degrees) based on the founding principles of Soka University as well as the philosophy/goals and educational goals of the faculty, the Department of Humanities of the Faculty of Letters seeks excellent students from within Japan and overseas.

Specifically, the department seeks individuals who have the knowledge and skills, thinking/judgment/expression skills, and qualities/attitudes/intentions indicated below.

Such an individual should understand the philosophy, objectives, and educational goals of the faculty and want to study at the Faculty of Letters, and:

- (1) Have acquired the basic knowledge, understanding, thinking, writing, language, and mathematical abilities expected to have achieved by secondary education through proactive studies.
- (2) In addition to studying, have the spirit to actively take on challenges in activities inside and outside the school, such as taking qualification exams, participating in contests, club, and volunteer activities, and have the ability to achieve goals by producing results.
- (3) Rather than simply possessing sufficient knowledge, also possess the will and independence to work assiduously on themes of interest with the objective of solving the problems, as well as the ability to set issues and the creative ability to achieve this.
- (4) Based on a sense of morality and ethics, have respect for the dignity of life and peace, strive to actively communicate with others, and work to make achievements while respecting the positions of others.
- (5) After enrolling in the faculty, have the will to work hard to enhance the skills and qualities indicated in items (1) ~ (4) stated above to a more advanced and sophisticated level than those indicated in the diploma policy; achieving it through participation in lectures/seminars/practical training courses that range over 300 courses and offered in a wide range of study fields and expertise in addition to learning outside of class.

Regarding item (1) stated above, students are evaluated based on their scores in each subject in the entrance exam, using the National Center Test for University Admissions, the unified entrance exam, the general entrance exam, the PASCAL entrance exam, or the paper review under the entrance on a recommendation system. For items (2), (3), and (4), students are evaluated based on the PASCAL entrance exam or on the paper review and interview under the entrance on recommendation system, as well as the group discussion and short essay in the PASCAL entrance exam. For item (5), students are comprehensively evaluated based on their scores in the paper exam, interview, and exams for each subject in all types of entrance exams.

6. Graduation requirements

The specific graduation requirements based on the diploma policy (policy regarding the award of degrees) of Soka University and the Faculty of Letters are as follows. To graduate, the designated courses (credits) indicated in the table below must be completed. In addition, students who do not achieve a cumulative GPA of at least 2.00 will not be able to graduate even if they have obtained the required number of credits. Carefully read the points noted below when registering for classes.

Course category	Course classifications			Credits required for graduation	
General Education Courses	(1) Core Academic Skills	Required course	Freshman seminar	2	Extra credits in excess of the required credits in each course classification
		Required Elective course	Academic Writing Skills	2	
		Required Elective course	Select 2 credits from Introduction to Mathematics, Introduction to Statistics, or Computer Literacy	2	
	(2) Univ. Studies & Soka Education	Required Elective course		4	
	(4) Global Citizenship Education	Required Elective course		4	
	(6) Social Science	Required Elective course		2	
Foreign Language Courses	First Foreign Language ^{*1}		Required Elective course	6	
	Second Foreign Language ^{*2}		Required Elective course	4	
Major Courses	Introductory courses		Required Elective course	2	
			Elective course	4	
	Basic courses		Elective Required course	2	
			Elective course	24	
	Advanced courses		Required course	14	
			Elective course	14	
*Acquire at least 2 credits from the faculty's global courses (courses marked as "G").					
Open Elective Courses ^{*3}	1) General Education Courses 2) Major Course of the affiliated Faculty 3) Major Courses of other faculty or departments 4) Specialized Courses for Qualifications (Specialized Course enrollees only)			38	
Total				124	

* This chart indicates the minimum number of credits required for graduation. (Students may take more credits than stated here).

* For the general education courses, refer to page 49-55.

*1 Students are required to earn at least 6 credits from Language courses (English) or English Course of Faculties and Department; however, EMP students are required to earn at least 6 credits in Language courses (Japanese) or Japanese Language Culture courses, not including "Japanese Traditional Culture."

*2 For Second Foreign language course, students must acquire at least 4 credits in one language, except the language selected as the first foreign language.

*3 For open elective courses, students can acquire credits by freely selecting any courses from 1) General Education Courses, 2) Major Courses of the affiliated faculty, 3) Major Courses of other faculty or department, and 4) Specialized Courses for Qualifications (Specialized Course enrollees only). Regarding credits acquired in 1) General Education Courses and 2) Major Courses of the affiliated faculty, any credits in excess of the required credits for graduation will be calculated as open elective courses.

Note: The "Academic Foundations for Humanities" course should be taken in semester 3. Students who were unable to complete the course due to a leave of absence should consult with the Faculty of Letters Office.

Note: Regarding the selection of major and Social Welfare courses, refer to the descriptions under "Regarding selection of major/specialized course."

Note: In the case that at least two credits have already been acquired in the Introductory and Basic courses, credits for the required elective courses of the specialized courses are calculated as credits for open elective courses.

7. Major Registration

Students are required to register their major at the beginning of the semester 5. The students' major should be a one that the student's seminar belongs to. To register the major, students have to acquire the following credits specified for each major: 2 credits of Introductory course and 2 credits of Basics course. Students who acquire the following number of credits of their major shall be granted a certificate of major completion when they graduate.

- (1) Four credits of Introductory course (including 2 credits of required elective courses), 12 credits of Basic course (including 2 credits of required elective courses), and 28 credits of Advanced course (including 14 credits of required courses).
- (2) Credits of advanced required courses shall be approved by the acquisition of credits in Seminar I, II, III, IV, and by submission and pass of the graduation thesis. These seminars and graduation thesis should belong to the major the student registered.

8. Seminar Registration

(1) How to Register for a Seminar (Required Course)

The process of registering for a seminar is as follows.

- 1) Orientation at the beginning of the fall semester of the second year: Overview of the Seminars
 - 2) From late September to early October: Individual guidance by each professor
 - 3) From mid-October to late October: First round of selection
 - 4) Early November: Announcement of selection results (First round of registration confirmation)
 - 5) Late November: Second round of selection
 - 6) Early December: Announcement of selection results (Second round of registration confirmation)
 - 7) Late January: Third round of registration
- * If the student is not selected in the first round, s/he should register for the second round. If the student is also not selected in the second round, s/he should register for the third round, which will be the final confirmation.
 - * The schedule above is subject to change. Please be sure to attend the general guidance and check for details.
 - * If the student cannot register due to study abroad during this period or planning to study abroad during the third year, please consult with the Dean or the Vice Dean in advance.
 - * The students in the Double Degree Course should register after returning to Japan. Please check the details in the course guidance.

(2) Notes on Seminars

- 1) The number of the students in each seminar is fixed. Each seminar has its own screening in which you are required to pass. Please check the screening methods for your desired seminar.
- 2) Student must take Seminar 1 during their third year spring, Seminar 2 during third year autumn, Seminar 3 during fourth year spring, and Seminar 4 during fourth year autumn under the same instructor. If the student wishes to study abroad during the time of enrolling in the seminar, please consult with the seminar instructor on the enrollment procedures prior to departure.
- 3) Students in the Double Degree Course take Seminar I, II, III, and IV (required courses) during the fourth year. Please check the course orientation for details.

9. Enrollment for Graduation Thesis Course

Students must take the Graduation Thesis Course under the same seminar instructor.

10. Selection of a Minor

Student may choose a minor besides their major. Students can get accreditation of a minor by taking courses outside of the students' own faculty. They can also claim a minor through earning the specified amount of credits needed for accreditation in the major specified courses outside of the students' registered major (2 credits of Introductory courses, 10 credits of Basic courses, and 12 credits of Advanced courses) at the time of graduation.

11. Special Student: Exchange Program at the Faculty of Letters

(1) Double Degree Program in Chinese (Chinese DD)

- 1) Under the academic agreement between Soka University and Beijing Language and Culture University, Soka University students can earn two undergraduate degrees, one from each university, through the Double Degree Program. Beijing Language and Culture University is known as the most prominent university in Chinese language studies and has developed a universal Test of Chinese Proficiency called HSK. The University also supervises the compilation of Chinese textbooks that are used worldwide and is world renowned as one of the National Key Institutions of higher education in China.
- 2) Selected students by examination will have an opportunity to study at Beijing Language and Culture University for two years during their second and third years and then return to Soka University to complete their graduation in their fourth year. They will be required to submit their graduation thesis in both Japanese and Chinese. They are also expected to pass an oral examination at Soka University conducted by an examiner appointed by the Beijing Language and Culture University. Upon successful completion of the Double Degree Program, students will receive two bachelor's degrees, one from each aforementioned university.
- 3) Under the academic agreement between the two universities, the maximum number of students who can be selected for the Chinese DD Program is ten (10). Students who undergo the summer training in their first year can take the selection test for this program. Please attend the course orientation for further details regarding the schedule and method of selection.

(2) Double Degree Program in English (English DD)

- 1) Students can study at the University of Buckingham in the United Kingdom for 1.5 year from the second year fall semester through third year fall semester and obtain a bachelor's degree from the said university. The credits acquired at the University of Buckingham will be accredited as a part of the required credits at Soka University, enabling the students to also obtain a bachelor's degree from Soka University. The English DD program is one of the unique international educational programs that the Faculty of Letters offers.
- 2) The University of Buckingham was founded in 1976 by Mrs. Margaret Thatcher, the Secretary of State for Education and Science of the time, as the one and only private university. The university is highly acclaimed for their detailed, fine guidance for the students and has been ranked high for the students' satisfaction in the National Student Survey.
- 3) The English DD program is limited to 7 students each year. Applicants go through two screenings based on documents and an interview during the first year fall semester. The requirement for the eligibility to apply is to achieve the specified score on English language examinations such as IELTS test before the application period. Detailed information will be provided in orientation meetings for the double degree course.

12. AKADEMIA (English Medium Program)

In the same manner as other faculties, the Faculty of Letters also offers English Medium Program (EMP), in which students can gain their bachelor's degree through only taking courses taught in English. The Faculty offers various kinds of courses in English for the students to acquire insightful knowledge and skills in the field of linguistics, humanities, and social sciences; thus, calling the English Medium Program "Arts, Knowledge AnD English Major for International Arena (AKADEMIA)".

Students who earn over 24 credits from the EMP courses with the overall GPA score above 3.0 will be certified as finishing the EMP in addition to their degrees in humanities.

Note that only students who have the TOEIC score of 490 or above or corresponding English capabilities (EIKEN Grade 2 and above) can take EMP courses.

AKADEMIA students can also take general education courses and EMP courses of other faculties in addition to the courses offered in the AKADEMIA program and obtain sufficient credits required for a bachelor's degree.

13. The Faculty Special Programs

The Faculty of Letters offers the following seven special programs. Please refer to the brochure handout for detailed information.

- (1) The Special Chinese Language Program
- (2) The Special Russian Language Program
- (3) The Special Japanese Language Education Program
- (4) The Special Basic Japanese Language Education Program *
- (5) The Special English Teacher Training Program
- (6) The Special Japanese Language Teacher Training Program
- (7) The Special Social Studies Teacher Training Program

*This program is also offered to students of other faculties.

14. Course load limits, Requirements for high academic performance students, and early graduation

Upper limit of academic credits per semester	Courses not counted toward course load limits	Criteria for high academic performance students		Waived course load limits for high academic performance students		Criteria for early graduation		
		Lower limit of credits per semester	GPA in the previous semester	Additional credits	Registration for advanced academic year	Numerical criteria for cumulative GPA to determine graduation	Requirement at the end of semester 4	
							Numerical criteria for cumulative GPA	Minimum number of credits earned
24	Specialized Courses for Qualification	16	3.50	4	Available	There is no early graduation system in the Faculty of Letters.		

15. Accreditation of Credits Earned Overseas

The credits in the faculty's special subjects that students have earned by studying overseas (in official or unofficial exchange programs, or in the double degree programs) are accepted as such when the faculty approves. Those who want the approval must submit the following documents to the Academic Affairs Office: Application for the Approval of Earned Overseas Credits; syllabi for the overseas lectures; the outlines of the lectures; and the transcripts (DD students must follow the instructions explained in the DD program orientations).

■ Table: Departmental Courses in Faculty of Letters (For Students enrolled in AY2019)

Course Code and Number	Course Title	Credits	Course Reg. Year	Major/Specialized course										Global Courses	Reg. by other Dept. students	Note
				CCE	CCJ	CCC	CCR	P&H	C&R	GJS	SOC	SMS				
Introductory required elective courses: 2 credits or higher																
HUMC100	Humanities	2	1	▲	▲	▲	▲	▲	▲	▲	▲	▲				
HUMC101	Introduction to Humanities	2	1	▲	▲	▲	▲	▲	▲	▲	▲	▲				EMP
Introductory elective courses: 4 credits or higher																
HUML100	Cross-Cultural Communication	2	1	○	○	○	○				○					
HUML101	Introduction to Language and Culture	2	1	○	○	○	○									
HUMC102	Introduction to Philosophy and Thought	2	1						○							
HUMC103	Invitation to History	2	1						○							
HUMC104	Invitation to World Literature	2	1							○						
HUMC105	Introduction to Culture and Representation	2	1						○							
HUMC106	Invitation to Global Japan Studies	2	1							○						
HUMC107	Global Japan Studies	2	1	○						○						EMP
HUMS100	Human and Society	2	1	○							○					EMP
HUMS101	Invitation to Modern Society Studies	2	1								○					
HUMS102	Introduction to Social Welfare	2	1								○	○				
Basic required elective courses: 2 credits or higher																
HUMC200	Academic Skills and Life Design	2	2	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲		×	
HUMC300	Academic Foundations for Humanities	2	2	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲			Pre-EMP
HUMC301	Academic Foundations for Humanities (for DD)	2	2	▲												
Basic elective courses: 24 credits or higher																
HUMS200	Internship	2	2	○	○	○	○	○	○	○	○	○	○		×	
HUMC406	Literature 1	2	1-4	○					○					G		EMP
HUMC407	Literature 2	2	1-4	○					○	○				G		EMP
HUMS400	Peace Studies 1	2	1-4	○					○		○			G		EMP/Collab
HUMS401	Peace Studies 2	2	1-4	○					○	○	○			G		EMP/Collab
HUMC408	Cultural Representation 1	2	1-4	○					○					G		EMP
HUMC409	Cultural Representation 2	2	1-4	○					○	○				G		EMP
HUML200	Academic Writing A1	2	1-2	○					○	○				G	×	*1
HUML201	Academic Writing A2	2	1-2	○					○	○				G	×	*1
HUML102	Global Issues in English A1	2	1-2	○	○	○	○	○			○			G	×	
HUML103	Global Issues in English A2	2	1-2	○	○	○	○	○			○	○		G	×	
HUML202	Global Issues in English B1	2	1-2	○	○	○	○	○			○			G	×	
HUML203	Global Issues in English B2	2	1-2	○	○	○	○	○			○	○		G	×	
HUMC201	Readings in English and American Literature 1	2	1-2	○					○					G	×	
HUML300	Academic Writing B1	2	1-2	○					○	○				G	×	Pre-EMP
HUML301	Academic Writing B2	2	1-2	○					○	○				G	×	Pre-EMP
HUML104	Oral Communication in English 1	1	1-2	○					○	○				G	×	Pre-EMP
HUML105	Oral Communication in English 2	1	1-2	○					○	○				G	×	Pre-EMP
HUML106	Translation Basic 1	2	1-2	○					○					G	×	
HUML107	Translation Basic 2	2	1-2	○					○					G	×	
HUMC202	Comparative Culture 1	2	2	○				○	○	○	○					EMP
HUMC203	Comparative Culture 2	2	2	○				○	○	○	○					EMP
HUML108	Studies on Japanese Culture	2	1		○					○						*2
HUMS103	International Cultural Exchange and Japan	2	1	○	○						○	○				
HUML109	Introduction of Japan 1	2	1	○						○						
HUML110	Introduction of Japan 2	2	1	○						○						
HUML111	Japanese Language Skills Required in Japanese Society	2	1		○					○						
HUML112	Second Language Acquisition Basic	2	1	○	○											
HUML113	Interpersonal Communication	2	1	○												EMP
HUMS104	Mass Communication	2	1	○							○					EMP/Collab
HUML204	Translation A	2	2	○						○						
HUML205	Interpretation A	2	2	○						○						
HUML114	Survey of the Teaching of Japanese 1	2	1		○					○						
HUML115	Survey of the Teaching of Japanese 2	2	1		○					○	○					
HUML116	Survey of Japanese Linguistics 1	2	1		○					○	○					
HUML117	Survey of Japanese Linguistics 2	2	1		○					○	○					
HUML118	Study of Japanese Communication	2	1		○					○	○					
HUML206	Survey of Linguistics 1	2	2		○					○						

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Course Code and Number	Course Title	Credits	Course Reg. Year	Major/Specialized course								Global Courses	Reg. by other Dept. students	Note
				COE	CCJ	CCC	CCR	P&H	C&R	G/S	SOC			
Basic elective courses (continued)														
HUML207	Survey of Linguistics 2	2	2			o								
HUML208	Contrastive Linguistics 1	2	2			o					o			
HUML209	Contrastive Linguistics 2	2	2			o					o			
HUML210	Japanese Phonetics	2	2			o								
HUML119	Introduction to Chinese Linguistics 1	2	1				o							
HUML120	Introduction to Chinese Linguistics 2	2	1				o							
HUML121	Basic Chinese Communication 1	2	1				o							
HUML122	Basic Chinese Communication 2	2	1				o							
HUML123	Basic Readings in Chinese 1	2	1				o							
HUML124	Basic Readings in Chinese 2	2	1				o							
HUMC108	Introduction to Chinese Society & Culture 1	2	1				o							
HUMC109	Introduction to Chinese Society & Culture 2	2	1				o							
HUMC204	History and Thought of Modern China	2	2				o		o		o			
HUML211	Intermediate Chinese Communication 1	2	2				o							
HUML212	Intermediate Chinese Communication 2	2	2				o							
HUML213	Basic Chinese Grammar 1	2	2				o						G	
HUML214	Basic Chinese Grammar 2	2	2				o			o			G	
HUML215	Intermediate Readings in Chinese 1	2	2				o			o			G	
HUML216	Intermediate Readings in Chinese 2	2	2				o			o			G	
HUML217	Basic Comprehensive Chinese 1	2	2				o						G	
HUML218	Basic Comprehensive Chinese 2	2	2				o						G	
HUMC205	Chinese Society & Culture 1	2	2				o						G	
HUMC206	Chinese Society & Culture 2	2	2				o						G	
HUML219	Basic Chinese Writing 1	2	2				o							
HUML220	Basic Chinese Writing 2	2	2				o							
HUML125	Russian Grammar Elementary 1	2	1					o						
HUML126	Russian Grammar Elementary 2	2	1					o						
HUML127	Russian Communication Basic 1	1	1					o					G	
HUML128	Russian Communication Basic 2	1	1					o					G	
HUML129	Russian Phonetic Exercises 1	1	1					o						
HUML130	Russian Phonetic Exercises 2	1	1					o						
HUML221	Russian Grammar Basic 1	2	2					o					G	
HUML222	Russian Grammar Basic 2	2	2					o					G	
HUML223	Russian Grammar Intermediate 1	2	2					o					G	
HUML224	Russian Grammar Intermediate 2	2	2					o					G	
HUML225	Russian Reading Basic 1	2	2					o					G	
HUML226	Russian Reading Basic 2	2	2					o		o			G	
HUML227	Russian Translation Basic 1	2	2					o		o				
HUML228	Russian Translation Basic 2	2	2					o		o				
HUML229	Russian Communication Intermediate 1	1	2					o						
HUML230	Russian Communication Intermediate 2	1	2					o						
HUMC207	Survey of Philosophy	2	1						o					
HUMC208	Philosophy 1	2	1	o					o					EMP
HUMC110	Survey of Buddhism	2	1						o		o			
HUMC111	History of Western Philosophy 1	2	1						o					
HUMC209	History of Japanese Thought 1	2	2						o		o			
HUMC210	Survey of Ethics	2	2						o					
HUMC112	Introduction to History	2	1						o					
HUMC113	History 1	2	1	o		o		o						EMP
HUMC211	Outline of Japan Ancient, Medieval History	2	2			o		o	o	o				
HUMC114	Outline of History of Comparative Culture	2	1			o		o		o				
HUMC115	Outline of Archaeology	2	1					o						
HUMC212	Outline of Asian History 1	2	2			o		o		o				
HUMC213	Outline of Asian History 2	2	2			o		o		o				
HUMC214	Outline of Western History 1	2	2					o		o				
HUMC215	Outline of Western History 2	2	2					o		o				
HUMC116	Introduction to Critical Reading 1	2	1							o				
HUMC117	Introduction to Critical Reading 2	2	1							o				
HUMC216	Creative Writing 1	2	2							o				

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Course Code and Number	Course Title	Credits	Course Reg. Year	Major/Specialized course										Global Courses	Reg. by other Dept. students	Note
				COE	CCJ	CCC	CCR	P&H	C&R	G/S	SOC	SMS				
Basic elective courses (continued)																
HUMC217	Creative Writing 2	2	2								o					
HUMC218	Readings in English and American Literature 2	2	2								o					
HUMC219	Introduction to English and American Literature 1	2	2	o							o					
HUMC220	Introduction to English and American Literature 2	2	2	o							o					
HUMC221	History of Classic English Literature	2	2								o					
HUMC222	History of Modern English Literature	2	2								o					
HUMC223	History of American Literature	2	2								o					
HUMC224	Introduction to Drama	2	2								o	o				
HUMC118	Introduction to Russian Literature	2	1				o				o					
HUMC225	History and Culture of Russia	2	2				o	o			o	o				
HUMC226	History and Culture of Eastern Europe	2	2				o	o			o	o				
HUMC227	Film Studies	2	2								o					
HUMC119	Introduction to Japanese Literature 1	2	1		o						o	o				
HUMC120	Introduction to Japanese Literature 2	2	1		o						o	o				
HUMC228	Reading Classic Japanese Literature	2	2								o	o				
HUMC229	Reading Modern Japanese Literature	2	2								o	o				
HUMC230	History of Japanese Literature	2	2								o	o				
HUMC121	Calligraphy 1	2	1								o	o				
HUMC231	Calligraphy 2	2	2								o	o				
HUMC232	Chinese Literature 1	2	2								o					
HUMC233	Chinese Literature 2	2	2								o					
HUMC234	Geography 1	2	2					o			o					
HUMC235	Geography 2	2	2					o			o					
HUML131	Survey of English Linguistics 1	2	1	o							o					
HUML132	Introduction to Linguistics	2	1	o							o					EMP
HUML133	Survey of English Linguistics 2	2	1	o							o					
HUML231	Studies on English Grammar 1	2	2	o							o					
HUML232	Studies on English Grammar 2	2	2	o							o					
HUML233	English Phonetics	2	2	o							o					
HUML134	Introduction to Comparative Study of Japanese and English	2	1	o	o						o					
HUML135	Studies on German Grammar 1	2	1								o				G	
HUML136	Studies on German Grammar 2	2	1								o				G	
HUML137	Studies on Spanish Grammar 1	2	1								o				G	
HUML138	Studies on Spanish Grammar 2	2	1								o				G	
HUML139	Survey of Chinese Linguistics 1	2	1			o										
HUML140	Survey of Chinese Linguistics 2	2	1			o										
HUMS105	Outline of Modern China	2	1			o					o	o				
HUMS106	Outline of Modern Russia	2	1				o				o	o				
HUMS201	East Asian Politics	2	2									o				
HUMS202	East Asian Economy	2	2									o				
HUMC122	Comparative Studies on Culture 1	2	1	o							o	o	o			
HUMC123	Comparative Studies on Culture 2	2	1	o							o	o	o			
HUMS203	Central Asian Studies	2	2						o			o				
HUMS107	International Relations	2	1								o	o				
HUMS108	Foundation of Sociological Research	2	1		o							o	o			
HUMS109	Cultural Anthropology	2	1		o							o	o			
HUMS204	Anthropology of Modern Culture	2	2								o	o	o			
HUMS110	Outline of Sociology	2	1								o	o				
HUMS111	Social Theory and Social System	2	1										o			
HUMS112	Psychological Theory and Mental Support	2	1										o			
HUMS113	Introduction to Law	2	2									o				×
HUMS114	Introduction to Political Science	2	2									o				×
HUMS205	Outline of History of Sociology	2	2									o				
HUMS206	Data Collection and Analysis	2	2									o				
HUMS207	Sociology of Family	2	2									o	o			
HUMS208	Community and Urban Sociology	2	2									o	o			
HUMS209	Sociology of Religion	2	2									o	o			
HUMS210	Sociology of Journalism	2	2								o	o	o			
HUMS211	Social Research Methods	2	2									o				

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Course Code and Number	Course Title	Credits	Course Reg. Year	Major/Specialized course										Global Courses	Reg. by other Dept. students	Note	
				COE	CCJ	CCC	CCR	P&H	C&R	G/S	SOC	SMS					
Basic elective courses (continued)																	
HUMS212	Qualitative Research Methods	2	2														
HUMS213	Social Statistics	2	2														
HUMS214	Survey of Social Welfare 1	2	2														
HUMS215	Survey of Social Welfare 2	2	2														
HUMS216	Regional Welfare 1	2	3														
HUMS217	Regional Welfare 2	2	3														
HUMS218	Child Welfare 1	2	2														
HUMS219	Child Welfare 2	2	2														
HUMS220	Welfare for the Handicapped 1	2	2														
HUMS221	Welfare for the Handicapped 2	2	2														
HUMS222	Welfare for the Aged 1	2	2														
HUMS223	Welfare for the Aged 2	2	2														
HUML234	Teaching Methods of English 1	2	2	o													
HUML235	Teaching Methods of English 2	2	2	o													
HUML236	Teaching Methods of Japanese 1	2	2		o											x	
HUML237	Teaching Methods of Japanese 2	2	2		o											x	
Advanced required courses: 14 credits																	
HUMC400	Seminar 1	2	3	o	o	o	o	o	o	o	o	o	o				x
HUMC401	Seminar 2	2	3	o	o	o	o	o	o	o	o	o	o				x
HUMC402	Seminar 3	2	4	o	o	o	o	o	o	o	o	o	o				x
HUMC403	Seminar 4	2	4	o	o	o	o	o	o	o	o	o	o				x
HUMC404	Research for Graduation Thesis 1	2	4	o	o	o	o	o	o	o	o	o	o				x
HUMC405	Research for Graduation Thesis 2	4	4	o	o	o	o	o	o	o	o	o	o				x
Advanced elective courses: 14 credits or higher																	
HUML400	Second Language Acquisition Advanced	2	2	o													
HUML302	Intercultural Communication	2	2	o													EMP
HUML303	Global Communication	2	2	o													EMP
HUML304	English in Society	2	2	o													EMP
HUML305	English in Institutions	2	2	o													EMP
HUML306	Translation B	2	2	o													
HUML307	Interpretation B	2	2	o													
HUML308	Translation Studies	2	2	o													EMP
HUML309	English Translation Studies	2	2	o													
HUML310	Teaching English for Academic Purposes	2	2	o													
HUML311	Text Studies 1	2	2	o													EMP
HUML312	Text Studies 2	2	2	o													EMP
HUMC302	Special Lecture A	2	2	o	o	o	o	o	o	o	o	o	o				EMP
HUMC303	Special Lecture B	2	2	o	o	o	o	o	o	o	o	o	o				EMP
HUML313	Special Lecture on English A	2	2	o													
HUML314	Special Lecture on English B	2	2	o													
HUML401	Special Lecture on the Teaching of Japanese A	2	3	o													
HUML402	Special Lecture on the Teaching of Japanese B	2	3	o													
HUML403	Special Lecture on the Teaching of Japanese C	2	3	o													
HUML315	Social Linguistics	2	2	o	o												
HUML316	Modern Japanese Grammar A	2	2	o													
HUML317	Modern Japanese Grammar B	2	2	o													
HUML318	Teaching Materials for Japanese 1	2	2	o													
HUML319	Teaching Materials for Japanese 2	2	2	o													
HUML320	Japanese Pedagogy 1	2	2	o													
HUML321	Japanese Pedagogy 2	2	2	o													
HUML322	Communicative Japanese	2	2	o													
HUML404	Teaching Practice of Japanese to Foreigners	2	3-4	o													
HUML405	Practice of Japanese Pedagogy	2	3-4	o													
HUML406	Chinese Linguistics Advanced 1	2	3			o											
HUML407	Chinese Linguistics Advanced 2	2	3			o											
HUML408	Chinese Writing Advanced 1	2	3			o											
HUML409	Chinese Writing Advanced 2	2	3			o											
HUML410	Chinese Communication Advanced 1	2	3			o											
HUML411	Chinese Communication Advanced 2	2	3			o											

IX. Course Registration [Faculty of Letters]

Course Code and Number	Course Title	Credits	Course Reg. Year	Major/Specialized course								Global Courses	Reg. by other Dept. students	Note
				COE	CCJ	CCC	CCR	P&H	C&R	G/S	SOC			
Advanced elective courses (continued)														
HUML412	Japanese-Chinese Interpretation A	2	3											
HUML413	Japanese-Chinese Interpretation B	2	3											
HUML414	Chinese-Japanese Interpretation A	2	3											
HUML415	Chinese-Japanese Interpretation B	2	3											
HUML416	Japanese-Chinese Translation A	2	3											
HUML417	Japanese-Chinese Translation B	2	3											
HUML418	Chinese-Japanese Translation A	2	3											
HUML419	Chinese-Japanese Translation B	2	3											
HUML420	Russian Grammar Advanced 1	2	3											
HUML421	Russian Grammar Advanced 2	2	3											
HUML422	Russian Communication Advanced 1	1	3											
HUML423	Russian Communication Advanced 2	1	3											
HUML424	Russian Translation Advanced 1	2	3											
HUML425	Russian Translation Advanced 2	2	3											
HUML426	Current Issues in Russian	2	3											
HUML427	Readings in Russian Literature 1	2	3											
HUML428	Readings in Russian Literature 2	2	3											
HUMC304	History of Western Philosophy 2	2	2											
HUMC305	History of Oriental Thought	2	2											
HUMC306	History of Japanese Thought 2	2	2											
HUMC307	Philosophy 2	2	2											EMP
HUMC308	Logic	2	2											
HUMC309	Philosophy of Language	2	2											
HUMC310	Religion	2	2											
HUMC311	Philosophy of Science	2	2											
HUMC410	Special Lecture on Philosophy and Thought A	2	2											
HUMC411	Special Lecture on Philosophy and Thought B	2	2											
HUMC412	Folklore	2	3											
HUMC413	History of Western Culture	2	3											
HUMC414	History of Oriental Culture	2	3											
HUMC415	Paleography	2	3											
HUMC416	Studies on Modern History	2	2											
HUMC417	History 2	2	2											EMP
HUMC418	History of Central Eurasia	2	3											
HUMC419	Special Lecture on History A	2	3											
HUMC420	Special Lecture on History B	2	3											
HUMC421	Special Lecture on History C	2	3											
HUMC422	English and American Children's Literature	2	3											
HUMC423	Drama	2	3											
HUMC424	Russian Literature	2	3											
HUMC425	Outline of Middle Eastern Culture 1	2	3											
HUMC426	Outline of Middle Eastern Culture 2	2	3											
HUMC312	Study of Classic Japanese Literature A	2	2											
HUMC313	Study of Classic Japanese Literature B	2	2											
HUMC314	Study of Modern Japanese Literature A	2	2											
HUMC315	Study of Modern Japanese Literature B	2	2											
HUMC427	Special Lecture on Japanese Literature A	2	3											
HUMC428	Special Lecture on Japanese Literature B	2	3											
HUMC429	Special Lecture on Japanese Literature C	2	3											
HUMC316	Debate on Japanology	2	2-3											
HUMC317	Subculture Studies	2	2-3											
HUMC318	Special Lecture on Classical Chinese 1	2	2											
HUMC319	Special Lecture on Classical Chinese 2	2	2											
HUMC320	Culture and History of Old and Middle English	2	2											
HUMC321	Culture and History of Modern English	2	2											
HUML323	Cognitive English Linguistics	2	2											
HUML324	Comparative Studies on Japanese and English	2	2											
HUML325	Studies on Spanish Language and Culture 1	2	2										G	
HUML326	Studies on Spanish Language and Culture 2	2	2										G	

IX. Course Registration [Faculty of Letters]

Course Code and Number	Course Title	Credits	Course Reg. Year	Major/Specialized course								Global Courses	Reg. by other Dept. students	Note
				COE	CCJ	CCC	CCR	P&H	C&R	G/S	SOC			
Advanced elective courses (continued)														
HUML327	Studies on German Language and Culture 1	2	2						o	o			G	
HUML328	Studies on German Language and Culture 2	2	2						o	o			G	
HUML329	Russian Linguistics 1	2	2				o		o					
HUML330	Russian Linguistics 2	2	2				o		o					
HUML331	Chinese Grammar 1	2	2			o								
HUML332	Chinese Grammar 2	2	2			o								
HUMS402	Special Lecture on Chinese Social Issues A	2	3			o								
HUMS403	Special Lecture on Chinese Social Issues B	2	3			o								
HUML333	Japanese Vocabulary and Writing	2	2		o					o				
HUML429	Special Lecture on Japanese Linguistics A	2	3		o					o				
HUML430	Special Lecture on Japanese Linguistics B	2	3		o					o				
HUMS300	Chinese Politics	2	2			o					o			
HUMS301	Chinese Economy	2	2			o					o			
HUMS404	Russian Society	2	3				o				o			
HUMS405	Russian Economy	2	3				o				o			
HUMS406	Peace Studies	2	3							o	o			
HUMS407	Human Security Studies	2	3							o	o			
HUMS408	Global Community	2	3							o	o			
HUMS409	East Asian Community and Security Studies	2	3							o	o			
HUMS410	Workshop for Peacebuilding 1	2	3								o			
HUMS411	Peace Studies Workshop 1	2	3	o						o	o			EMP
HUMS412	Workshop for Peacebuilding 2	2	3								o			
HUMS413	Peace Studies Workshop 2	2	3	o						o	o			EMP
HUMS302	Sociology of Gender	2	2							o	o	o		
HUMS303	Sociology of Education	2	2							o	o			
HUMS304	Mass Media and Social Psychology	2	2							o	o			
HUMS414	Sociology of History	2	2							o	o			
HUMS415	Sociology of Present-Day Religion	2	3							o	o			
HUMS416	Visual Sociology	2	3							o	o			
HUMS417	Survey Research Practice	2	3								o			
HUMS418	Field Research Practice	2	3								o			
HUMC322	English Readings in Humanities 1	2	2-4	o	o			o	o	o	o			
HUMC323	English Readings in Humanities 2	2	2-4	o	o			o	o	o	o			
HUMC324	French Readings in Humanities 1	2	2-4	o	o			o	o		o			
HUMC325	French Readings in Humanities 2	2	2-4	o	o			o	o		o			
HUMC326	German Reading in Humanities 1	2	2-4	o	o			o	o		o			
HUMC327	German Readings in Humanities 2	2	2-4	o	o			o	o		o			
HUMC328	Readings in Classical Language 1	2	2-4	o	o		o	o	o		o			
HUMC329	Readings in Classical Language 2	2	2-4	o	o		o	o	o		o			
HUMC330	Readings in Sanskrit 1	2	2-4	o	o	o	o	o	o		o			
HUMC331	Readings in Sanskrit 2	2	2-4	o	o	o	o	o	o		o			
HUMS305	Seminar on Consulting Assistance 1	2	2								o			※
HUMS419	Seminar on Consulting Assistance 2	2	3								o			※
HUMS420	Seminar on Consulting Assistance 3	2	3								o			※
HUMS421	Seminar on Consulting Assistance 4	2	3								o			※
HUMS422	Seminar on Consulting Assistance 5	2	4								o			※
HUMS306	Foundation for Consulting Assistance and Professional	4	2								o			※
HUMS307	Theory and Method of Consulting Assistance 1	4	2								o			※
HUMS423	Theory and Method of Consulting Assistance 2	4	3								o			※
HUMS424	Practice teaching for Consulting Assistance 1	2	3								o			※
HUMS425	Practice teaching for Consulting Assistance 2	2	3								o			※
HUMS426	Practice teaching for Consulting Assistance 3	2	4								o			※
HUMS427	Practice of Consulting Assistance	2	3-4								o			※
HUMS428	Welfare Administration and Finance and Welfare Plan	2	3								o			
HUMS429	Social Security 1	2	3								o			
HUMS430	Social Security 2	2	3								o			
HUMS431	Organization and Management of Social service	2	3								o			
HUMS432	Assistance to Low Income Earner and Public Security System	2	3-4								o			
HUMS433	Health and Medical Service	2	3-4								o			

IX. Course Registration [Faculty of Letters]

Course Code and Number	Course Title	Credits	Course Reg. Year	Major/Specialized course										Global Courses	Reg. by other Dept. students	Note
				COE	CCJ	CCC	CCR	P&H	C&R	G/S	SOC	SWS				
Advanced elective courses (continued)																
HUMS434	Protection of Human Rights and Adult Guardianship System	2	4											○		
HUMS308	Structure and Function of the Human Body and Disease	2	2											○		
HUMS435	Employment Support Service	1	3											○		
HUMS436	Social Readjustment	1	3											○		
HUML431	Teaching Methods of English 3	2	3	○						○						
HUML432	Teaching Methods of English 4	2	3	○						○						
HUML433	Teaching Methods of Japanese 3	2	3		○					○						×
HUML434	Teaching Methods of Japanese 4	2	3		○					○						×
HUMC332	Human Geography	2	3-4						○		○					
HUMC333	Physical Geography	2	3-4						○		○					
HUMC334	Regional Geography	2	3						○		○					

■ Meaning of symbols / abbreviations

[Major/Specialized course]

◎=Required Course ▲=Required Elective Courses ○=Courses for Major No marks = Elective Course

[Reg. by other Dept. students]

× = Other Faculty/Department Students can NOT these courses.

※ = Only students in Social Welfare Studies Course can take these courses.

[Note]

*1 Some classes will be conducted as "Pre-EMP."

*2 Only International students can take these courses.

Collab: Collaboration courses with other Faculty/Department

EMP: Courses for English Medium Program

Faculty of Business Administration

1. Philosophy and Objectives

The Faculty of Business Administration has set forth its philosophy of humanistic management based on the founding principles of Soka University. Humanistic management refers to organizational management that tackles various social issues through human behavior and organizational activities in society from the viewpoint of the dignity of life and contributes to peace in the world and among all people. Based on this philosophy, the Faculty of Business Administration aims to offer normative and practical education in order to foster creative individuals who have a definite view of these objectives, in addition to knowledge and humanity.

2. Educational Goals

The Faculty of Business Administration has set forth the following three education goals.

- (1) Foster individuals who constantly take on challenges and are capable of identifying and solving social issues with a strong determination to contribute to human society from the standpoint of humanism.
- (2) Foster individuals who have the expertise and methods necessary to identify and solve problems in society and who have knowledge and humanity obtained through a broad, in-depth education.
- (3) Foster individuals who are proficient in English and other languages, have excellent communication skills, and are able to globally participate successfully in international society.

3. Diploma Policy (policy regarding the Graduation certification/award of Degrees)

Based on Soka University's diploma policy, the Faculty of Business Administration will award a degree to students who have satisfied the following criteria through the degree program education aimed to foster individuals with the skills as described in the faculty's education goals and obtained the designated credits and the required GPA.

-Knowledge Foundation

- (1) Have the will to contribute to society and understand/acquire the philosophy of humanistic management and social responsibility.
- (2) Have the basic knowledge required for modern management and the related knowledge and skills with an understanding of the management mechanism.

-Practical Skills

- (3) Have an interest in social issues, as well as the ability to identify them independently and accurately communicate them to others.
- (4) Have the ability to observe the meaning and value behind issues to humankind and society and to solve the problems.

-Internationality

- (5) Have the basic knowledge of business English and communication skills and the ability to work in the business world and society.
- (6) Have the ability to accept diversity and cooperate with others from a global perspective as a global citizen.

-Creativity

- (7) Have the ability to independently gather and analyze the information necessary for solving problems and to create value while logically exploring the issues.
- (8) Have the ability to work independently and actively in a team and to integrate various resources and knowledge through discussion.

4. Curriculum Policy (Policy for Organizing/ Implementing Educational programs)

Based on Soka University's curriculum policy, the Faculty of Business Administration has organized its curriculum in accordance with the following policy to foster students who meet the faculty's diploma policy. The faculty will inspect and evaluate the learning outcomes indicated in the diploma policy by using direct evaluation methods (e.g. holding graduation thesis research presentation sessions and measuring students' levels of achievement) and indirect evaluation methods (e.g. rubric surveys in seminar courses). In addition, the faculty will continuously strive to improve the education that it provides.

- (1) In the first year, the faculty offers the Freshman Seminar to enable diverse new entrants to receive university education with no difficulty and develop their foundations as self-learners by acquiring a variety of academic skills and participating in active learning.
- (2) In order for students to acquire the ability to communicate in a global society, the faculty has created a curriculum that allows students to take many language courses in their first year. Therefore, in addition to the language courses for all students, the faculty has established practical English courses in the major courses.
- (3) In order to provide students with a wide range of education that will form a knowledge base for creative and practical skills, the faculty has arranged the curriculum so that students can actively take general education courses. The general education courses have been organized to allow students to learn university studies, arts and sciences, and natural sciences in a well-balanced manner with a focus on career development courses.
- (4) In the major course, seminar courses have been established during all years, from the Freshman Seminar during the first year to the senior year seminars. In this curriculum, students practice active learning and acquire skills to independently and actively cooperate with others.
- (5) In the basic major course, students first acquire foundational knowledge about business administration, bookkeeping, statistics, economics, and other subjects. In addition, regarding humanistic management—which represents the philosophy of the faculty—students learn through lectures, as well as group discussions, presentations, and other active learning methods.
- (6) Regarding the advanced major course, all courses in the faculty are largely classified into two clusters: one for fostering international leaders and another to cultivate expertise. This allows the students to study in a sequential and systematic manner. The courses are numbered and illustrated in the curriculum map in which students can create their own study plans and independently study toward achieving their goals. All matters relating to the major course are handled by the faculty's Academic Affairs Committee.
- (7) In order to foster global citizens, the faculty has established a unique framework that includes study abroad programs and offers students the opportunity to study abroad in cooperation with foreign educational institutions. Learning outcomes in the study abroad programs are recognized as credits toward students' major course if certain requirements are met.
- (8) In the specialized seminar courses, in addition to seminars dedicated to the fields of individual expertise, clusters of seminars are organized across the fields of expertise, allowing the students to acquire logical, empirical thinking and the ability to identify and solve problems.

Some of the courses mentioned above are taught in English, making the curriculum available not only to Japanese students but to also international students coming from various cultural backgrounds.

The skills cultivated in the major course of the faculty are evaluated using evaluation methods appropriate for the outcome of the courses such as rubric evaluation; evaluation through presentations, reports, and essays; and paper exams. Furthermore, whether the students have achieved the learning outcomes indicated in the faculty's diploma policy is inspected and evaluated through a combination of direct evaluation methods (e.g.: measuring students' levels of achievement through a written graduation thesis and presentation) and indirect evaluation methods (e.g.: rubric surveys in seminar courses). In addition, the faculty continuously strives to improve the education that it provides.

5. Admission Policy (Policy for Accepting New Entrants)

The Faculty of Business Administration selects individuals who have the potential to grow into the type of individuals indicated in the faculty's educational goals based on Soka University's admission policy. Such individuals shall:

- (1) Understand the Faculty of Business Administration's philosophy of humanistic management and have a desire to study at the faculty with the objective of participating widely in society. Such intention is evaluated during the interview exam for the PASCAL entrance exam and the entrance exam on recommendation.
- (2) In order to acquire the expertise and methods necessary to solve problems, have the basic academic skills that are required to achieve in high school. In the entrance exam using the National Center Test for University Admissions, the unified entrance exam, the general entrance exam, and the entrance exam for international students, these basic academic skills—in other words, knowledge/skills, thinking/judgment, etc.—are evaluated.
- (3) Have the basic English skills necessary to acquire the ability to participate in international society. In the entrance exam on recommendation, the entrance exam using the National Center Test for University Admissions, the unified entrance exam, and the general entrance exam, the emphasis is placed on students' English proficiency. In the entrance exam using the National Center Test for University Admissions and the general entrance exam, English test scores are given a higher weight. In addition, in the PASCAL entrance exam, the entrance exam on recommendation, and the unified entrance exam, preferential treatment is afforded to students who have qualifications and test scores that exceed a certain level of practical English proficiency.
- (4) Have the potential and motivation to work independently to identify and solve problems through logical thinking and creativity. In the entrance exam on recommendation, mathematics and Japanese may be selected in addition to English; in which case mathematical skills, thinking/judgment/expression are evaluated. Furthermore, in the PASCAL entrance exam and the entrance exam on recommendation, thinking/judgment/expression and independence/cooperation are evaluated through paper exam, group discussion, short essay, and interview exam; and at the same time, favorable treatment is afforded to students who have qualifications and grades related to bookkeeping, information processing, and mathematics.

6. Graduation Requirements

The number of credits that the students of the Faculty of Business Administration are required to obtain is as indicated in the table below.

In addition, unless the student achieves a cumulative GPA of at least 2.0, the student will not be allowed to graduate even if the required number of credits has been obtained.

Course category	Course classifications			Credits required for graduation
General Education Courses	(1) Core Academic Skills	Required course	Freshman Seminar	2
		Required Elective course	Academic Writing Skills	2
		Required Elective course	Select 2 credits from Introduction to Mathematics, Introduction to Statistics, or Computer Literacy	2
	(2) Univ. Studies & Soka Education	Required Elective course		4
	(4) Global Citizenship Education	Required Elective course		4
	(8) Career Development	Required Elective course		2
Foreign Language Courses	First Foreign Language course* ¹	Required Elective course		10
Major Courses	Required course			8
	Required Elective course* ²	Group A		18
		Group B		16
Elective course			36	
Open Elective Courses* ³	1) General Education Courses 2) Major Course of the affiliated Faculty 3) Major Courses of other faculty or departments 4) Specialized Courses for Qualifications (Specialized Course enrollees only)			20
Total				124

Extra credits in excess of the required credits in each course classification

* This chart indicates the minimum number of credits required for graduation. (Students may take more credits than stated here).

* For the general education courses, refer to page 49.

*1 Students are required to earn at least 10 credits from Language courses (English) or English Courses of Faculties and Department, but EMP students are required to earn at least 10 credits in Language courses (Japanese) or Japanese Language Culture courses except “Japanese Traditional Culture.”

*2 Earned credits that exceed 34 credits for the required elective courses may be calculated as and included toward the 36 credits for elective courses.

*3 For open elective courses, students can acquire credits by freely selecting any courses from 1) General Education Courses, 2) Major Courses of the affiliated faculty, 3) Major Courses of other faculty or departments, and 4) Specialized Courses for Qualifications (Specialized Course enrollees only). Regarding credits acquired in 1) General Education Courses and 2) Major Courses of the affiliated faculty, any credits in excess of the required credits for graduation will be calculated as open elective courses. For example, if a student has acquired 38 credits in major elective courses, 2 out of the 38 credits will be calculated as credits for open elective courses (when 20 credits have been acquired for open elective courses, the excess credits will be calculated as credits in excess of the required credits for graduation).

Note: If language courses besides the Japanese language are taken, it will be calculated as credits for the open elective course.

7. Global Program English Track (GPET)

GPET at Faculty of Business Administration offers a crosscutting business education in English for future global business leaders. GPET is designed to prepare students for success in the commercial, nonprofit, and public sectors of the Japanese and global economy while engaging in local communities.

- First Year

The elective required courses (Group A) such as Principles of Business and Principles of Economics, Introduction to Accounting 1/2 and Statistics for Economics and Business 1/2 are recommended to be registered in the first year. Japanese language courses and other general education courses are recommended to be registered according to the requirements for graduation. Since Introduction to Global Business leadership is a bilingual course in Japanese and English with many Japanese students, it is recommended to take it from the second year after the study of basic Japanese.

Registration Model (the first semester)

Course Classification	Category	Name of courses	Credits
Major Courses	Required Elective Courses (Group A)	Principles of Business	4
		Introduction to Accounting 1	2
		Statistics for Economics and Business 1	2
General Education Courses	(1) Core Academic Skills (Required Courses)	Freshman Seminar	2
		Academic Writing 1	2
	(3) 1 st Foreign Language	General Japanese for Beginners or General Japanese 1	5
	(2) Univ. Studies & Soka Education	Course of student's choice, one of the available courses	2
(4) Global Citizenship Education			
Total credits			19

Registration Model (the second semester)

Course Classification	Category	Name of courses	Credits
Major Courses	Required Elective Courses (Group A)	Introduction to Accounting 2	2
		Statistics for Economics and Business 2	2
General Education Courses	(1) Core Academic Skills (Elective Required Courses)	Introduction to Mathematics 1 or your choice from Introduction to Mathematics, Introduction to Statistic, Computer Literacy	2
			2
	(3) First Foreign Language	General Japanese 1 or General Japanese 2	5
	(2) Univ. studies & Soka Education	Course of student's choice from the available courses	6
	(4) Global Citizenship Education		
(8) Career Development	Career Design Basics	2	
Total credits			19

Second Year

Humanistic Management Workshop and Principles of Economics as a required elective course are recommended to be registered in the third semester.

More than 16 credits of required elective courses (Group B) are recommended to be registered in the second year. Other elective courses can be registered according to the students' choice. From the second year, the GPET core courses in the table below are expected to be taken.

Third and Fourth Year

Zemi (Seminar course I to IV) are compulsory courses for graduation. These continuous small group courses are supervised by one teaching staff of a specific field of study. Seminar IV requires students to write a research paper for graduation. Under the guidance of the supervisor, the bridging and applied courses are expected to be registered.

Table : GPET Core Courses,

()Credits, Courses are subject to change the semester according to the availability of teaching staff

Applied courses					Global Business Review I (2)	Global Business Review II (2)	
					Environmental Management Issues(2)	Sustainable Business and Management(2)	
					Financial Management (4)	Multicultural Management(2)	Critical Thinking in Business Strategy(2)
					Project Management I (2)	Project Management II (2)	Business Ethics(2)
					International Business(4)	Principles of Marketing (4)	Principles of Consumer Behavior (4)
	Zemi					Seminar I II III IV (2x4)	
Bridging courses					GP Foundations(2)	GP Mission I or II (2)	GP Review(2)
					Humanistic Management Workshop (2)	Stakeholder Dialogue(2)	Japanese Business I (2)
Introduction	Introduction to Accounting I II (2x2)	Statistics for Economics and Business I II (2x2)	Introduction to Global Business Leadership(2)	International Context in Business (4)			
Basics	Principles of Business (4)		Principles of Economics (4)				
			Global Business Communication I • II (4+4)				
First year			Second year			Third and Fourth year	

Global Program Mission

Global Program Mission, also known as “GP Mission”, is composed of two short-term study abroad programs (during spring/summer holidays): “Courses for Global Business Leaders” in which the students take management courses in a prestigious business school overseas and “Study Trip for Global Citizens” that gives students opportunities to learn the perspectives of global citizens by visiting international organizations, business schools, and foreign companies to learn from front-line leaders and professionals there. GP Mission participants should complete the two courses, “GP Foundations” and “GP Review”, respectively before and after their participation in the program.

8. Registration for Seminar Course (Zemi)

(1) Important Notes on Seminars

The seminar courses (zemi) in the major courses are required. Please note the following.

- 1) There is a fixed number of students per seminar, so there will be an application and selection period before you are assigned to a seminar
- 2) An orientation session will be held prior to the first seminar, so please make sure to attend.
- 3) As a general rule, the consecutive seminars will be conducted by the same instructor.

(2) Seminar Orientation and Application Period

The seminar orientation and application will be offered in the semester 5 for EMP students.

(3) Details on Seminar Course Title, Area of Specialty, and Registration Period are as Follows**Faculty of Business Administration: Seminar I-IV (required specialized courses)**

Seminar I (semester 5), Seminar II (semester 6), Seminar III (semester 7), Seminar IV (semester 8); Seminar I is an exclusive class for EMP students, Seminar II, Seminar III, Seminar IV are selected instructor's class.

9. Credit Transfer

The Faculty of Business Administration accepts transferred credits in the following cases. In all cases, students are required to submit, to the Academic Affairs Office, (a) the designated application form (available on the University's website) and (b) the original certificate of credit completion. All credit transfer applications will be examined, and require approvals, by the Faculty.

(1) The credits of Global Business Internship A and/or B may be granted to those students who have successfully completed overseas internship programs. In addition to the required documents mentioned above, the students may be asked to submit additional documents.

(2) Credit transfer from overseas institutions

The Faculty would accept Business Administration course credits completed at appropriate overseas institutions. In addition to the required documents mentioned above, students are to include the following items in their applications: (a) an overseas credit transfer application kit available at the Academic Affairs Office, (b) the original transcript (with a grading system indicated) issued by the overseas institution, and (c) a copy of the original syllabi of the overseas courses.

Students participating in the Faculty's Global Business School Program should have a guidance session with a designated faculty member before their departure. The same credit transfer policy and procedure will apply. For further details, follow the instructions given by the designated faculty member.

10. Course load limits, requirements for high academic performance students, and early graduation

Upper limit of academic credits per semester	Courses not counted toward course load limits	Criteria for high academic performance students		Waived course load limit for high academic performance students		Criteria for early graduation		
		Lower limit of credits per semester	GPA in the previous semester	Additional credits	Registration for advanced academic year	Numerical criteria for cumulative GPA to determine graduation	Requirements at the end of semester 4	
							Numerical criteria for cumulative GPA	Minimum number of credits earned
20	Specialized Courses for Qualification	16	3.50	4	Available	3.70	3.70	84

■ Table: Departmental Courses in Business Administration

(For Students enrolled in AY2019)

Course Code and Number	Course Title	Credits	Course Reg. Year	Study Course				Reg. by other Dept. students	Note	
				GBL	PRO	LOC	GPET			
Required courses: 8 credits										
BUSI301	Seminar 1	2	3	⊙	⊙	⊙	⊙	×		
BUSI302	Seminar 2	2	3	⊙	⊙	⊙	⊙	×		
BUSI401	Seminar 3	2	4	⊙	⊙	⊙	⊙	×		
BUSI402	Seminar 4	2	4	⊙	⊙	⊙	⊙	×		
Required elective courses A: 18 credits or higher *Acquire required credits from each field of study.										
BUSI111	Bus. Mgt. [4 credits]	Business Management	4	1	○	○	○		×	
INLA282		Principles of Business	4	1				○		D
BUSI121	Bookkeeping [4 credits]	Principles of Bookkeeping	4	1	○	○	○		×	
BUSI122		Introduction to Accounting 1	2	1				○	×	
BUSI123		Introduction to Accounting 2	2	1				○	×	
BUSI141	Statistics [4 credits]	Statistics	4	1	○	○	○		×	
ECON225		Statistics for Economics and Business 1	2	1				○		A
ECON226		Statistics for Economics and Business 2	2	1				○		A
BUSI161	Economics [4 credits]	Introduction to Economics	4	2	○	○	○		×	
INLA281		Principles of Economics	4	1				○		E
BUSI201	Humanistic Mgt. [2 credits]	Seminar of Humanistic Management	2	2	○	○	○		×	
BUSI202		Humanistic Management Workshop	2	2				○	×	
Required Elective Courses B: 16 credits or higher										
BUSI270	Introduction to Global Business Leadership		2	1	▲			○	×	
BUSI221	Corporate Accounting		2	1		▲	○		×	
BUSI222	Accounting by Manufacturing Company		2	1		▲			×	
BUSI271	Global Business Communication 1		4	2	△			○	×	
BUSI272	Global Business Communication 2		4	2	△			○	×	
BUSI274	International Context in Business		4	2	○			▲		C
BUSI232	Principles of Marketing		4	2	○			▲		C
BUSI273	Stakeholder Dialogue		2	2	○			▲		
BUSI275	Financial Management		4	2	○			▲		C
INLA483	International Business		4	2	○			▲		E
BUSI223	Financial Accounting		4	2		△				B
BUSI224	Fundamentals of Management Accounting		4	2		△				
BUSI278	Local Business		2	2			▲			
BUSI211	Management Theory		4	2	○	○	○			B
BUSI212	Human Resource Management		4	2	○	○	○			B
BUSI225	Financial Management		4	2	○	○	○			
BUSI241	Business Data Analysis		4	2	○	○	○			
Elective Courses: 36 credits or higher										
BUSI102	Special Topics A		2	1						
BUSI103	Special Topics B		2	1						
BUSI104	Special Business Lectures A		4	1						
BUSI112	Service Learning A		2	1					×	Appvl
BUSI113	Service Learning B		2	1					×	Appvl
BUSI276	Global Business Internship A		2	1					×	Appvl
BUSI277	Global Business Internship B		2	1					×	Appvl
BUSI266	International Business Studies 1		3	1					×	Appvl
BUSI267	International Business Studies 2		3	1					×	Appvl
BUSI268	International Business Studies 3		3	1					×	Appvl
BUSI269	International Business Studies 4		3	1					×	Appvl
BUSI203	Humanistic Management & CSR		2	2						
BUSI231	Marketing		4	2						
BUSI284	Principles of Project Management		2	2						
LAWP308	Company Law		4	2						B
BUSI226	CSR Accounting		2	2			○			
BUSI279	Business for Regional Revitalization Workshop		2	2			△		×	
LAWP209	Business & Law Workshop 1		2	2						B
BUSI391	Business & Law Workshop 2		2	2					×	B
BUSI204	Basic Studies in Business		2	2						

IX. Course Registration [Faculty of Business Administration]

Course Code and Number	Course Title	Credits	Course Reg. Year	Study Course				Reg. by other Dept. students	Note
				GBL	PRO	LOC	GPET		
Elective Courses (continued)									
BUSI205	Special Topics C	2	2						
BUSI206	Special Topics D	2	2						
BUSI207	Special Business Lectures B	4	2						
BUSI414	History of International Comparison Management	2	3-4						
BUSI313	Organization Theory	4	3-4						
BUSI311	Business Strategy	4	3-4						
BUSI312	Corporation Theory	4	3-4						B
BUSI412	Multinational Enterprises	4	3-4						B
BUSI315	Venture Business theory	4	3-4						
BUSI411	International Management	4	3-4						
BUSI413	International Business(Area Study)	2	3-4						
BUSI316	Production Management	4	3-4						
BUSI331	Distribution	4	3-4						
BUSI332	Consumer Behavior	4	3-4						
BUSI314	Business History	4	3-4						
BUSI317	Environmental Management	2	3-4						
BUSI361	Business Economics	2	3-4						
BUSI321	Management Accounting for Environment	2	3-4						
BUSI352	System Analysis	2	3-4						
BUSI351	e-Business	2	3-4						
BUSI318	Business Games	2	3-4						
BUSI341	Management Science	4	3-4						
BUSI251	Management Information	4	3-4						
BUSI252	Computer Programming	4	3-4						
BUSI362	Financial Theory	4	3-4						
BUSI363	Financial Institutions	2	3-4						
BUSI364	Securities Market	4	3-4						B
ECON231	Capital Markets and Investment	2	2						A
BUSI365	Financial Statistics	2	3-4						
BUSI322	Accounting for Value-Based Management	4	3-4						
BUSI323	Auditing	2	3-4						
ECON311	Microeconomics (Intermediate)	4	3-4						*1/A
ECON312	Macroeconomics (Intermediate)	4	3-4						*1/A
LAWP214	Labor Law	4	3-4						B
BUSI393	Civil Law	4	3-4						
BUSI491	Business & Law Workshop 3	2	3-4					×	B
BUSI303	Special Topics E	2	3-4						
BUSI304	Special Topics F	2	3-4						
BUSI403	Special Topics G	2	3-4						
BUSI404	Special Topics H	2	3-4						
BUSI305	Special Business Lectures C	4	3-4						
BUSI405	Special Business Lectures D	4	3-4						
LAWP218	Fieldwork in Hachioji	2	2			△			B
LAWP212	Corporate Social Capital and Law	2	2			△			B
LAWP215	Public Policy Studies	2	2			△			B
LAWP221	Studies on City Planning	2	2			△			B
LAWP315	Social Securities Law	4	3-4						B
LAWP316	Intellectual Property Law	4	3-4						B
LAWP310	Securities Exchange Law	2	3-4						B
LAWP317	Tax Law	4	3-4						B
LAWP319	Financial Instruments and Exchange Law	2	3-4						B
LAWP323	Environmental Law in Japanese	4	3-4						B
LAWP318	Consumer Law	2	3-4						B

IX. Course Registration [Faculty of Business Administration]

Course Code and Number	Course Title	Credits	Course Reg. Year	Study Course				Reg. by other Dept. students	Note
				GBL	PRO	LOC	GPET		
Global Program Courses									
BUSI280	Global Program Mission 1	2	1	○					Appvl
BUSI283	Global Program Mission 2	2	2	○					Appvl
BUSI281	Global Program Foundations	2	1	○					
BUSI282	Global Program Review	2	1	○					
BUSI285	Project Management 1	2	2				○		
BUSI380	Project Management 2	2	3-4				○		
BUSI286	Japanese Business 1	2	2				○		
BUSI287	Japanese Business 2	2	2				○	×	
BUSI333	Principles of Consumer Behavior	4	3-4				○		C
BUSI381	Multicultural Management	2	3-4				○		
BUSI382	Sustainable Business and Management	2	3-4				○		
BUSI383	Global Business Review 1	2	3-4				○		
BUSI384	Global Business Review 2	2	3-4				○		
BUSI385	Business Ethics	2	3-4				○		A
BUSI386	Environmental Management Issues	2	3-4				○	×	
BUSI387	Critical Thinking in Business Strategy	2	3-4				○		
LAWP102	Introduction to Legal Studies	2	1				○	×	B
LAWP234	International Relations	4	2				○		C
LAWP342	International Human Rights	4	3				○		C
LAWP235	International Environmental Policy	2	2				○		C
LAWP351	Environmental Law	2	3				○		C
LAWP232	Peace Studies	2	2				○		C
ECON355	Economic Development of Japan 1	2	2				○		C
ECON357	Political Economy of Japan and Asia	2	2				○		C
ECON371	Development and Environment	4	2				○		A
ECON396	Business and Japanese People	2	2				○		C
Departmental English Language courses									
BUSI173	Study Skills for Business 1	2	1					×	*2
BUSI174	Study Skills for Business 2	2	1					×	*2
BUSI175	Business English 1	2	1					×	*2
BUSI176	Business English 2	2	1					×	*2
BUSI177	Business English 3	2	2					×	*2

■ Meaning of symbols / abbreviations

[Course]

GBL = Global Business Leaders PRO = Professional LOC = Local Creation Business

GPET = Global Program English Track

◎=Required Course ▲=Introductory Course for Study course △=Enforced Courses for Study course

○=Recommended Course for Study course No marks = Elective Course

[Reg. by other Dept. students]

× = Other Faculty/Department Students can NOT these courses.

[Note]

*1 Student are recommended to earn "Introduction to Economics" credits before taking these courses.

*2 These courses will be calculated as credits for "Foreign Language Courses (English)."

A = Collaboration courses with the Faculty of Economics.

B = Collaboration courses with the Faculty of Law

C = Collaboration courses with the Faculty of Economics and the Faculty of Law

D = Collaboration courses with the Faculty of International Liberal Arts

E = Collaboration courses with the Faculty of Law and the Faculty of International Liberal Arts

Appvl = Courses for credits approval.

Table: Departmental Courses in Education

■ Department of Education

Course Code and Number	Course Title	Credits	Course Reg. Year	Reg. by other Dept. Students	Note
EDUC100	Introduction to Education 1	2	1~		
EDUC101	Introduction to Education 2	2	1~		*1
EDUC200	Schooling Case Studies	2	2~		
EDUC202	Philosophy of Education	3	2~		
EDUC102	History of Education A	2	1~		
EDUC103	History of Education B	2	1~		
EDUC150	Introduction to Lifelong Learning	2	1~		
EDUC151	Introduction to Adult Education	2	1~		
EDUC222	Educational Psychology in English	2	2~		
EDUC223	Sociology of Education in English	2	2~		
EDUC224	Seminar for Global Issues in Education A	2	2~		
EDUC225	Seminar for Global Issues in Education B	2	2~		
EDUC301	Educational Assessment	2	3・4		
EDUC303	Special Lecture on Education B	2	3・4		
EDUC341	Environmental Education	2	3・4		

*1 To take these courses, students need to have earned credits for the courses with the previous number.

*This table only shows the courses that can be taken by other departments' students.

■ Department of Primary Education

Course Code and Number	Course Title	Credits	Course Reg. Year	Reg. by other Dept. Students	Note
PRED150	Arts and Crafts Education	2	1~		
PRED151	Sports Pedagogy	2	1~		
PRED243	Life for Adventure	2	2~		
PRED250	Japanese-Language Education	2	2~		
PRED251	Social Studies Education	2	2~		
PRED252	Arithmetic Education	2	2~		
PRED253	Science Education	2	2~		
PRED254	Music Education	2	2~		
PRED255	English Education	2	2~		
PRED256	Life Environmental Studies Education	2	2~		
PRED257	Home Economics Education	2	2~		
PRED301	Educational Assessment	2	3・4		
PRED345	Teaching Methods for the Period for Integrated Studies	1	3・4		

*This table only shows the courses that can be taken by other departments' students.

Table: Departmental Courses in Science and Engineering

■ Department of Information Systems Science

Course Code and Number	Course Title	Credits	Course Reg. Year	Reg. by other Dept.	Note
INFO111	Calculus 1	2	1~		
INFO112	Linear algebra 1	2	1~		
INFO113	Exercises in Calculus and Linear Algebra I	2	1~		
SCEN121	Physics A (Introductory Mechanics)	2	1~		
INFO152	Information Society	2	1~		
INFO114	Calculus 2	2	1~		
INFO115	Linear algebra 2	2	1~		
INFO116	Exercises in Calculus and Linear Algebra 2	2	1~		
SCEN122	Physics B (Introductory Electromagnetics)	2	1~		
INFO133	Introduction to Electronics	2	1~		
INFO213	Logic and Set	2	1~		
INFO211	Probability and Statistics	2	2~		
INFO212	Complex-variable Functions	2	2~		
INFO252	Numerical Analysis	2	2~		
INFO253	Data Structures	2	2~		
INFO254	Information Instrumentation	2	2~		
INFO311	Differential Equations	2	2~		
INFO331	Lagrange & Hamilton Mechanics	2	2~		
INFO332	Optics	2	2~		
INFO351	Algorithms	2	2~		
INFO352	Digital Logic Circuits	2	2~		
INFO353	Control engineering	2	2~		
INFO354	Computer Architecture	2	2~		
INFO355	Operating System	2	2~		
INFO312	Algebra 1	2	2~		
INFO452	Information System Modeling	2	2~		
INFO255	Information Theory	2	2~		
INFO251	Mathematical Programming	2	3~		
INFO411	Algebra 2	2	3~		
INFO313	History of Mathematics	2	3~		
INFO431	Quantum Mechanics	2	3~		
INFO432	Electrodynamics	2	3~		
INFO413	Introduction to Modern Mathematics A	2	3~		
INFO414	Introduction to Modern Mathematics B	2	3~		
INFO356	Software engineering	2	3~		
INFO357	Computer Network	2	3~		
INFO358	Computer Simulation	2	3~		
INFO458	Date Base	2	3~		
INFO359	Artificial Intelligence	2	3~		
INFO421	Soft Computing	2	3~		
INFO422	Cryptography	2	3~		
INFO451	Information Security	2	3~		
INFO455	Signal Theory	2	3~		
INFO456	Multimedia	2	3~		
INFO457	Introduction to Intellectual Property Law	2	3~		
INFO511	Geometry 2	2	3~		

*This table only shows the courses that can be taken by other departments' students.

■ Department of Science and Engineering for Sustainable Innovation

Course Code and Number	Course Title	Credits	Course Reg. Year	Reg. by other Dept.	Note
SESI301	Advanced Topics in Science and Engineering	2	3		
SESI111	Elementary Calculus	2	1		
SESI113	Linear Algebra	2	1		
SCEN121	Physics A (Introductory Mechanics)	2	1		
SCEN122	Physics B (Introductory Electromagnetics)	2	1		
SESI141	Chemistry A	2	1		
SESI142	Chemistry B	2	1		
SESI161	Biology A	2	1		
SESI162	Biology B	2	1		
SESI143	Chemistry Laboratory	2	1		
SESI123	Physics Laboratory	2	2		
SESI163	Biology Laboratory	2	2		
SESI211	Statistics	2	2		
SESI104	History of Natural Science	2	2		

■ Department of Science and Engineering for Sustainable Innovations (continued)

Course Code and Number	Course Title	Credits	Course Reg. Year	Reg. by Other Dept.	Note
SESI221	Optics	2	2		
SESI222	Lagrange & Hamilton Mechanics	2	2		
SESI321	Statistical Thermodynamics	2	3		
SESI322	Fundamental Optical Physics	2	3		
SESI323	Quantum Mechanics	2	3		
SESI324	Differential Equation	2	3		
SESI325	Continuum Physics	2	2		
SESI326	Nonlinear Physics	2	3		
SESI421	Introduction to Modern Physics	2	3		
SESI422	Electrodynamics	2	3		
SESI241	Organic Chemistry 1	2	2		
SESI242	Organic Chemistry 2	2	2		
SESI243	Analytical Chemistry	2	2		
SESI244	Physical Chemistry A	2	2		
SESI245	Physical Chemistry B	2	3		
SESI341	Inorganic Chemistry	2	3		
SESI342	Quantum Chemistry	2	3		
SESI343	Electrochemistry	2	3		
SESI261	Microbiology	2	2		
SESI263	Molecular Biology	2	2		
SESI264	Biochemistry	2	2		
SESI265	Ecology	2	2		
SESI266	Biodiversity	2	3		
SESI267	Plant Physiology and Ecology	2	2		
SESI268	Cell Biology	2	2		
SESI361	Developmental Biology	2	3		
SESI362	Structural Biology	2	3		
SESI365	Molecular Cell Biology 1	2	3		
SESI366	Molecular Cell Biology 2	2	3		
SESI461	Metabolic Biochemistry	2	3		
SESI463	Enzyme Chemistry	2	3		
SESI464	Immunology	2	3		
SESI281	Introduction to Earth Science	2	2		
SESI282	Climatology	2	2		
SESI381	Geochemistry	2	3		
SESI382	Soil and Plant Nutrition	2	3		
SESI231	Introduction to Laser Science	2	2		
SESI312	Information Sensing	2	3		
SESI411	Signal Theory	2	3		
SESI351	Materials Science	2	3		
SESI353	Instrumental Analysis	2	3		
SESI371	Neuroscience	2	3		
SESI372	Neurobiology	2	3		
SESI373	Practical Bioinformatics	2	3		
SESI374	Computer Programming in Bioinformatics	2	3		
SESI376	Biological Instrumental Analysis	2	3		
SESI471	Genome Information Science	2	3		
SESI472	Nanoscience	2	3		
SESI391	Energy Resource Engineering	2	3		
SESI392	Environmental Sciences	2	3		
SESI395	Applied Ecology	2	3		
SESI491	Environmental Metrics	2	3		
SESI318	Special Lecture 1	1	3		[制限外]
SESI319	Special Lecture 2	1	3		[制限外]
SESI214	Digital Logic Circuits	2	2		
SESI291	Introduction to Science and Technology	2	2		
SESI313	Computer Architecture	2	3		
SESI332	Control engineering	2	3		
SESI354	Food Engineering	2	3		
SESI355	Biotechnology	2	3		
SESI375	Chemical Reaction Engineering	2	3		
SESI396	Chemical Engineering 1	2	2		
SESI397	Chemical Engineering 2	2	3		
SESI399	Waste Treatment Engineering	2	3		
SCEN103	Japan Studies Program Engineering and Natural Sciences	2	1		
SESI204	International Technical Cooperation	2	2		[制限外]
SESI205	International Exchange	2	1		
SESI207	Environmental Education Theory	2	2		
SESI307	Environmental Economics	4	3		

*This table only shows the courses that can be taken by other departments' students.

Table: Departmental Courses in Nursing

■ Department of Nursing

Course Code and Number	Course Title	Credits	Course Reg. Year	Reg. by other Dept.	Note
NURS244	Rehabilitation Nursing	2	2~		
NURS103	Social security and Social welfare theory	2	2~		
NURS104	Introduction to Public Health	1	2~		
NURS260	Global Health Nursing	2	1~		
NURS261	Global Health Nursing Special Lecture a	2	1~		
NURS262	Global Health Nursing Special Lecture b	2	1~		
NURS263	Global Health Nursing Special Lecture c	2	1~		
NURS422	Interdisciplinary teams in Health Care	1	3~		
NURS454	Psychiatric Liaison Nursing	1	4		
NURS455	Family Nursing	1	4		

Table: Departmental Courses in International Liberal Arts

■ Department of International Liberal Arts

Course Code and Number	Course Title	Credits	Course Reg. Year	Reg. by other Dept.	Note
INLA390	Seminar 1	2	3~		
INLA391	Seminar 2	2	3~		
INLA120	Statistics 1	4	1~		
INLA121	Statistics 2	4	1~		
INLA122	Precalculus	4	1~		
INLA220	Programming	4	1~		
INLA221	Calculus	4	1~		
INLA222	Linear Algebra	4	1~		
INLA223	Qualitative Research Methods	4	2~		
INLA260	Principles of Philosophy	4	1~		
INLA261	Principles of History	4	1~		
INLA262	Principles of Sociology	4	1~		
INLA270	Principles of Politics and Globalization	4	1~		
INLA271	Principles of International Relations	4	1~		
INLA280	Principles of Accounting and Financial Analysis	4	1~		
INLA281	Principles of Economics	4	1~		
INLA282	Principles of Business	4	1~		
INLA360	World Wars in History	4	3~		
INLA361	Global Social Policy	4	3~		
INLA362	Modern Political Thought	4	3~		
INLA363	Sociology of Globalization	4	3~		
INLA460	Cold War and Decolonisation in History	4	2~		
INLA461	Education and International Development	4	2~		
INLA462	Global Ethics	4	2~		
INLA463	Transnational Migration	4	2~		
INLA370	Contemporary Political Theory	4	3~		
INLA371	Great Power Politics in the World	4	3~		
INLA372	International Political Economy	4	3~		
INLA373	International Institutions and Global Governance	4	3~		
INLA470	Citizenship and Democracy in a Global Age	4	2~		
INLA471	International Relations in Asia	4	2~		
INLA472	International Bargaining	4	2~		
INLA473	Comparative Politics	4	2~		
INLA474	Nonprofit Organizations and Public Sector	4	2~		
INLA381	Development Economics	4	3~		
INLA382	Management Science	4	3~		
INLA383	Marketing	4	3~		
INLA481	International Economics	4	2~		
INLA482	Operations Management	4	2~		
INLA483	International Business	4	2~		

■ Department of International Liberal Arts (continued)

Course Code and Number	Course Title	Credits	Course Reg. Year	Reg. by other Dept.	Note
INLA330	Special Seminar A	4	2~		
INLA331	Special Seminar B	4	2~		
INLA332	Special Seminar C	4	2~		
INLA333	Special Seminar D	4	2~		
INLA334	Special Seminar E	4	2~		
INLA335	Special Seminar F	4	2~		
INLA430	Special Lecture 1	2	2~		
INLA431	Special Lecture 2	2	2~		
INLA432	Special Lecture 3	2	2~		
INLA433	Special Lecture 4	2	2~		
INLA434	Special Lecture 5	2	2~		
INLA435	Special Lecture 6	2	2~		
INLA436	Special Lecture 7	2	2~		
INLA437	Special Lecture 8	2	2~		
INLA438	Special Lecture 9	2	2~		
INLA439	Special Lecture 10	2	2~		
INLA440	Special Lecture 11	2	2~		
INLA441	Special Lecture 12	2	2~		
INLA490	Seminar 3	2	4		

X. Minor Programs

In order to guarantee a wide range of learning, the minor program is a system that enables students to learn specialized fields more systematically and deeply from fields other than the affiliated faculty; a system that takes one-step further from the conventional course registration system of other Faculty or Department.

For example, students of the Faculty of Law can take courses set as a minor program in the Faculty of Economics, while learning the major courses set in the Faculty of Law. If the student fulfills the accreditation requirements for minor courses, s/he would be recognized as “Major: Law / Minor: Economics,” and it will be recorded on the transcripts of academic records and the diploma.

1. Number of Established Minor programs

- (1) Economics
- (2) Business Administration
- (3) Law
- (4) Education
- (5) Science and Engineering
- (6) Cross-Cultural Communication: English
- (7) Cross-Cultural Communication: Japanese
- (8) Cross-Cultural Communication: Chinese
- (9) Cross-Cultural Communication: Russian
- (10) Philosophy and History
- (11) Culture and Representation
- (12) Global Japan Studies
- (13) Sociology
- (14) Data Science Program

2. Application Period for Minor Program

Students can register/enroll in the minor programs online during the course registration period of the third and fourth semester.

3. Application Requirements for Minor Program

A cumulative GPA of 2.70 or higher is required at the time of application.

4. Course Registration of the Minor Program Courses

Course registration for the minor program courses will be made in the same way as regular course registration.

5. Accreditation Requirements for Minor Programs

To get accreditation for the minor programs, students need to acquire more than 24 credits from the courses designated by each minor and a cumulative GPA of 2.70 or higher at the time of graduation.

6. Table: Minor Program Courses (For Students enrolled in AY2019)

Economics (For Students enrolled in AY2019)

■ Japanese Program

■ English Program

Course Code and Number	Course Title	Credits	Course Code and Number	Course Title	Credits
Required Courses: 12 credits required			Required Courses: 12 credits required		
ECON111	Introduction to Microeconomics	4	ECON152	Economic History	4
ECON112	Introduction to Macroeconomics	4	ECON113	Principles of Microeconomics	4
ECON151	Introduction to Economic History	4	ECON114	Principles of Macroeconomics	4
Elective Required Courses (A): 4 credits required			Elective Required Courses: 4 credits required		
ECON121	Introductory Mathematics for Economics A	4	ECON313	Intermediate Microeconomics	4
ECON221	Introductory Mathematics for Economics B	4	ECON314	Intermediate Macroeconomics	4
Elective Required Courses (B): 4 credits required			ECON334		
ECON122	Introductory Statistics A	4	Principles of Finance		
ECON222	Introductory Statistics B	4	Elective Courses: 8 credits required		
Elective Courses: 4 credits required			ECON223	Introductory Mathematics for Economics 1	2
ECON311	Microeconomics (Intermediate)	4	ECON224	Introductory Mathematics for Economics 2	2
ECON312	Macroeconomics (Intermediate)	4	ECON225	Statistics for Economics and Business 1	2
ECON321	Mathematics for Economics	4	ECON226	Statistics for Economics and Business 2	2
ECON322	Data Science	4	ECON276	World Economy 1	2
ECON331	Monetary Economics	4	ECON277	World Economy 2	2
ECON332	Public Finance	4	ECON336	Econometrics	4
ECON351	Japanese Economic History	4	ECON355	Economic Development of Japan 1	2
ECON361	Development Economics	4	ECON357	Political Economy of Japan and Asia	2
			ECON371	Development and Environment	4
			ECON376	Contemporary Economy and Business 1	2
			ECON377	Contemporary Economy and Business 2	2
			ECON378	Contemporary Economy and Business 3	2
			ECON379	Contemporary Economy and Business 4	2
			ECON382	World Economy 3	2
			ECON383	World Economy 4	2
			ECON384	World Economy 5	2
			ECON385	World Economy 6	2

*If you choose economics as a minor, you need to acquire at least 24 credits in either Japanese or English Program.

*Extra credits in exceeding the required credits in Elective Required courses will be counted as Elective courses credits.

Law (For Students enrolled in AY2019)

■ Japanese Program

■ English Program

Course Code and Number	Course Title	Credits	Course Code and Number	Course Title	Credits
Elective Courses: 24 credits required			Elective Courses: 24 credits required		
LAWP103	Constitutional Law and Governmental Organization	4	LAWP102	Introduction to Legal Studies	2
LAWP104	General Principles of Civil Law	4	LAWP231	Global Issues	2
LAWP107	Constitutional Law and Human Rights	4	LAWP232	Peace Studies	2
LAWP202	Criminal Law 1	4	LAWP233	Area Studies in International Law Perspectives	2
LAWP203	Criminal Law 2	4	LAWP234	International Relations	4
LAWP204	Property Law	4	LAWP235	International Environmental Policy	2
LAWP205	Law of Obligations	4	LAWP236	Border Studies	2
LAWP206	Administrative Law	4	LAWP237	Security Studies	2
LAWP214	Labor Law	4	LAWP238	Law and Politics in Japan and Asia	2
LAWP223	International Law 1	4	LAWP239	American Politics	2
LAWP303	Contracts and Torts	4	LAWP341	Global Public Policy	2
LAWP304	Family Law and Law of Succession	4	LAWP342	International Human Rights	4
LAWP308	Company Law	4	LAWP351	Environmental Law	2
LAWP315	Social Securities Law	4	LAWP352	The Common Law	2
LAWP316	Intellectual Property Law	4			
LAWP317	Tax Law	4			
LAWP318	Consumer Law	2			
LAWP319	Financial Instruments and Exchange Law	2			
LAWP323	Environmental Law in Japanese	4			

*If you choose Law as a minor, students need to acquire at least 24 credits in either Japanese or English Program.

Business Administration (For Students enrolled in AY2019)

Course Code and Number	Course Title	Credits
Elective Courses: 24 credits required		
BUSI111	Business Management	4
BUSI121	Principles of Bookkeeping	4
BUSI331	Distribution	4
BUSI211	Management Theory	4
BUSI313	Organization Theory	4
BUSI212	Human Resource Management	4
BUSI223	Financial Accounting	4
BUSI225	Financial Management	4
BUSI364	Securities Market	4
BUSI314	Business History	4
BUSI341	Management Science	4
BUSI311	Business Strategy	4
BUSI312	Corporation Theory	4
BUSI412	Multinational Enterprises	4
BUSI316	Production Management	4

Education (For Students enrolled in AY2019)

Course Code and Number	Course Title	Credits
Elective Required Courses (A): 4 credits required		
EDUC100	Introduction to Education 1	2
EDUC101	Introduction to Education 2 *1	2
PRED110	Introduction to Psychology 1	2
PRED111	Introduction to Psychology 2 *1	2
Elective Required Courses (B): 4 credits required		
PRED250	Japanese-Language Education	2
PRED251	Social Studies Education	2
PRED252	Arithmetic Education	2
PRED253	Science Education	2
Elective Courses: 16 credits required		
EDUC102	History of Education A	2
EDUC103	History of Education B	2
EDUC150	Introduction to Lifelong Learning	2
PRED180	Introduction to Special Education	2
EDUC200	Schooling Case Studies	2
EDUC201	Research Methods in Educational Inquiry	2
EDUC222	Educational Psychology *2	2
EDUC223	Sociology of Education *2	2
EDUC224	Seminar for Global Issues in Education A *2	2
EDUC225	Seminar for Global Issues in Education B *2	2
EDUC320	Comparative & International Education A	2
EDUC321	Comparative & International Education B	2
EDUC341	Environmental Education	2

*Extra credits in exceeding the required credits in Elective Required A/B courses will be counted as Elective courses credits.

*1 Students need to earn the credits of its "1" course to take this course.

*2 Students need to have the TOEIC score of 550 or higher to take this course.

Science and Engineering (For Students enrolled in AY2019)

Course Code and Number	Course Title	Credits
Elective Courses: 24 credits required		
INFO151	Introduction of Information Systems	2
INFO152	Information Society	2
INFO213	Logic and Set	2
INFO133	Introduction to Electronics	2
INFO357	Computer Network	2
INFO253	Data Structures	2
INFO354	Computer Architecture	2
INFO355	Operating System	2
INFO356	Software engineering	2
INFO458	Date Base	2
SCEN121	Physics A (Introductory Mechanics)	2
SCEN122	Physics B (Introductory Electromagnetics)	2
SESI141	Chemistry A	2
SESI142	Chemistry B	2
SESI161	Biology A	2
SESI162	Biology B	2
SESI221	Optics	2
SESI331	Introductory Material Physics	2
SESI325	Continuum Physics	2
SESI326	Nonlinear Physics	2
SESI244	Physical Chemistry A	2
SESI241	Organic Chemistry 1	2
SESI242	Organic Chemistry 2	2
SESI243	Analytical Chemistry	2
SESI341	Inorganic Chemistry	2
SESI261	Microbiology	2
SESI263	Molecular Biology	2
SESI264	Biochemistry	2
SESI268	Cell Biology	2
SESI373	Practical Bioinformatics	2
SESI265	Ecology	2
SESI392	Environmental Sciences	2
SESI381	Geochemistry	2

Cross-Cultural Communication: English (For Students enrolled in AY2019)

Course Code and Number	Course Title	Credits	Course Code and Number	Course Title	Credits
Introductory Courses: 2 credits required					
HUML100	Cross-Cultural Communication	2	HUMC107	Global Japan Studies	2
HUML101	Introduction to Language and Culture	2	HUMS100	Human and Society	2
Basic Courses: 10 credits required					
HUMC406	Literature 1	2	HUMS103	International Cultural Exchange and Japan	2
HUMC407	Literature 2	2	HUML109	Introduction of Japan 1	2
HUMS400	Peace Studies 1	2	HUML110	Introduction of Japan 2	2
HUMS401	Peace Studies 2	2	HUML112	Second Language Acquisition Basic	2
HUMC408	Cultural Representation 1	2	HUML113	Interpersonal Communication	2
HUMC409	Cultural Representation 2	2	HUMS104	Mass Communication	2
HUML200	Academic Writing A1	2	HUML204	Translation A	2
HUML201	Academic Writing A2	2	HUML205	Interpretation A	2
HUML102	Global Issues in English A1	2	HUMC208	Philosophy 1	2
HUML103	Global Issues in English A2	2	HUMC113	History 1	2
HUML202	Global Issues in English B1	2	HUMC219	Introduction to English and American Literature 1	2
HUML203	Global Issues in English B2	2	HUMC220	Introduction to English and American Literature 2	2
HUMC201	Readings in English and American Literature 1	2	HUML131	Survey of English Linguistics 1	2
HUML300	Academic Writing B1	2	HUML132	Introduction to Linguistics	2
HUML301	Academic Writing B2	2	HUML133	Survey of English Linguistics 2	2
HUML104	Oral Communication in English 1	1	HUML231	Studies on English Grammar 1	2
HUML105	Oral Communication in English 2	1	HUML232	Studies on English Grammar 2	2
HUML106	Translation Basic 1	2	HUML233	English Phonetics	2
HUML107	Translation Basic 2	2	HUML134	Introduction to Comparative Study of Japanese and English	2
HUMC202	Comparative Culture 1	2	HUMC122	Comparative Studies on Culture 1	2
HUMC203	Comparative Culture 2	2	HUMC123	Comparative Studies on Culture 2	2
Advanced Courses: 12 credits required					
HUML400	Second Language Acquisition Advanced	2	HUMC417	History 2	2
HUML302	Intercultural Communication	2	HUMC320	Culture and History of Old and Middle English	2
HUML303	Global Communication	2	HUMC321	Culture and History of Modern English	2
HUML304	English in Society	2	HUML323	Cognitive English Linguistics	2
HUML305	English in Institutions	2	HUML324	Comparative Studies on Japanese and English	2
HUML306	Translation B	2	HUMS411	Peace Studies Workshop 1	2
HUML307	Interpretation B	2	HUMS413	Peace Studies Workshop 2	2
HUML308	Translation Studies	2	HUMC322	English Readings in Humanities 1	2
HUML309	English Translation Studies	2	HUMC323	English Readings in Humanities 2	2
HUML310	Teaching English for Academic Purposes	2	HUMC324	French Readings in Humanities 1	2
HUML311	Text Studies 1	2	HUMC325	French Readings in Humanities 2	2
HUML312	Text Studies 2	2	HUMC326	German Reading in Humanities 1	2
HUMC302	Special Lecture A	2	HUMC327	German Readings in Humanities 2	2
HUMC303	Special Lecture B	2	HUMC328	Readings in Classical Language 1	2
HUML313	Special Lecture on English A	2	HUMC329	Readings in Classical Language 2	2
HUML314	Special Lecture on English B	2	HUMC330	Readings in Sanskrit 1	2
HUML315	Social Linguistics	2	HUMC331	Readings in Sanskrit 2	2
HUMC307	Philosophy 2	2			

Cross-Cultural Communication: Japanese (For Students enrolled in AY2019)

Course Code and Number	Course Title	Credits	Course Code and Number	Course Title	Credits
Introductory Courses: 2 credits required					
HUML100	Cross-Cultural Communication	2	HUML101	Introduction to Language and Culture	2
Basic Courses: 10 credits required					
HUML102	Global Issues in English A1	2	HUML206	Survey of Linguistics 1	2
HUML103	Global Issues in English A2	2	HUML207	Survey of Linguistics 2	2
HUML202	Global Issues in English B1	2	HUML208	Contrastive Linguistics 1	2
HUML203	Global Issues in English B2	2	HUML209	Contrastive Linguistics 2	2
HUML108	Studies on Japanese Culture	2	HUML210	Japanese Phonetics	2
HUMS103	International Cultural Exchange and Japan	2	HUMC211	Outline of Japan Ancient, Medieval History	2
HUML111	Japanese Language Skills Required in Japanese Society	2	HUMC114	Outline of History of Comparative Culture	2
HUML112	Second Language Acquisition Basic	2	HUMC119	Introduction to Japanese Literature 1	2
HUML114	Survey of the Teaching of Japanese 1	2	HUMC120	Introduction to Japanese Literature 2	2
HUML115	Survey of the Teaching of Japanese 2	2	HUML134	Introduction to Comparative Study of Japanese and English	2
HUML116	Survey of Japanese Linguistics 1	2	HUMS108	Foundation of Sociological Research	2
HUML117	Survey of Japanese Linguistics 2	2	HUMS109	Cultural Anthropology	2
HUML118	Study of Japanese Communication	2			
Advanced Courses: 12 credits required					
HUMC302	Special Lecture A	2	HUML405	Practice of Japanese Pedagogy	2
HUMC303	Special Lecture B	2	HUML333	Japanese Vocabulary and Writing	2
HUML401	Special Lecture on the Teaching of Japanese A	2	HUML429	Special Lecture on Japanese Linguistics A	2
HUML402	Special Lecture on the Teaching of Japanese B	2	HUML430	Special Lecture on Japanese Linguistics B	2
HUML403	Special Lecture on the Teaching of Japanese C	2	HUMC322	English Readings in Humanities 1	2
HUML315	Social Linguistics	2	HUMC323	English Readings in Humanities 2	2
HUML316	Modern Japanese Grammar A	2	HUMC324	French Readings in Humanities 1	2
HUML317	Modern Japanese Grammar B	2	HUMC325	French Readings in Humanities 2	2
HUML318	Teaching Materials for Japanese 1	2	HUMC326	German Reading in Humanities 1	2
HUML319	Teaching Materials for Japanese 2	2	HUMC327	German Readings in Humanities 2	2
HUML320	Japanese Pedagogy 1	2	HUMC328	Readings in Classical Language 1	2
HUML321	Japanese Pedagogy 2	2	HUMC329	Readings in Classical Language 2	2
HUML322	Communicative Japanese	2	HUMC330	Readings in Sanskrit 1	2
HUML404	Teaching Practice of Japanese to Foreigners	2	HUMC331	Readings in Sanskrit 2	2

Cross-Cultural Communication: Chinese (For Students enrolled in AY2019)

Course Code and Number	Course Title	Credits	Course Code and Number	Course Title	Credits
Introductory Courses: 2 credits required					
HUML100	Cross-Cultural Communication	2	HUML101	Introduction to Language and Culture	2
Basic Courses: 10 credits required					
HUML102	Global Issues in English A1	2	HUML214	Basic Chinese Grammar 2	2
HUML103	Global Issues in English A2	2	HUML215	Intermediate Readings in Chinese 1	2
HUML202	Global Issues in English B1	2	HUML216	Intermediate Readings in Chinese 2	2
HUML203	Global Issues in English B2	2	HUML217	Basic Comprehensive Chinese 1	2
HUML119	Introduction to Chinese Linguistics 1	2	HUML218	Basic Comprehensive Chinese 2	2
HUML120	Introduction to Chinese Linguistics 2	2	HUMC205	Chinese Society & Culture 1	2
HUML121	Basic Chinese Communication 1	2	HUMC206	Chinese Society & Culture 2	2
HUML122	Basic Chinese Communication 2	2	HUML219	Basic Chinese Writing 1	2
HUML123	Basic Readings in Chinese 1	2	HUML220	Basic Chinese Writing 2	2
HUML124	Basic Readings in Chinese 2	2	HUMC113	History 1	2
HUMC108	Introduction to Chinese Society & Culture 1	2	HUMC212	Outline of Asian History 1	2
HUMC109	Introduction to Chinese Society & Culture 2	2	HUMC213	Outline of Asian History 2	2
HUMC204	History and Thought of Modern China	2	HUML139	Survey of Chinese Linguistics 1	2
HUML211	Intermediate Chinese Communication 1	2	HUML140	Survey of Chinese Linguistics 2	2
HUML212	Intermediate Chinese Communication 2	2	HUMS105	Outline of Modern China	2
HUML213	Basic Chinese Grammar 1	2			
Advanced Courses: 12 credits required					
HUMC302	Special Lecture A	2	HUML416	Japanese-Chinese Translation A	2
HUMC303	Special Lecture B	2	HUML417	Japanese-Chinese Translation B	2
HUML406	Chinese Linguistics Advanced 1	2	HUML418	Chinese-Japanese Translation A	2
HUML407	Chinese Linguistics Advanced 2	2	HUML419	Chinese-Japanese Translation B	2
HUML408	Chinese Writing Advanced 1	2	HUML331	Chinese Grammar 1	2
HUML409	Chinese Writing Advanced 2	2	HUML332	Chinese Grammar 2	2
HUML410	Chinese Communication Advanced 1	2	HUMS402	Special Lecture on Chinese Social Issues A	2
HUML411	Chinese Communication Advanced 2	2	HUMS403	Special Lecture on Chinese Social Issues B	2
HUML412	Japanese-Chinese Interpretation A	2	HUMS300	Chinese Politics	2
HUML413	Japanese-Chinese Interpretation B	2	HUMS301	Chinese Economy	2
HUML414	Chinese-Japanese Interpretation A	2	HUMC330	Readings in Sanskrit 1	2
HUML415	Chinese-Japanese Interpretation B	2	HUMC331	Readings in Sanskrit 2	2

Cross-Cultural Communication: Russian (For Students enrolled in AY2019)

Course Code and Number	Course Title	Credits	Course Code and Number	Course Title	Credits
Introductory Courses: 2 credits required					
HUML100	Cross-Cultural Communication	2	HUML101	Introduction to Language and Culture	2
Basic Courses: 10 credits required					
HUML102	Global Issues in English A1	2	HUML223	Russian Grammar Intermediate 1	2
HUML103	Global Issues in English A2	2	HUML224	Russian Grammar Intermediate 2	2
HUML202	Global Issues in English B1	2	HUML225	Russian Reading Basic 1	2
HUML203	Global Issues in English B2	2	HUML226	Russian Reading Basic 2	2
HUML125	Russian Grammar Elementary 1	2	HUML227	Russian Translation Basic 1	2
HUML126	Russian Grammar Elementary 2	2	HUML228	Russian Translation Basic 2	2
HUML127	Russian Communication Basic 1	1	HUML229	Russian Communication Intermediate 1	1
HUML128	Russian Communication Basic 2	1	HUML230	Russian Communication Intermediate 2	1
HUML129	Russian Phonetic Exercises 1	1	HUMC118	Introduction to Russian Literature	2
HUML130	Russian Phonetic Exercises 2	1	HUMC225	History and Culture of Russia	2
HUML221	Russian Grammar Basic 1	2	HUMC226	History and Culture of Eastern Europe	2
HUML222	Russian Grammar Basic 2	2	HUMS106	Outline of Modern Russia	2
Advanced Courses: 12 credits required					
HUMC302	Special Lecture A	2	HUML428	Readings in Russian Literature 2	2
HUMC303	Special Lecture B	2	HUMC424	Russian Literature	2
HUML420	Russian Grammar Advanced 1	2	HUML329	Russian Linguistics 1	2
HUML421	Russian Grammar Advanced 2	2	HUML330	Russian Linguistics 2	2
HUML422	Russian Communication Advanced 1	1	HUMS404	Russian Society	2
HUML423	Russian Communication Advanced 2	1	HUMS405	Russian Economy	2
HUML424	Russian Translation Advanced 1	2	HUMC328	Readings in Classical Language 1	2
HUML425	Russian Translation Advanced 2	2	HUMC329	Readings in Classical Language 2	2
HUML426	Current Issues in Russian	2	HUMC330	Readings in Sanskrit 1	2
HUML427	Readings in Russian Literature 1	2	HUMC331	Readings in Sanskrit 2	2

Philosophy and History (For Students enrolled in AY2019)

Course Code and Number	Course Title	Credits	Course Code and Number	Course Title	Credits
Introductory Courses: 2 credits required					
HUMC102	Introduction to Philosophy and Thought	2	HUMC103	Invitation to History	2
Basic Courses: 10 credits required					
HUML102	Global Issues in English A1	2	HUMC113	History 1	2
HUML103	Global Issues in English A2	2	HUMC211	Outline of Japan Ancient, Medieval History	2
HUML202	Global Issues in English B1	2	HUMC114	Outline of History of Comparative Culture	2
HUML203	Global Issues in English B2	2	HUMC115	Outline of Archaeology	2
HUMC202	Comparative Culture 1	2	HUMC212	Outline of Asian History 1	2
HUMC203	Comparative Culture 2	2	HUMC213	Outline of Asian History 2	2
HUMC204	History and Thought of Modern China	2	HUMC214	Outline of Western History 1	2
HUMC207	Survey of Philosophy	2	HUMC215	Outline of Western History 2	2
HUMC208	Philosophy 1	2	HUMC225	History and Culture of Russia	2
HUMC110	Survey of Buddhism	2	HUMC226	History and Culture of Eastern Europe	2
HUMC111	History of Western Philosophy 1	2	HUMC234	Geography 1	2
HUMC209	History of Japanese Thought 1	2	HUMC235	Geography 2	2
HUMC210	Survey of Ethics	2	HUMS203	Central Asian Studies	2
HUMC112	Introduction to History	2			
Advanced Courses: 12 credits required					
HUMC302	Special Lecture A	2	HUMC419	Special Lecture on History A	2
HUMC303	Special Lecture B	2	HUMC420	Special Lecture on History B	2
HUMC304	History of Western Philosophy 2	2	HUMC421	Special Lecture on History C	2
HUMC305	History of Oriental Thought	2	HUML327	Studies on German Language and Culture 1	2
HUMC306	History of Japanese Thought 2	2	HUML328	Studies on German Language and Culture 2	2
HUMC307	Philosophy 2	2	HUMC322	English Readings in Humanities 1	2
HUMC308	Logic	2	HUMC323	English Readings in Humanities 2	2
HUMC309	Philosophy of Language	2	HUMC324	French Readings in Humanities 1	2
HUMC310	Religion	2	HUMC325	French Readings in Humanities 2	2
HUMC311	Philosophy of Science	2	HUMC326	German Reading in Humanities 1	2
HUMC410	Special Lecture on Philosophy and Thought A	2	HUMC327	German Readings in Humanities 2	2
HUMC411	Special Lecture on Philosophy and Thought B	2	HUMC328	Readings in Classical Language 1	2
HUMC412	Folklore	2	HUMC329	Readings in Classical Language 2	2
HUMC413	History of Western Culture	2	HUMC330	Readings in Sanskrit 1	2
HUMC414	History of Oriental Culture	2	HUMC331	Readings in Sanskrit 2	2
HUMC415	Paleography	2	HUMC332	Human Geography	2
HUMC416	Studies on Modern History	2	HUMC333	Physical Geography	2
HUMC417	History 2	2	HUMC334	Regional Geography	2
HUMC418	History of Central Eurasia	2			

Culture and Representation (For Students enrolled in AY2019)

Course Code and Number	Course Title	Credits	Course Code and Number	Course Title	Credits
Introductory Courses: 2 credits required					
HUMC104	Invitation to World Literature	2	HUMC105	Introduction to Culture and Representation	2
Basic Courses: 10 credits required					
HUMC406	Literature 1	2	HUMC217	Creative Writing 2	2
HUMC407	Literature 2	2	HUMC218	Readings in English and American Literature 2	2
HUMS400	Peace Studies 1	2	HUMC219	Introduction to English and American Literature 1	2
HUMS401	Peace Studies 2	2	HUMC220	Introduction to English and American Literature 2	2
HUMC408	Cultural Representation 1	2	HUMC221	History of Classic English Literature	2
HUMC409	Cultural Representation 2	2	HUMC222	History of Modern English Literature	2
HUML200	Academic Writing A1	2	HUMC223	History of American Literature	2
HUML201	Academic Writing A2	2	HUMC224	Introduction to Drama	2
HUMC201	Readings in English and American Literature 1	2	HUMC118	Introduction to Russian Literature	2
HUML300	Academic Writing B1	2	HUMC227	Film Studies	2
HUML301	Academic Writing B2	2	HUMC119	Introduction to Japanese Literature 1	2
HUML104	Oral Communication in English 1	1	HUMC120	Introduction to Japanese Literature 2	2
HUML105	Oral Communication in English 2	1	HUMC228	Reading Classic Japanese Literature	2
HUML106	Translation Basic 1	2	HUMC229	Reading Modern Japanese Literature	2
HUML107	Translation Basic 2	2	HUMC230	History of Japanese Literature	2
HUMC202	Comparative Culture 1	2	HUMC121	Calligraphy 1	2
HUMC203	Comparative Culture 2	2	HUMC231	Calligraphy 2	2
HUML114	Survey of the Teaching of Japanese 1	2	HUMC232	Chinese Literature 1	2
HUML115	Survey of the Teaching of Japanese 2	2	HUMC233	Chinese Literature 2	2
HUML116	Survey of Japanese Linguistics 1	2	HUML131	Survey of English Linguistics 1	2
HUML117	Survey of Japanese Linguistics 2	2	HUML132	Introduction to Linguistics	2
HUML118	Study of Japanese Communication	2	HUML133	Survey of English Linguistics 2	2
HUML213	Basic Chinese Grammar 1	2	HUML231	Studies on English Grammar 1	2
HUML214	Basic Chinese Grammar 2	2	HUML232	Studies on English Grammar 2	2
HUML215	Intermediate Readings in Chinese 1	2	HUML233	English Phonetics	2
HUML216	Intermediate Readings in Chinese 2	2	HUML134	Introduction to Comparative Study of Japanese and	2
HUML225	Russian Reading Basic 1	2	HUML135	Studies on German Grammar 1	2
HUML226	Russian Reading Basic 2	2	HUML136	Studies on German Grammar 2	2
HUML227	Russian Translation Basic 1	2	HUML137	Studies on Spanish Grammar 1	2
HUML228	Russian Translation Basic 2	2	HUML138	Studies on Spanish Grammar 2	2
HUMC211	Outline of Japan Ancient Medieval History	2	HUMC122	Comparative Studies on Culture 1	2
HUMC116	Introduction to Critical Reading 1	2	HUMC123	Comparative Studies on Culture 2	2
HUMC117	Introduction to Critical Reading 2	2	HUMS210	Sociology of Journalism	2
HUMC216	Creative Writing 1	2			
Advanced Courses: 12 credits required					
HUML306	Translation B	2	HUMC317	Subculture Studies	2
HUML311	Text Studies 1	2	HUMC318	Special Lecture on Classical Chinese 1	2
HUML312	Text Studies 2	2	HUMC319	Special Lecture on Classical Chinese 2	2
HUMC302	Special Lecture A	2	HUML325	Studies on Spanish Language and Culture 1	2
HUMC303	Special Lecture B	2	HUML326	Studies on Spanish Language and Culture 2	2
HUML316	Modern Japanese Grammar A	2	HUML327	Studies on German Language and Culture 1	2
HUML317	Modern Japanese Grammar B	2	HUML328	Studies on German Language and Culture 2	2
HUML322	Communicative Japanese	2	HUML329	Russian Linguistics 1	2
HUML427	Readings in Russian Literature 1	2	HUML330	Russian Linguistics 2	2
HUML428	Readings in Russian Literature 2	2	HUMS411	Peace Studies Workshop 1	2
HUMC422	English and American Children's Literature	2	HUMS413	Peace Studies Workshop 2	2
HUMC423	Drama	2	HUMS302	Sociology of Gender	2
HUMC424	Russian Literature	2	HUMC322	English Readings in Humanities 1	2
HUMC425	Outline of Middle Eastern Culture 1	2	HUMC323	English Readings in Humanities 2	2
HUMC426	Outline of Middle Eastern Culture 2	2	HUMC324	French Readings in Humanities 1	2
HUMC312	Study of Classic Japanese Literature A	2	HUMC325	French Readings in Humanities 2	2
HUMC313	Study of Classic Japanese Literature B	2	HUMC326	German Reading in Humanities 1	2
HUMC314	Study of Modern Japanese Literature A	2	HUMC327	German Readings in Humanities 2	2
HUMC315	Study of Modern Japanese Literature B	2	HUMC328	Readings in Classical Language 1	2
HUMC427	Special Lecture on Japanese Literature A	2	HUMC329	Readings in Classical Language 2	2
HUMC428	Special Lecture on Japanese Literature B	2	HUMC330	Readings in Sanskrit 1	2
HUMC429	Special Lecture on Japanese Literature C	2	HUMC331	Readings in Sanskrit 2	2

Global Japan Studies (For Students enrolled in AY2019)

Course Code and Number	Course Title	Credits	Course Code and Number	Course Title	Credits
Introductory Courses: 2 credits required					
HUML100	Cross-Cultural Communication	2	HUMC107	Global Japan Studies	2
HUMC106	Invitation to Global Japan Studies	2	HUMS100	Human and Society	2
Basic Courses: 10 credits required					
HUMC407	Literature 2	2	HUMC114	Outline of History of Comparative Culture	2
HUMS401	Peace Studies 2	2	HUMC212	Outline of Asian History 1	2
HUMC409	Cultural Representation 2	2	HUMC213	Outline of Asian History 2	2
HUML200	Academic Writing A1	2	HUMC214	Outline of Western History 1	2
HUML201	Academic Writing A2	2	HUMC215	Outline of Western History 2	2
HUML103	Global Issues in English A2	2	HUMC224	Introduction to Drama	2
HUML203	Global Issues in English B2	2	HUMC225	History and Culture of Russia	2
HUML300	Academic Writing B1	2	HUMC226	History and Culture of Eastern Europe	2
HUML301	Academic Writing B2	2	HUMC119	Introduction to Japanese Literature 1	2
HUML104	Oral Communication in English 1	1	HUMC120	Introduction to Japanese Literature 2	2
HUML105	Oral Communication in English 2	1	HUMC228	Reading Classic Japanese Literature	2
HUMC202	Comparative Culture 1	2	HUMC229	Reading Modern Japanese Literature	2
HUMC203	Comparative Culture 2	2	HUMC230	History of Japanese Literature	2
HUML108	Studies on Japanese Culture	2	HUMC121	Calligraphy 1	2
HUMS103	International Cultural Exchange and Japan	2	HUMC231	Calligraphy 2	2
HUML109	Introduction of Japan 1	2	HUMC234	Geography 1	2
HUML110	Introduction of Japan 2	2	HUMC235	Geography 2	2
HUML111	Japanese Language Skills Required in Japanese Society	2	HUMS105	Outline of Modern China	2
HUML204	Translation A	2	HUMS106	Outline of Modern Russia	2
HUML205	Interpretation A	2	HUMC122	Comparative Studies on Culture 1	2
HUML114	Survey of the Teaching of Japanese 1	2	HUMC123	Comparative Studies on Culture 2	2
HUML115	Survey of the Teaching of Japanese 2	2	HUMS107	International Relations	2
HUML116	Survey of Japanese Linguistics 1	2	HUMS109	Cultural Anthropology	2
HUML117	Survey of Japanese Linguistics 2	2	HUMS204	Anthropology of Modern Culture	2
HUML118	Study of Japanese Communication	2	HUMS110	Outline of Sociology	2
HUML206	Survey of Linguistics 1	2	HUMS207	Sociology of Family	2
HUML207	Survey of Linguistics 2	2	HUMS208	Community and Urban Sociology	2
HUML208	Contrastive Linguistics 1	2	HUMS209	Sociology of Religion	2
HUML209	Contrastive Linguistics 2	2	HUMS210	Sociology of Journalism	2
HUMC110	Survey of Buddhism	2	HUMS214	Survey of Social Welfare 1	2
HUMC209	History of Japanese Thought 1	2	HUMS215	Survey of Social Welfare 2	2
HUMC211	Outline of Japan Ancient, Medieval History	2			
Advanced Courses: 12 credits required					
HUML302	Intercultural Communication	2	HUMC317	Subculture Studies	2
HUML303	Global Communication	2	HUMC318	Special Lecture on Classical Chinese 1	2
HUML307	Interpretation B	2	HUMC319	Special Lecture on Classical Chinese 2	2
HUML308	Translation Studies	2	HUML324	Comparative Studies on Japanese and English	2
HUML309	English Translation Studies	2	HUML333	Japanese Vocabulary and Writing	2
HUML312	Text Studies 2	2	HUML429	Special Lecture on Japanese Linguistics A	2
HUMC302	Special Lecture A	2	HUML430	Special Lecture on Japanese Linguistics B	2
HUMC303	Special Lecture B	2	HUMS406	Peace Studies	2
HUML315	Social Linguistics	2	HUMS407	Human Security Studies	2
HUML316	Modern Japanese Grammar A	2	HUMS408	Global Community	2
HUML317	Modern Japanese Grammar B	2	HUMS409	East Asian Community and Security Studies	2
HUML322	Communicative Japanese	2	HUMS302	Sociology of Gender	2
HUMC305	History of Oriental Thought	2	HUMS303	Sociology of Education	2
HUMC306	History of Japanese Thought 2	2	HUMS304	Mass Media and Social Psychology	2
HUMC307	Philosophy 2	2	HUMS414	Sociology of History	2
HUMC412	Folklore	2	HUMS415	Sociology of Present-Day Religion	2
HUMC413	History of Western Culture	2	HUMS416	Visual Sociology	2
HUMC414	History of Oriental Culture	2	HUMC322	English Readings in Humanities 1	2
HUMC415	Paleography	2	HUMC323	English Readings in Humanities 2	2
HUMC416	Studies on Modern History	2	HUMC332	Human Geography	2
HUMC417	History 2	2	HUMC333	Physical Geography	2
HUMC316	Debate on Japanology	2	HUMC334	Regional Geography	2

Sociology (For Students enrolled in AY2019)

Course Code and Number	Course Title	Credits	Course Code and Number	Course Title	Credits
Introductory Courses: 2 credits required					
HUMS100	Human and Society	2	HUMS102	Introduction to Social Welfare	2
HUMS101	Invitation to Modern Society Studies	2			
Basic Courses: 10 credits required					
HUMS400	Peace Studies 1	2	HUMC123	Comparative Studies on Culture 2	2
HUMS401	Peace Studies 2	2	HUMS203	Central Asian Studies	2
HUML102	Global Issues in English A1	2	HUMS107	International Relations	2
HUML103	Global Issues in English A2	2	HUMS108	Foundation of Sociological Research	2
HUML202	Global Issues in English B1	2	HUMS109	Cultural Anthropology	2
HUML203	Global Issues in English B2	2	HUMS204	Anthropology of Modern Culture	2
HUMC202	Comparative Culture 1	2	HUMS110	Outline of Sociology	2
HUMC203	Comparative Culture 2	2	HUMS205	Outline of History of Sociology	2
HUMS103	International Cultural Exchange and Japan	2	HUMS206	Data Collection and Analysis	2
HUMS104	Mass Communication	2	HUMS207	Sociology of Family	2
HUMC204	History and Thought of Modern China	2	HUMS208	Community and Urban Sociology	2
HUMC225	History and Culture of Russia	2	HUMS209	Sociology of Religion	2
HUMC226	History and Culture of Eastern Europe	2	HUMS210	Sociology of Journalism	2
HUMS105	Outline of Modern China	2	HUMS211	Social Research Methods	2
HUMS106	Outline of Modern Russia	2	HUMS212	Qualitative Research Methods	2
HUMS201	East Asian Politics	2	HUMS213	Social Statistics	2
HUMS202	East Asian Economy	2	HUMS214	Survey of Social Welfare 1	2
HUMC122	Comparative Studies on Culture 1	2	HUMS215	Survey of Social Welfare 2	2
Advanced Courses: 12 credits required					
HUMC302	Special Lecture A	2	HUMS303	Sociology of Education	2
HUMC303	Special Lecture B	2	HUMS304	Mass Media and Social Psychology	2
HUMC412	Folklore	2	HUMS414	Sociology of History	2
HUMC317	Subculture Studies	2	HUMS415	Sociology of Present-Day Religion	2
HUMS300	Chinese Politics	2	HUMS416	Visual Sociology	2
HUMS301	Chinese Economy	2	HUMS417	Survey Research Practice	2
HUMS404	Russian Society	2	HUMS418	Field Research Practice	2
HUMS405	Russian Economy	2	HUMC322	English Readings in Humanities 1	2
HUMS406	Peace Studies	2	HUMC323	English Readings in Humanities 2	2
HUMS407	Human Security Studies	2	HUMC324	French Readings in Humanities 1	2
HUMS408	Global Community	2	HUMC325	French Readings in Humanities 2	2
HUMS409	East Asian Community and Security Studies	2	HUMC326	German Reading in Humanities 1	2
HUMS410	Workshop for Peacebuilding 1	2	HUMC327	German Readings in Humanities 2	2
HUMS411	Peace Studies Workshop 1	2	HUMC328	Readings in Classical Language 1	2
HUMS412	Workshop for Peacebuilding 2	2	HUMC329	Readings in Classical Language 2	2
HUMS413	Peace Studies Workshop 2	2	HUMC330	Readings in Sanskrit 1	2
HUMS302	Sociology of Gender	2	HUMC331	Readings in Sanskrit 2	2

Data Science Program (For Students enrolled in AY2019)

Course Code and Number	Course Title	Category	Credits	Remarks
Required Courses: 4 credits required				
ECON322	Data Science	Dept. of Economics Course	4	
Elective Courses: 20 credits required				
GNAT111	Physical Exercise A	General Education Course	2	For Students except Dept. of Economics and Business Administration
GNAT112	Physical Exercise B	General Education Course	2	
ECON122	Introductory Statistics A	Dept. of Economics Course	4	For Dept. of Economics students only
BUSI141	Statistics	Dept. of Business Administration Course	4	For Dept. of Business Admin. students only
GNAT102	Information Science	General Education Course	2	
INFO161	Seminar in Programming 1	Dept. of Information Systems Science Course	2	
INFO162	Seminar in Programming 2	Dept. of Information Systems Science Course	2	
INFO261	Seminar in Software A	Dept. of Information Systems Science Course	2	
ECON323	Statistics	Dept. of Economics Course	4	
GNAT104	Computer Programming	General Education Course	2	
INFO262	Seminar in Software B	Dept. of Information Systems Science Course	2	
INFO253	Data Structures	Dept. of Information Systems Science Course	2	
BUSI252	Computer Programming	Dept. of Business Administration Course	4	
INFO359	Artificial Intelligence	Dept. of Information Systems Science Course	2	
INFO458	Date Base	Dept. of Information Systems Science Course	2	

